

MINUTES OF REGULAR MEETING – AUGUST 12, 2019

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:04 p.m. by Acting President Matheis on August 12, 2019 in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: Reinhart, Matheis, and Withers.

Directors Absent: Swan and LaMar.

Also Present: General Manager Cook, Executive Director of Finance and Administration Clary, Executive Director of Technical Services Burton, Executive Director of Water Policy Weghorst, Executive Director of Operations Chambers, Director of Public Affairs Beeman, Director of Human Resources Roney, General Counsel Collins, Director of Water Operations Zepeda, Director of Water Quality and Regulatory Compliance Colston, Director of Water Operations Roberts, Director of Treasury and Risk Management Jacobson, Director of Water Resources Sanchez, Director of Maintenance Mykitta, Government Relations Officer/Deputy General Counsel Compton, Secretary Bonkowski, Principle Engineer Malloy, Ms. Sandra Jacobs, Mr. Victor Zamora, Mr. Les Fields, and members of staff and the public.

WRITTEN COMMUNICATIONS: None.

ORAL COMMUNICATIONS: Ms. Sandra Jacobs, Board President of Santa Margarita Water District, thanked the Board for supporting her in the recent Local Agency Formation Commission election.

ITEMS TOO LATE TO BE AGENDIZED: None.

PRESENTATIONS

RESOLUTION OF COMMENDATION FOR STEVE MALLOY

On MOTION by Reinhart, seconded by Withers, and unanimously carried, THE FOLLOWING RESOLUTION WAS ADOPTED BY TITLE:

RESOLUTION NO. 2019-26

RESOLUTION OF THE BOARD OF DIRECTORS  
OF IRVINE RANCH WATER DISTRICT COMMENDING  
STEVEN MALLOY FOR HIS DEDICATED AND  
LOYAL SERVICE TO THE DISTRICT

General Manager Cook and Acting President Matheis presented the resolution to Mr. Steve Malloy. Mr. Malloy then thanked the Board and staff for their support and for being able to manage innovative projects during his 40+ years of service at the District.

## PRESENTATIONS (CONTINUED)

### IRWD HEADQUARTERS SUCCULENT GARDEN DESIGN AWARDS

Mr. Víctor Zamora of Tropical Plaza Nursery presented four awards that Tropical Plaza Nursery received from the California Landscape Contractors Association (CLCA) for its design and construction of the IRWD Headquarters Succulent Garden. Awards included: 1) 1<sup>st</sup> place “Landscape Installation Orange County Green Award”; 2) 1<sup>st</sup> place “Landscape Beautification Award”; 3) 1<sup>st</sup> place “Landscape Installation, Special Effects Incorporating IRWD Logo into Landscape Design”; and 4) 1<sup>st</sup> place “Humanitarian Award” for the donation made toward the project by a CLCA Member, which is the highest honor CLCA awards in Orange County. Additionally, Mr. Zamora said that the 48” box Dragon tree was donated to honor General Manager Cook, and the quarter twist concrete bench was donated to honor Secretary Bonkowski to view the garden during her lunch break.

### CONSENT CALENDAR

General Manager Cook asked that Item No. 7, ACWA COMMITTEE NOMINATIONS AND REGION 10 ELECTION FOR 2020-21 TERM, be moved to the Action Calendar for discussion. There being no objections, this item was moved accordingly. On MOTION BY Withers, seconded by Reinhart, and unanimously carried, CONSENT CALENDAR ITEMS 5 AND 6, AND 8 THROUGH 12 WERE APPROVED AS FOLLOWS:

5. RATIFY/APPROVE BOARD OF DIRECTORS’ ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Mary Aileen Matheis, Douglas Reinhart, Steven LaMar and John Withers, as described.

6. MINUTES OF BOARD MEETING

Recommendation: That the minutes of the July 22, 2019 Regular Board meeting be approved as presented.

8. 2019 LEGISLATIVE AND REGULATORY UPDATE

Recommendation: Receive and file.

9. RENEWAL OF GROUP MEDICAL, DENTAL, VISION, AND TERM LIFE INSURANCE FOR CALENDAR YEAR 2020

Recommendation: That the Board authorize staff to continue the District’s health insurance coverage with CalPERS with changes in District and employee contribution rates as outlined in the exhibit provided, continue the District’s dental insurance coverage with ACWA/JPIA with no change in premium rates, continue the District’s vision insurance coverage with EyeMed with no change in premium rates, continue the District’s Term Life and AD&D coverage with Reliance Standard with no change in premium rates, and offer voluntary Delta Dental and EyeMed buy-up plans for employee purchase for the calendar year 2020.

CONSENT CALENDAR (CONTINUED)

10. SAND CANYON PROFESSIONAL CENTER PHASE II – PROFESSIONAL SERVICES VARIANCE NO. 5

Recommendation: That the Board authorize the General Manager to execute Professional Services Variance No. 5 in the amount of \$21,700 with Ware Malcomb for additional architectural services for Project No. 06210.

11. LAGUNA CANYON ROAD AND QUAIL HILL PARKWAY CATHODIC PROTECTION FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Laguna Canyon Road and Quail Hill Parkway Cathodic Protection Projects 05156 and 10541, authorize the General Manager to file a Notice of Completion; and authorize the payment of the retention 35 days after the date of recording the Notice of Completion.

