

EXHIBIT "A"

MINUTES OF REGULAR MEETING – SEPTEMBER 24, 2018

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President Reinhart on September 24, 2018 in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: Reinhart, Matheis, Swan, Withers and LaMar.

Directors Absent: None.

Also Present: General Manager Cook, Executive of Engineering and Water Quality Burton, Executive Director of Water Policy Weghorst, Executive Director of Finance and Administration Clary, Executive Director of Operations Chambers, Director of Water Recycling Operations Zepeda, Director of Water Resources Sanchez, Director of Treasury and Risk Management Jacobson, Director of Public Affairs Beeman, Legal Counsel Collins, Secretary Bonkowski, Assistant Secretary Swan, Government Relations Officer Compton, Principal Engineer Cortez, Principal Engineer Akiyoshi, Principal Engineer Mori, Mr. Colin Lavin, and members of the public.

WRITTEN COMMUNICATIONS: None.

ORAL COMMUNICATIONS: None.

ITEMS TOO LATE TO BE AGENDIZED: None.

PRESENTATION

NATIONAL WATER RESEARCH INSTITUTE

National Water Research Institute Executive Director Kevin Hardy provided an overview of recent activities and objectives of the Institute. He further announced the upcoming 25th anniversary of the Clarke Prize Award event scheduled for October 26, 2018.

CONSENT CALENDAR

On MOTION by Withers, seconded and unanimously carried, CONSENT CALENDAR ITEMS 4 THROUGH 11 WERE APPROVED AS FOLLOWS:

4. RATIFY/APPROVE BOARD OF DIRECTORS' ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Mary Aileen Matheis, Doug Reinhart, Steve LaMar, Peer Swan and John Withers, as described.

CONSENT CALENDAR (CONTINUED)

5. MINUTES OF REGULAR BOARD MEETING

Recommendation: That the minutes of the September 10, 2018 Regular Board Meeting be approved as presented.

6. AUGUST 2018 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary Report, the summary of fixed and variable rate debt, the Monthly Interest Rate SWAP Summary for August 2018, and Disclosure Report of Reimbursements to Board members and staff; approve the August 2018 Summary of Payroll ACH payments in the total amount of \$2,869,899 and approve the August 2018 Accounts Payable Disbursement Summary of Warrants 390193 through 391210, Workers' Compensation distributions, wire transfers, payroll withholding distributions and voided checks in the total amount of \$19,724,902.

7. LETTER OF CREDIT EXTENSIONS FOR THE SERIES 1993 AND 2009A BONDS

Recommendation: That the Board authorize staff to extend the U.S. Bank Letters of Credit for the District's 1993 bonds and the 2009A bonds to December 2021 at an annual cost of 0.33%, and adopt the following resolution by title:

RESOLUTION NO. 2018-27

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE IRVINE RANCH WATER DISTRICT
AUTHORIZING CERTAIN ACTIONS IN CONNECTION
WITH EXTENSION OF LETTERS OF CREDIT
(CONSOLIDATED SERIES 1993 AND
CONSOLIDATED SERIES 2009A)

8. PLANNING AREA 51 HERITAGE FIELDS CAPITAL FACILITIES

Recommendation: That the Board authorize the General Manager to accept Heritage Fields' construction contract with Fydaq Company, Inc. in the amount of \$167,667.21 for the District 2 Bake Parkway Recycled Water Improvements, Project 10447; authorize a budget increase in the amount of \$110,000, from \$163,000 to \$273,000, for the District 2 Bake Parkway Recycled Water Improvements, Project 10447; authorize a budget increase in the amount of \$240,000, from \$244,200 to \$484,200, for the District 4 Benchmark and Perspective Improvements, Project 06553; and approve Contract Change Order No. 2 to Project 06553 in the amount of \$249,965 for the addition of two additional manholes and jack and bore tasks to the scope of the District 4 Benchmark and Perspective Improvements.

CONSENT CALENDAR (CONTINUED)

10. AMENDED AND RESTATED SEWER SERVICE AGREEMENT FOR EL MORRO ELEMENTARY SCHOOL AND MORO CAMPGROUND

Recommendation: That the Board authorize the General Manager to execute the Amended and Restated Sewer Service Agreement between Orange County Sanitation District and IRWD to provide out-of-area sewer service to El Morro Elementary School and Moro Campground.

11. PLANNING AREA 6 PORTOLA SPRINGS CAPITAL FACILITIES

Recommendation: That the Board authorize the General Manager to accept Irvine Community Development Company's construction contract with Irvine Pipeline Company, Inc. in the amount of \$327,945 for the Portola Springs Neighborhood 5B and 5C Improvements, Projects 10100 and 10426.

CLOSED SESSION

President Reinhart said that the following Closed Session would be held:

Performance Evaluation of Legal Counsel: PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Pursuant to Government Code Section 54957(b). Title: Legal Counsel

OPEN SESSION

Following the Closed Session, the meeting reconvened with all Directors present. President Reinhart said that no action was reported.

