

**AGENDA  
IRVINE RANCH WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING**

October 28, 2024

**CALL TO ORDER** 5:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Directors LaMar, McLaughlin, Swan, Withers, and President Reinhart

**PUBLIC COMMENT NOTICE**

This meeting will be held in-person at the District's headquarters located at 15600 Sand Canyon Avenue, Irvine, California. The meeting will also be broadcasted via Webex for those wanting to observe the meeting virtually.

To observe this meeting virtually, please join online using the link and information below:

Via Web: <https://irwd.webex.com/irwd/j.php?MTID=m03968c67b23bb4e2dd151ca12585820e>

Meeting Number (Access Code): 2490 775 2380

Meeting Password: gmPyPxaQ333

PLEASE NOTE: Webex observers of the meeting will be placed into the Webex lobby when the Board enters closed session. Participants who remain in the "lobby" will automatically be returned to the open session of the Board once the closed session has concluded. Observers joining the meeting while the Board is in closed session will receive a notice that the meeting has been locked. They will be able to observe the meeting once the closed session has concluded.

Public comments are limited to three minutes per speaker on each subject. If you wish to address the Board of Directors on any item, you may attend the meeting in person and submit a "speaker slip" to the Secretary. Forms are provided outside of IRWD's Board Room. If attending via Webex, please submit your request to speak, or your comment, via the "chat" feature and your remarks will be read into the record at the meeting. You may also submit a public comment in advance of the meeting by emailing [comments@irwd.com](mailto:comments@irwd.com) before 12:00 p.m. on Monday, October 28, 2024.

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**COMMUNICATIONS TO THE BOARD**

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1. Written:
2. Oral:
3. ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Recommendation: Determine the need to discuss and /or take immediate action on item(s).

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**PRESENTATIONS**

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4. PROCLAMATION

A proclamation will be presented to Mr. Dave Crowe for his 32 years of service to the District.

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**CONSENT CALENDAR, Items 5 through 15**

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5. BOARD MEETING MINUTES

Recommendation: That the minutes of the September 23, 2024 Regular Board meeting be approved as presented.

6. ADOPTION OF REVISED IRWD SCHEDULE OF POSITIONS AND SALARY RATE RANGES

Recommendation: That the Board adopt a resolution superseding Resolution No. 2024-8 and adopting a revised Schedule of Positions and Salary Rate Ranges for the General Unit, Non-Exempt Supervisors, Confidential, and Exempt Employees.

Reso. No. 2024-\_\_

7. RATIFY RESTORATION PAYMENT TO SERVICE MASTER RESTORE

Recommendation: That the Board ratify the retainment of Services Master Restore for restoration work and authorize that a payment be made to the company for \$549,092.59.

8. SEPTEMBER 2024 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary Report, the Summary of Fixed and Variable Rate Debt, and the Disclosure Report of Reimbursements to Board members and staff, approve the September 2024 Summary of Payroll ACH payments in the total amount of \$2,586,806, and approve the September 2024 accounts payable disbursement summary of warrants 444858 through 445363, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$18,863,543.

9. FISCAL YEAR 2024-25 IRWD GUIDING PRINCIPLES SCORECARD

Recommendation: Receive and file.

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**CONSENT CALENDAR, Items 5 through 15, continued**

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10. REVISIONS TO IRWD'S CONFLICT OF INTEREST CODE

Reso. No. 2024-\_\_

Recommendation: That the Board adopt a resolution rescinding Resolution 2022-16 and adopting a revised Conflict of Interest Code.

11. 2025-2026 LOBBYING AND ADVOCACY SERVICES

Recommendation: That the Board authorize the General Manager to execute a Professional Services Agreement with Kadash & Associates for federal advocacy services for the period of January 1, 2025, through December 31, 2026, at a rate of \$11,092 per month in 2025 and \$11,369 per month in 2026 plus reasonable reimbursement of direct expenses for a total contract amount not to exceed \$278,250, and with Resolute for State legislative lobbying and advocacy services for the period of January 1, 2025, through December 31, 2026, at a rate of up to \$13,500 per month plus reasonable reimbursement of direct expenses for a total contract amount not to exceed \$334,000.

12. WEBSITE REDESIGN CONSULTANT SELECTION

Recommendation: That the Board authorize the General Manager to execute a Professional Services Agreement with Idea Hall for website redesign consulting services for an amount not to exceed \$248,175.

13. ACWA 2024 MEMBERSHIP MEETING

Recommendation: That the Board designate Vice President Steve LaMar as IRWD's voting delegate and Paul Cook, IRWD's General Manager as his alternate, for the December 4 Association of California Water Agencies membership meeting; authorize the General Manager to sign and submit the "Voter Designation & Information Form" to Association of California Water Agencies designating Vice President Steve LaMar and Paul Cook as its initial authorized voting representatives for the District; and support the proposed bylaw amendments.

