

EXHIBIT "A"

MINUTES OF REGULAR MEETING – FEBRUARY 12, 2018

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President Reinhart on February 12, 2018 in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: LaMar, Reinhart, Matheis, Swan, and Withers.

Directors Absent: None.

Also Present: General Manager Cook, Executive Director of Water Policy Weghorst, Executive Director of Engineering and Water Quality Burton, Executive Director of Finance and Administration Clary, Executive Director of Operations Sheilds, Director of Public Affairs Beeman, Public Affairs Manager Fabris, Director of Human Resources Roney, Director of Treasury and Risk Management Jacobson, Director of Water Operations Zepeda, Government Relations Officer Compton, Legal Counsel Smith, Secretary Bonkowski, Assistant Secretary Swan, Mr. Allen Shinbashi, Mr. Barkev Meserlian, Principle Engineer Malloy, Ms. Sunny Lee, Ms. Paige Midstokke, Ms. Ashley Armstrong, Mr. Bruce Newell, Ms. Barbara Daly, Mr. James Clark of Black and Veatch, and members of the public.

WRITTEN COMMUNICATIONS: None.

ORAL COMMUNICATIONS: Ms. Barbara Daly invited the Board and staff to attend a South Orange County's Economic Coalition luncheon on February 23, 2018.

ITEMS TOO LATE TO BE AGENDIZED: None.

CONSENT CALENDAR

On MOTION by Withers, seconded and unanimously carried, CONSENT CALENDAR ITEMS 3 THROUGH 4 WERE APPROVED AS FOLLOWS:

3. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Steven LaMar, Mary Aileen Matheis, Peer Swan, Douglas Reinhart and John Withers, as described.

4. MINUTES OF REGULAR BOARD MEETING

Recommendation: That the minutes of the January 22, 2018 Regular Board Meeting be approved as presented.

ACTION CALENDAR

MICHELSON WATER RECYCLING PLANT SOUTH IRVINE INTERCEPTOR MANHOLE ACCESS CONSTRUCTION AWARD

The Michelson Water Recycling Plant (MWRP) South Irvine Interceptor Manhole Access project will construct a jetter hose reel on a concrete pad at the first manhole on the South Irvine Interceptor upstream from the MWRP headworks to allow more effective maintenance and cleaning of the sewer segments connected to the manhole.

Executive Director of Engineering and Water Quality Burton reported that the District's design consultant, JIG Consultants, completed the design in December 2017 and the project was advertised to a select bidders list of 17 contractors. Mr. Burton said that the bid opening was held on January 17, 2018. Bids were received from three contractors with the apparent low bidder being S.S. Mechanical Construction Corporation with a bid of \$170,333; the engineer's estimate was \$170,333.

On MOTION by Withers, seconded and unanimously carried, THE BOARD AUTHORIZED A BUDGET INCREASE IN THE AMOUNT OF \$35,400, FROM \$347,600 TO \$383,000, AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH S.S. MECHANICAL CONSTRUCTION CORPORATION IN THE AMOUNT OF \$170,333 FOR THE MWRP SOUTH IRVINE INTERCEPTOR MANHOLE ACCESS, PROJECT 07112.

MICHELSON WATER RECYCLING PLANT MISCELLANEOUS REPAIRS CONSTRUCTION AWARD

General Manager Cook reported that this project will consist of miscellaneous repairs on the concrete decking at the secondary sedimentation tanks, filling an unused concrete trough adjacent to the primary clarifiers and the replacement of four electrical pull boxes that have subsided over time due to poor soil conditions.

The project was advertised for construction to a select list of 10 contractors. The bid opening was held on February 1, 2018 and four bids were received with Pacific Hydrotech as the apparent low bidder with a bid amount of \$398,021; the engineer's estimate was \$431,000.

On MOTION by Withers, seconded and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH PACIFIC HYDROTECH IN THE AMOUNT OF \$398,021 FOR THE MICHELSON WATER RECYCLING PLANT MISCELLANEOUS REPAIRS, PROJECT 04467.

AGREEMENT WITH THE CITY OF NEWPORT BEACH REGARDING THE EMERGENCY DIVERSION RECYCLED WATER TO THE SAN DIEGO CREEK WATERSHED

General Manager Cook reported that the District has been working with stakeholders, including the City of Newport Beach, to develop an understanding of and support for an amendment to the National Pollution Discharge Elimination System permit for the District's Michelson Water

Recycling Plant (MWRP). Mr. Cook said that the permit amendment would allow for the emergency diversion of emergency water produced by the MWRP into the San Diego Creek watershed under certain conditions. He said that the City had requested the District execute an agreement to memorialize the understanding. He said that the agreement along with the “side letter” is provided in the exhibits. Following discussion, on MOTION by Swan, seconded and unanimously carried, SUBJECT TO NON-SUBSTANTIVE CHANGES WITH DISCRETION GIVEN TO THE GENERAL MANAGER, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH THE CITY OF NEWPORT BEACH PERTAINING TO THE EMERGENCY DIVERSION OF RECYCLED WATER INTO THE SAN DIEGO CREEK WATERSHED.

GENERAL MANAGER’S REPORT

General Manager Cook said that as mentioned in his Weekly Report, the District successfully remarketed Index Tender Notes for \$83 million which was priced below SIFMA.

Mr. Cook reported on a meeting he and staff attended with Mr. Bob Hill and Mr. Dennis Cafferty of El Toro Water District relative to SOCWA, water banking and other mutual programs.

Mr. Cook introduced Ms. Paige Midstokke as the newest member of the General Manager’s office who will be working with Ms. Christine Compton. Ms. Ashley Armstrong was also introduced to the Board as Operations’ Executive Assistant. He further announced that Executive Director of Operations Shields would be leaving the District to work as General Manager of West Basin Municipal Water District, and thanked him for his service over the past five years.

DIRECTORS’ COMMENTS

Director Withers reported on his attendance at a CASA conference, a southern California LAFCO meeting, an ISDOC Executive Committee meeting, an OCSD meeting, and an OCBC dinner. He said that tomorrow he will be attending an OCBC Infrastructure meeting and this Friday an OCWD and OCSD Winterfest to commemorate the 10th anniversary of the Groundwater Replenishment System.

Director Matheis reported on her attendance at an Urban Water Institute Spring conference in Palm Springs.

Director Swan reported on his attendance at a CASA conference, an Urban Water Institute conference, an economic forecast event, a lecture at UCI regarding water rates, and Newport Chamber of Commerce meetings.

Director LaMar reported on his attendance at ACWA’s Federal Affairs, Board and Executive Committee meetings, an ACC-OC and MWD WaterFix breakfast, and an Urban Water Institute conference.

Director Reinhart reported that he attended a SOCWA Board meeting, a WACO monthly meeting, an ACC-OC and MWD WaterFix breakfast meeting, and a MWDOC Board meeting.

CLOSED SESSION

President Reinhart said that the following Closed Sessions would be held this evening:

1) CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). (one potential case); and 2) CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION- Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) (one potential case).

OPEN SESSION

Following the Closed Session, the meeting was reconvened with Directors LaMar, Reinhart, Withers, Swan and Matheis present. President Reinhart said that there was no action to report.

ADJOURNMENT

There being no further business, President Reinhart adjourned the meeting.

APPROVED and SIGNED this 12th day of March, 2018.

President, IRVINE RANCH WATER DISTRICT

Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Alfred Smith, Legal Counsel – Nossaman LLP