ACTION CALENDAR

FISCAL YEAR 2018-2019 AND FISCAL YEAR 2019-2020 GENERAL COUNSEL CONTRACT VARIANCE

In March 2018, the Board selected Lewis Brisbois Bisgaard & Smith LLP (Lewis Brisbois) to provide general counsel services to the District, and authorized the General Manager to enter into a six-month Professional Services Agreement with the firm for those services. The agreement expires September 30, 2018.

On MOTION by Swan, seconded by Matheis and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A VARIANCE TO THE PROFESSIONAL SERVICES AGREEMENT WITH LEWIS BRISBOIS BISGAARD & SMITH LLP FOR GENERAL COUNSEL LEGAL SERVICES FOCUSED ON MUNICIPAL LAW, TRANSACTIONAL AND NON-COMPLEX ISSUES, AND RATE-SETTING WITH A TERM OF OCTOBER 1, 2018, TO JUNE 30, 2020, AND A NOT-TO-EXCEED VALUE OF \$1,500,000.

ZONE A TO RATTLESNAKE RESERVOIR PUMP STATION CONSULTANT SELECTION

Staff is proceeding with the replacement of the existing Zone A to Rattlesnake Reservoir Pump Station as identified in the 2016 Recycled Water Distribution System Analysis. The existing pump station, which delivers recycled water from the Zone A system to the Rattlesnake Reservoir, was constructed in 1976 and is nearing the end of its useful life. In addition to the pump station replacement, the project also includes modifications to the existing dechlorination facility, installation of a new permanent backup power generator, extended sewer facilities to eliminate onsite septic systems currently located at the caretaker house and the park restrooms, new site electrical service, various communications and control system improvements, and demolition of the Northwood Zone A to B pump station, which will be replaced by the Eastwood Zone A to B pump station currently under construction.

Staff received proposals for engineering design services from AECOM, Brown and Caldwell, Lee & Ro, and Stantec. Brown and Caldwell outlined a focused, collaborative approach to completing the preliminary design, which staff believes is the most critical phase to successfully execute the project.

Director Withers reported that this item was reviewed by the Engineering and Operations Committee on September 18, 2018 and that Brown and Caldwell's proposal impressed the Committee.

On MOTION by Swan, seconded by Matheis and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH BROWN AND CALDWELL IN THE AMOUNT OF \$1,247,625 FOR ENGINEERING DESIGN SERVICES FOR THE ZONE A TO RATTLESNAKE RESERVOIR PUMP STATION, PROJECT 05476.

GENERAL MANAGER'S REPORT

General Manager Cook reported on the Regional Board's recent approval of the NPDES Permit which is a great accomplishment that places all of IRWD into Region 8. It also allows the diversion of MWRP's recycled water into the San Diego Creek under certain emergency conditions. Mr. Cook thanked Ms. Fiona Sanchez, Mr. Jose Zepeda, and Mr. Ian Swift for their efforts along with staff from OCSD and OCWD. He additionally thanked Director Swan who assisted with focusing on certain individuals to seek support on this amendment.

Mr. Cook reported that the District was recognized by WaterReuse and received an award for its efforts to dual-plumb the first hotel in Irvine with recycled water.

Mr. Cook thanked both Mr. Kevin Burton and Mr. Paul Weghorst for their efforts as Acting General Managers over the last two weeks while on vacation.

DIRECTORS' COMMENTS

Director Withers reported that he will be attending an OCWD Board meeting this Wednesday.

Director Matheis reported on her attendance with Director Swan at Water Education Foundation's 35th annual Water Summit in Sacramento and a memorial service for former Moulton Niguel Water District Board member Mr. Scott Colton.

Director Swan reported on his attendance at an OCBC meeting, his invitation to attend a meeting with Yorba Linda Water District to discuss ocean desalination, an OCWD Board meeting, an OCWD Water Issues Committee meeting and a Finance Committee meeting, a Newport Bay Watershed Executive Committee meeting, a WACO Planning meeting, and Water Education Foundation's 35th annual Water Summit in Sacramento.

Director LaMar reported on his attendance at a Natural Communities Coalition Strategic Planning Meeting.

Director Reinhart reported on his attendance at a MWDOC Administration and Finance Committee, a MWDOC Board meeting and a memorial service for Mr. Scott Colton.

COMMUNITY UPDATES

None.

ADJOURNMENT

At 6:40 p.m., President Reinhart adjourned the Board meeting in memory of Mr. Wayne Clark, a former IRWD and MWDOC Board member, among other accomplishments.

APPROVED and SIGNED this 8th day of October, 2018.

President, IRVINE RANCH WATER DISTRICT

Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Claire Hervey Collins, Legal Counsel
– Lewis Brisbois