12. VAULT LIDS REPLACEMENT FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Vault Lid Replacement Projects 06121, 06123 and 07116, authorize the General Manager to file a Notice of Completion, and authorize the payment of the retention 35 days after the date of recording the Notice of Completion.

ACTION CALENDAR

ACWA COMMITTEE NOMINATIONS AND REGION 10 ELECTION FOR 2020-2021 TERM

General Manager Cook said that this item was reviewed by the Water Resources Policy and Communications Committee. He said that relative to Exhibit “B-1”, the ACWA Committee Consideration Form, Director Swan requested a change that the Water Management Committee be listed as his first choice, and that Energy Committee be listed as his second choice. Director Matheis recommended voting for the OC slate versus the Nominating Committee recommended slate. On MOTION by Matheis, seconded by Reinhart, **THE BOARD AUTHORIZED THE DISTRICT TO SUBMIT THE AMENDED ASSOCIATION OF CALIFORNIA WATER AGENCIES COMMITTEE CONSIDERATION FORM FOR BOARD AND STAFF COMMITTEE APPOINTMENTS FOR THE 2020-2021 TERM, AND THE BOARD SUPPORTED THE CANDIDATES FROM THE ORANGE COUNTY SLATE, AND AUTHORIZED THE GENERAL MANAGER TO SIGN THE REGION 10 BOARD BALLOT FOR THE 2020-2021 TERM.**

METER READING AND ELECTRONIC BILLING CONTRACT VARIANCES

Executive Director of Finance and Administration Clary reported that two five-year Professional Services Agreements previously authorized by the Board are both in their final year and will exceed their authorized amounts in Fiscal Year 2019-20. She said that Fiserv Solutions, LLC provides electronic billing (eBill) services for the distribution of

## ACTION CALENDAR (CONTINUED)

customer bills in an electronic format and for on-line and on-demand electronic payments. Fiserv's original contract amount was for \$900,000 and a variance in the amount of \$197,000 is now needed to continue services through FY 2019-20. Alexander's Contract Services provides meter reading services for the vast majority of IRWD's customer meters. Ms. Clary further said that Alexander's original contract amount was for \$6,534,000 and a variance in the amount of \$394,000 is now required to continue services through FY 2019-20.

On MOTION by Reinhart, seconded by Withers, and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A VARIANCE TO THE AGREEMENT WITH FISERV SOLUTIONS, LLC IN THE AMOUNT OF \$197,000 FOR ELECTRONIC BILLING SERVICES AND TO THE ALEXANDER'S CONTRACT SERVICES AGREEMENT IN THE AMOUNT OF \$394,000 FOR PROFESSIONAL METER READING SERVICES.

Director Reinhart requested staff to provide a future report on AMI (electric meters.)

## 2019 WATER USE EFFICIENCY OUTREACH CAMPAIGN

Director of Public Affairs Beeman reported that staff proposes a 2019 water use efficiency outreach campaign comprised of several small targeted customer outreach efforts to help sustain customer water use awareness and to thank customers for their continued vigilance in using water efficiently. Ms. Beeman said that the efforts will also assist staff in baseline customer outreach activities involving newsletters, social media and ongoing community outreach workshops and events. She said that IRWD's public affairs consultant Sukle Advertising & Design proposes to implement the "Don't Waste a Good Thing" campaign and to lead the development of several targeting outreach efforts.

Director Withers reported that this item was reviewed and approved by the Water Resources Policy and Communications Committee. On MOTION by Withers, seconded and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH SUKLE ADVERTISING & DESIGN IN THE AMOUNT OF \$214,500 FOR IMPLEMENTATION OF THE 2019 WATER USE EFFICIENCY CAMPAIGN.

GENERAL MANAGER'S REPORT: None.

## DIRECTORS' COMMENTS

Director Reinhart reported on his attendance at a South Orange County agencies group joint meeting, a SOCWA Board meeting, a MWDOC Planning and Operations Committee meeting, a MWDOC Board meeting, an OCWD Board meeting, and a SOCWA Board meeting.

Director Withers reported on his attendance at an OCSF Centrifuge facility ribbon-cutting event, a Water Education Foundation Board of Director retreat where he and General Manager Cook presented information on strategic planning, an ACWA Region 10 program, a breakfast

meeting with Mr. A. G. Kamura relative to sustainable urban agriculture, and a luncheon meeting with Mr. Jason Paulus of Paulus Engineering for a meet and greet. He said that this  
DIRECTORS' COMMENTS (CONTINUED)

Thursday he will be traveling to East Bay MWD in Oakland to make a presentation on processing improvement plans. He further complimented staff for their efforts at the recent Strategic Planning workshop, which he said was one of the best ever.

Director Matheis reported on her attendance at the booths following the OCSD ribbon-cutting event, a Water Education Fountain Board Retreat in Long Beach, a monthly WACO meeting, and an ISDOC Executive Committee meeting, and said that tomorrow she will be attending an Urban Water Institute conference.

#### COMMUNITY UPDATES

Consultant Mr. Bruce Newell reported on canyon activities noting that Southern California Edison is still working in the area, and that he attended a coastal group meeting. He further said that he appreciated that the District painted the fire hydrants,

#### ADJOURNMENT

Acting President Matheis adjourned in the Board meeting at 5:57 p.m.

APPROVED and SIGNED this 26th day of August, 2019.

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President, IRVINE RANCH WATER DISTRICT

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Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

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Claire Hervey Collins, Legal Counsel  
Lewis Brisbois