

MINUTES OF REGULAR MEETING – August 24, 2020

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:00 p.m. by President Matheis on August 24, 2020 via teleconference pursuant to the provisions of the Governor’s Executive Orders N-25-20 and N-29-20 due to COVID-19. Members of the public did not attend this meeting in person.

Directors Present: Reinhart, Swan, Withers, LaMar and Matheis.

Directors Absent: None.

Also Present: General Manager Cook, Executive Director of Technical Services Burton, Executive Director of Water Policy Weghorst, Executive Director of Finance and Administration Clary, Director of Treasury and Risk Management Jacobson, Executive Director of Operations Chambers, General Counsel Collins, Director of Public Affairs Beeman, Director of Human Resources Roney, Director of Water Quality and Regulatory Compliance Colston, Director of Recycling Operations Zepeda, Director of Maintenance Mykitta, Director of Administrative Services Malone, Director of Water Resources Sanchez, Government Relations Officer/Deputy General Counsel Compton, Secretary Bonkowski, and members of staff and the public.

WRITTEN: None.

ORAL COMMUNICATIONS: None.

CONSENT CALENDAR

On MOTION by Reinhart, seconded by Withers, and unanimously carried by a roll call vote (5-0) Withers, Matheis, Reinhart, Swan, and LaMar voting aye, and 0 noes, CONSENT CALENDAR ITEMS 3 THROUGH 9 WERE APPROVED AS FOLLOWS:

3. BOARD MEETING MINUTES

Recommendation: That the minutes of the August 10, 2020 Regular Board meeting be approved as presented.

4. RATIFY/APPROVE BOARD OF DIRECTORS’ ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Steven LaMar, Mary Aileen Matheis, Douglas Reinhart, Peer Swan, and John Withers, as described.

CONSENT CALENDAR (Continued)

5. JULY 2020 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary Report, the Summary of Fixed and Variable Rate Debt, and Disclosure Report of Reimbursements to Board members and staff, approve the July 2020 Summary of Payroll ACH payments in the total amount of \$39,211,304, and approve the July 2020 accounts payable Disbursement Summary of warrants 409798 through 410387, Workers' Compensation distributions, wire transfers, payroll withholding distributions and voided checks in the total amount of \$39,211,304.

6. NOMINATION OF MARY AILEEN MATHEIS AS THE THIRD VICE PRESIDENT OF ISDOC AND A MEMBER OF THE ISDOC EXECUTIVE COMMITTEE

Recommendation: That the Board adopt the following resolution by title:

RESOLUTION NO. 2020-17

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
IRVINE RANCH WATER DISTRICT, ORANGE COUNTY,
CALIFORNIA NOMINATING MARY AILEEN MATHEIS FOR THE
OFFICE OF THIRD VICE PRESIDENT OF THE INDEPENDENT
SPECIAL DISTRICTS OF ORANGE COUNTY AND AS A
MEMBER OF ITS EXECUTIVE COMMITTEE

7. SAND CANYON PROFESSIONAL CENTER PHASE II OFFICE BUILDING FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Sand Canyon Professional Center Phase II, Project 06210, authorize the General Manager to file a Notice of Completion, and authorize the release of retention 35 days after filing of the Notice of Completion.

8. LAKE FOREST ZONE C RECYCLED WATER PIPELINE IN VISTA TERRACE AND ZONE B TO C PUMP STATION PIPING IMPROVEMENTS CONSTRUCTION AWARD

Recommendation: That the Board authorize the General Manager to execute a construction contract with Paulus Engineering, Inc. in the amount of \$599,168 for the Lake Forest Zone C Recycled Water Pipeline in Vista Terrace and Zone B to C Pump Station Piping Improvements, Project 11236.

9. FACILITIES SYSTEMS REPLACEMENT PROJECTS CONSTRUCTION AWARD AND BUDGET INCREASE

Recommendation: That the Board authorize a budget increase for Projects 11160 and 11161 in the amount of \$200,000 each, from \$200,000 to \$400,000, and for Project 11163 in the amount of \$100,000, from \$100,000 to \$200,000 for a total of \$500,000, and authorize the General Manager to execute a contract with Pivot Interiors, Inc. in the amount of \$463,755 for the Facilities Systems Replacement Projects contract and budget increase.

ACTION CALENDAR

ENTERPRISE ASSET MANAGEMENT MAXIMO MOBILE SOLUTION IMPLEMENTATION

Using a PowerPoint presentation, Director of Maintenance Mykitta provided an update on the Enterprise Asset Management update and next recommended steps. Mr. Mykitta reviewed Phase I, pre-implementation, and Phase 2, implementation steps. He provided an overview of EZ Max Mobile, is a state-of-the-art mobility integration software used by many industries, including utilities, and highlighted its many features and benefits.

Director Reinhart said that this item was reviewed and approved by the Engineering and Operations Committee on August 18, 2020. On MOTION by Reinhart, seconded by Matheis, and unanimously carried by a roll call vote (5-0) Withers, Matheis, Reinhart, Swan, and LaMar voting aye, and 0 noes, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH INTERPRO SOLUTIONS FOR THE MAXIMO MOBILE SOLUTION IN THE AMOUNT OF \$292,600 AND APPROVED THE ADDITION OF PROJECTS 11679 AND 11680, EACH IN THE AMOUNT OF \$240,300 FOR A TOTAL OF \$480,600, TO THE FY 2020-21 CAPITAL BUDGET FOR THE MAXIMO MOBILE IMPLEMENTATION PROJECT.