14. DOMESTIC WATER METER VAULT REPLACEMENT ON EAST PELTASON DRIVE CONSTRUCTION AWARD

Recommendation: That the Board authorize the General Manager to execute a construction contract with GCI Construction, Inc. in the amount of \$346,500 for the Domestic Water Vault Replacement on East Peltason Drive, Project 11850.

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**CONSENT CALENDAR, Items 5 through 15, continued**

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15. LAKE FOREST ZONE B TO C RECYCLED WATER PUMP STATION PROJECT FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Lake Forest Zone B to C Recycled Water Pump Station, authorize the General Manager to file a Notice of Completion, and authorize payment of the retention of 35 days after the date of recording the Notice of Completion for Project 11168.

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**ACTION CALENDAR**

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16. AMENDMENT NO. 2 TO THE SHORT-TERM WATER EXCHANGE PROGRAM WITH CENTRAL COAST WATER AUTHORITY

Recommendation: That the Board authorize the General Manager to execute an Amendment No. 2 to the 2019 Short-Term Water Exchange Program with Central Coast Water Authority based on the draft terms presented at the meeting, subject to substantive changes approved by the Supply Reliability Programs Committee and special legal counsel.

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**OTHER BUSINESS**

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Pursuant to Government Code Section 54954.2, members of the Board of Directors or staff may ask questions for clarification, make brief announcements, and make brief reports on his/her own activities. The Board or a Board member may provide a reference to staff or other resources for information, request staff to report back at a subsequent meeting concerning any matter, or direct staff to place a matter of business on a future agenda. Such matters may be brought up under the General Manager's Report or Directors' Comments. Pursuant to AB 1234 and Government Code Section 53232.3(d), a written draft report of the meetings that any Board member attended on behalf of IRWD since the last Board Meeting will be available at the table near the Board Room entrance, and will be amended verbally, if necessary, during Directors' Comments.

17. General Manager's Report

18. Receive oral update(s) from District liaison(s) regarding communities within IRWD's service area and interests.

19. Directors' Comments and Meeting Reports



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**OTHER BUSINESS, continued**

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20. Closed Sessions

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1): *IRWD v. OCWD, et al.*, Case No. 30-2016-00858584-CU-WM-CJC.
  
- B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1): *BKK Working Group, et al. v. 1700 Santa Fe LTD, et al.*, Central District of California Case No. 2:18-cv-05810-MWF-PLA
  
- C. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8:  
*Property:* Storage Rights and other Real Property at Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.  
*Agency negotiator:* Paul Cook, IRWD General Manager  
*Negotiating parties:* Serrano Water District General Manager  
*Under negotiation:* Price and Terms of Payment

21. Open Sessions

22. Adjournment

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Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the above-named Board in connection with a matter subject to discussion or consideration at an open meeting of the Board are available for public inspection in the District's office, 15600 Sand Canyon Avenue, Irvine, California ("District Office"). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Board Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available electronically via the Webex meeting noted. Upon request, the District will provide for written agenda materials in appropriate alternative formats, and reasonable disability-related modification or accommodation to enable individuals with disabilities to participate in and provide comments at public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, or alternative format requested at least two days before the meeting. Requests should be emailed to [comments@irwd.com](mailto:comments@irwd.com). Requests made by mail must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

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October 28, 2024  
Prepared and  
submitted by: K. Swan  
Approved by: Paul A. Cook *PAC*

CONSENT CALENDAR

BOARD MEETING MINUTES

SUMMARY:

Provided are the minutes of the September 23, 2024 Regular Board meeting for approval.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

Not applicable.

RECOMMENDATION:

THAT THE MINUTES OF THE SEPTEMBER 23, 2024 REGULAR BOARD MEETING BE APPROVED AS PRESENTED.

LIST OF EXHIBITS:

Exhibit "A" – September 23, 2024 Minutes

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## MINUTES OF REGULAR MEETING – SEPTEMBER 23, 2024

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President Reinhart at 5:03 p.m. on September 23, 2024 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: McLaughlin, Withers, Swan, LaMar, and President Reinhart.

Directors Absent: None.

Oral and Written Communications: None.

Items too late to be agendaized: None.

Also Present: General Manager Cook, Executive Director of Technical Services Burton, Executive Director of Operations Chambers, Executive Director of Finance Adly, Executive Director of Water Policy Weghorst, Director of Human Resources Mitcham, Director of Water Quality and Regulatory Compliance Colston, Director of Recycling Operations Zepeda, Director of Water Resources Sanchez, Director of Information Technology Kaneshiro, Director of Strategic Communications and Advocacy/Deputy General Counsel Compton, General Counsel Collins, Secretary Swan, Consultant Newell, Environmental Compliance Analyst Uk, and members of the staff and public.

### PRESENTATIONS – PROCLAMATION

Staff prepared a Proclamation for Carl Spangenberg, for 38 years of service as an IRWD employee. Mr. Spangenberg was absent for the presentation, but well wishes were given from the Board.

