

MINUTES OF REGULAR MEETING – OCTOBER 23, 2023

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President McLaughlin at 5:00 p.m. on October 23, 2023 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: LaMar, McLaughlin, and Reinhart.

Directors Absent: Swan and Withers.

Oral and Written Communications: None.

Items too late to be agendized: None.

Also Present: General Manager Cook, Executive Director of Operations Chambers, Executive Director of Water Policy Weghorst, Executive Director of Technical Services Burton, Executive Director of Finance and Administration Adly, Director of Strategic Communication and Advocacy / Deputy General Counsel Compton, Director of Water Resources Sanchez, Director of Human Resources Mitcham, Director of Safety and Security Choi, Director of Maintenance Manning, Director of Recycling Operations Zepeda, Secretary Bonkowski, Assistant Secretary Swan, General Counsel Collins, and members of the staff and public.

CONSENT CALENDAR

On MOTION by LaMar, seconded by Reinhart, and unanimously carried, CONSENT CALENDAR ITEMS 4 THROUGH 8 WERE APPROVED AS FOLLOWS:

4. BOARD MEETING MINUTES

Recommendation: That the minutes of the October 9, 2023 Regular Board meeting be approved as presented.

5. SEPTEMBER 2023 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary report, the summary of fixed and variable rate debt, and the disclosure report of reimbursements to Board members and staff, approve the September 2023 summary of payroll ACH payments in the total amount of \$2,498,598, and approve the September 2023 accounts payable disbursement summary of warrants 438159 through 438688, workers' compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$23,910,770.

6. GUIDING PRINCIPLES SCORECARD

Recommendation: Receive and file.

CONSENT CALENDAR (CONTINUED)

7. PLANNING AREA 1 ORCHARD HILLS NEIGHBORHOOD 4 DOMESTIC WATER IMPROVEMENTS

Recommendation: That the Board authorize the General Manager to accept Irvine Community Development Company, LLC's construction contract with Shoffeitt Pipeline, Inc. in the amount of \$216,470, and authorize the addition of Project 12781 in the amount of \$382,000 to the FY 2023-24 Capital Budget for the Planning Area 1 Orchard Hills Neighborhood 4 Domestic Water Improvements.

8. ANNUAL DAM SURVEILLANCE AND MONITORING PROGRAM CONSULTANT SELECTION

Recommendation: That the Board authorize the General Manager to execute a Professional Services Agreement with GEI Consultants, Inc. in the amount of \$282,911 for IRWD's Annual Dam Surveillance and Monitoring Program for three years, ending 2026.

ACTION CALENDAR

9. SECURITY SERVICES AGREEMENT

Executive Director of Technical Services and Water Quality Burton reported that safety and security of IRWD properties and people is critical for the continuity of operations of the District, and as such, multiple layers of security have been implemented.

Mr. Burton said that in March 2023, JL Group, Inc. was retained to conduct a comprehensive security staffing analysis and determine if the current number and deployment of security guards was appropriate to effectively safeguard IRWD employees and infrastructure, and based on the findings of the analysis and staff review of the report, security patrol staffing levels are to be slightly reduced, and the use of CCTV cameras will be expanded to implement a more optimized hybrid model of real-time detection and response.

Mr. Burton said that in August 2023, staff issued a Request for Proposal for Security Guard Services to four firms: Securitas Security Services, Inc., Allied Universal Security Services, Star Pro Security, Inc., and PacWest Security Services; all but PacWest Security Services submitted proposals. He said that staff evaluated the proposals and based on the content requirements, ability to provide armed security guards, ability to support special requests, ability to provide optional services such as 24/7 remote camera monitoring and other security-related technologies, and quality of references, Allied and Securitas were ranked similarly based on their qualifications. Staff determined Securitas to be the best qualified due to its breadth of services provided including onsite, mobile, and remote guarding services. He further said that as the current security services provider, Securitas has been very responsive and continuously demonstrates a high level of customer service to both IRWD employees and its customers.