ZONE A TO RATTLESNAKE RESERVOIR PUMP STATION BUDGET INCREASE, CONSULTANT SELECTION, AND CONSTRUCTION AWARD

Executive Director of Technical Services Burton reported that the District is proceeding with the replacement of the Zone A to Rattlesnake Reservoir Pump Station. Mr. Burton said that the existing pump station, which delivers recycled water from the Zone A system to the Rattlesnake Reservoir, was constructed in 1976 and is nearing the end of its useful life. He said that the pump station consists of three gas engine driven pumps and one electric motor driven pump. He said that the project will replace the pump station in its entirety with a new pump station equipped with all electric motor driven pumps.

Mr. Burton said that in addition to the pump station replacement, this project also includes demolition of the existing dechlorination facilities, construction of a new dechlorination facility, installation of a new permanent backup power generator for the new pump station, extended sewer facilities to eliminate onsite septic systems currently located at the caretaker house and the park restrooms, a new Rattlesnake Reservoir return pump station vault, new site electrical service, undergrounding of the overhead utility poles on site, various communications and control system improvements, and demolition of the Northwood Zone A to B pump station (which will be replaced by the Eastwood Zone A to B pump station currently under construction). Due to the critical nature of the facility, the new permanent backup power generator and associated diesel fuel storage are sized to provide emergency power to the entire Rattlesnake Complex for a 72-hour period without the need for refueling.

Mr. Burton said that Brown and Caldwell performed all elements of the preliminary and final design phases for the project including geotechnical, civil, mechanical, structural, architectural, electrical, and instrumentation and control. He said that staff requested Brown and Caldwell to submit a proposal for engineering support services during construction which will include scope for submittal reviews, responses to contractor requests for information, site visits, record

drawings, energy control procedures, construction coordination and engineering support commensurate with the requirements of the project.

Mr. Burton said that the project was advertised for construction bidding to a select list of 13 mechanical contractors. The bid opening was held August 12, 2020 with bids received from Pacific Hydrotech Corporation, Stanek Constructors, Steve P. Rados, and Shimmick Construction. Pacific Hydrotech Corporation is the apparent low bidder with a bid amount of \$16,287,766.45. The engineer's estimate, prepared by Brown and Caldwell, is \$21,950,000. Staff reviewed Pacific Hydrotech Corporation's bid and has determined that it is responsive.

Director Reinhart said that the consultant selection recommendation was reviewed and approved by the Engineering and Operations Committee on June 16, 2020. On MOTION by Reinhart, seconded by Matheis, and unanimously carried by a roll call vote (5-0) Withers, Matheis, Reinhart, Swan, and LaMar voting aye, and 0 noes, THE BOARD AUTHORIZED A BUDGET INCREASE IN THE AMOUNT OF \$4,480,375.80, FROM \$17,527,624.20 TO \$22,008,000; AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH BROWN AND CALDWELL IN THE AMOUNT OF \$871,000 FOR ENGINEERING SUPPORT SERVICES DURING CONSTRUCTION; AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH PACIFIC HYDROTECH CORPORATION IN THE AMOUNT OF \$16,287,766.45 FOR THE ZONE A TO RATTLESNAKE RESERVOIR PUMP STATION, PROJECT 05476.

GENERAL MANAGER'S REPORT

General Manager Cook said he was very pleased to report that there were no new COVID-19 cases among any District employees.

Mr. Cook said that the District was recognized as a Water Resources "Utility of the Future" by the National Association of Clean Water Agencies for the District's recycled water systems.

DIRECTORS' COMMENTS

Director Swan reported on his attendance at the CASA conference, an OCBC Infrastructure Committee, MWDOC Board and Administrative and Finance Committee meeting, a WACO Planning Committee meeting, a Southern California Water Dialogue Steering Committee meeting, and an Urban Water Institute Discussion.

Director LaMar reported on his attendance at a National Water Resource Association Western Water Table Talk, an ACWA State Legislative Committee meeting, and an Urban Water Institute Discussion.

Director Withers reported on his attendance at an OCSD Board meeting (and noted that it is moving forward on a new headquarters facility), a National Water Research Institute Board of Directors' meeting, and several sessions during the CASA conference.

DIRECTORS' COMMENTS (Continued)

Director Reinhart reported on his attendance at an OCWA Water Issues Committee meeting, an OCWD Board and Administration and Finance Committee meetings, and an Urban Water Institute Discussion.

Director Matheis reported on her attendance at an Urban Water Institute Discussion and noted that she is a member of its Planning Committee this year and was very pleased with the webinar sessions. She further said that the webinars have been a good opportunity for people across the country and world to get together which has been very positive.

COMMUNITY UPDATES: None.

CLOSED SESSION

General Counsel Collins said that the following Closed Session will be held:

CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION, (Gov. Code § 54956.9(d)(4)) – one case.

OPEN SESSION

Following the Closed Session, the meeting was reconvened with Directors Matheis, Swan, Reinhart, LaMar and Withers present. No action was reported.

ADJOURNMENT

President Matheis adjourned the meeting at 6:33 p.m.

APPROVED and SIGNED this 14TH day of September 2020.



President, IRVINE RANCH WATER DISTRICT



Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:



Claire Hervey Collins, General Counsel
Hanson Bridgett LLP