Director Reinhart said that this item was reviewed by the Engineering and Operations Committee on October 16, 2023, and on MOTION by Reinhart, seconded by LaMar and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A

SECURITY SERVICES AGREEMENT WITH SECURITAS SECURITY SERVICES, INC. TO PROVIDE SECURITY GUARD SERVICES FOR A THREE-YEAR TERM ENDING 2026 IN THE AMOUNT OF \$3,048,196.86 WITH AN OPTION FOR TWO, ONE-YEAR EXTENSIONS.

10. IRWD WATER PIPELINES CONDITION ASSESSMENT PROJECT CONSULTANT SELECTION

Executive Director of Technical Services and Water Quality Burton reported that in 2020, IRWD initiated the Capital Improvement Plan (CIP) Asset Management Program to evaluate all linear (e.g., pipelines) and vertical (e.g., treatment plants, pump stations, and reservoirs) facilities. Mr. Burton said that previous work evaluated pump stations, lift stations, tanks, and wells. He said that the assessments proposed in this project are the next phase of the multi-phase CIP Asset Management Program and include risk-based analysis for 2,000 miles of potable pipelines and 580 miles of non-potable pipelines. This project will standardize IRWD's approach to condition assessment and capital replacement and rehabilitation for pipelines and provide a clear framework for annual updates to the process.

Mr. Burton said that staff invited six consultants to propose on the project and that proposals were received from Carollo, HDR, GHD, and West Yost. The proposals were evaluated, and the top two consultants, HDR and GHD, were selected for interviews and ranked as shown in Exhibit "A". He said that while all consultants were well qualified, HDR presented a well-balanced team, a clear project approach, and excellent project understanding.

Director Reinhart said that this item was reviewed by the Engineering and Operations Committee on October 16, 2023. On MOTION by Reinhart, seconded by LaMar and unanimously carried, THE BOARD AUTHORIZED A BUDGET INCREASE FOR PROJECT 12534 IN THE AMOUNT OF \$250,000, FROM \$500,000 TO \$750,000, AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH HDR IN THE AMOUNT OF \$611,850 FOR THE IRWD CAPITAL IMPROVEMENT PLAN AND ASSET MANAGEMENT FOR POTABLE AND NON-POTABLE PIPELINES, PROJECT 12534.

OTHER BUSINESS

11. General Manager's Report – None.

12. Community Updates

General Manager Cook reported that he spoke with Consultant Newell, and all is going well in the canyons.

13. Directors' Comments and Meeting Reports

Pursuant to AB 1234 and Government Code Section 53232.3(d), written reports of the meetings that Board members attended on behalf of IRWD since the last Board Meeting were provided at the meeting. Amendments to the written reports were provided orally, and together the reported meetings were as follows:

Director LaMar reported on his attendance at a CCEEB Water Quality Task Force meeting, an OC Water Summit, an Orange County Coastkeeper’s annual fundraiser, an ACWA Officers meeting, and an Antelope Valley East Kern Water Agency water banking tour at Rosedale-Rio Bravo Storage District in Bakersfield.

Director Reinhart reported on his attendance at a MWDOC Administration and Finance committee meeting, an OCWD Water Issues Committee meeting and Board meeting, an OCWD Administration Finance Issues Committee meeting, an OC Water Summit, and a MWDOC Board Meeting.

President McLaughlin said she had no meetings to report.

14. Closed Session

Legal Counsel Collins said that the following Closed Session would be held this evening:

CONFERENCE WITH LEGAL COUNSEL - Pursuant to Gov. Code 54956.9(d)(1) – Existing Litigation: One case: AFFF Multi-District Litigation No. 2873

15. Reconvene and Open Session

Following the Closed Session, the meeting was reconvened with Directors LaMar, Reinhart, and McLaughlin present. No action was reported.

16. Adjournment

There being no further business, Director McLaughlin adjourned the meeting at 5:47 p.m.

APPROVED and SIGNED this 13th day of November 2023.

President, IRVINE RANCH WATER DISTRICT

Assistant Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

Claire Hervey Collins, General Counsel
Hanson Bridgett LLP