### CONSENT CALENDAR

Item 10 was moved to the Action Calendar at the request of Director Swan. On MOTION by LaMar, seconded by McLaughlin and unanimously carried, CONSENT CALENDAR ITEMS 5 THROUGH 9 AND 11 WERE APPROVED AS FOLLOWS:

5. BOARD MEETING MINUTES

Recommendation: That the minutes of the August 26, 2024 Regular Board meeting be approved as presented.

6. AUGUST 2024 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary Report, the Summary of Fixed and Variable Rate Debt, and the Disclosure Report of Reimbursements to Board members and staff, approve the August 2024 Summary of Payroll ACH payments in the total amount of \$2,564,721, and approve the August 2024 accounts payable disbursement summary of warrants 444222 through 444857, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$27,838,557.

CONSENT CALENDAR (CONTINUED)

7. 2024 LEGISLATIVE AND REGULATORY UPDATE

Recommendation: Receive and file.

8. SILVERADO CANYON ROAD BRIDGE 174 WATER PIPELINE IMPROVEMENTS BUDGET INCREASE AND CONSTRUCTION AWARD

Recommendation: That the Board authorize a budget increase in the amount of \$435,100, from \$504,900 to \$940,000, for Project 11588, and authorize the General Manager to execute a construction contract with Ferreira Construction Co., Inc. in the amount of \$472,000 for the Silverado Canyon Bridge 174 Pipeline Improvements, Project 11588.

9. SERRANO CREEK RAW WATER PIPELINE REPLACEMENT FINAL ACCEPTANCE

Recommendation: That the Board accept construction of the Serrano Creek Raw Water Pipeline Replacement; authorize the General Manager to file a Notice of Completion; and authorize the payment of the retention 35 days after the date of recording the Notice of Completion for Project 12423.

11. CONTROL SYSTEM PROGRAMMING SERVICES FOR THE MICHELSON WATER RECYCLING PLANT TERTIARY FILTER IMPROVEMENTS PROJECT CONSULTANT SELECTION

Recommendation: That the Board authorize the General Manager to execute a Professional Services Agreement with W.M. Lyles Co. in the amount of \$326,800 for control system programming services for the Michelson Water Recycling Tertiary Filter Improvements, Project 07892.

ACTION CALENDAR

10. TECHNOLOGY DRIVE AND ADA DRIVE RECYCLED WATER PIPELINE REPLACEMENT BUDGET ADDITION AND CONSULTANT SELECTION

Director Swan inquired as to why the asbestos cement pipe requires replacement at Technology Drive since it is approximately forty years old. Executive Director of Technical Services Burton explained that IRWD has experienced several leaks on these pipe segments, and IRWD retained HDR to complete a forensic analysis of the pipe and soil samples, which determined that the chemical balance of IRWD's recycled water created conditions corrosive to the pipe in certain areas of the distribution system. General Manager Cook confirmed that the chemistry of the District's recycled water was corrected many years ago, but that the damage was done.

Director McLaughlin reported that this item was reviewed and discussed at the Engineering and Operations Committee, and that Committee supports the staff recommendation.

On MOTION by LaMar, seconded by McLaughlin and unanimously carried, THE BOARD AUTHORIZED THE ADDITION OF PROJECT 12979, TECHNOLOGY DRIVE AND ADA DRIVE RECYCLED WATER PIPELINE REPLACEMENT, TO THE FISCAL YEAR 2024-25 CAPITAL BUDGET IN THE AMOUNT OF \$2,819,000, AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT

ACTION CALENDAR (CONTINUED)

WITH MKN AND ASSOCIATES, INC. IN THE AMOUNT OF \$327,709 FOR ENGINEERING DESIGN SERVICES FOR THE TECHNOLOGY DRIVE AND ADA DRIVE RECYCLED WATER PIPELINE REPLACEMENT, PROJECT 12979.

12. ON-CALL ENVIRONMENTAL CONSULTANT SELECTIONS

Environmental Compliance Analyst Uk provided a summary of how IRWD complies with the California Environmental Quality Act (CEQA), the National Environmental Policy Act (NEPA), and the process that staff utilized to solicit proposals for on-call consulting services for CEQA/NEPA services and on-call biological monitoring and permitting services.

Director McLaughlin reported that this item was reviewed and discussed at the Engineering and Operations Committee, and that Committee was comfortable with the selection process and supports the staff recommendation.

On MOTION by McLaughlin, seconded by Withers and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE PROFESSIONAL SERVICES AGREEMENTS WITH ESA, PSOMAS, AND RINCON TO PROVIDE ON-CALL CEQA / NEPA SERVICES, FOR THE NEXT THREE YEARS, FOR NOT-TO-EXCEED AMOUNTS OF \$300,000 EACH AND WITH HARMSWORTH ASSOCIATES, PSOMAS, AND ESA TO PROVIDE ON-CALL MONITORING AND PERMITTING SERVICES, FOR THE NEXT THREE YEARS, FOR NOT-TO-EXCEED AMOUNTS OF \$300,000 EACH.

13. SEWER SIPHON IMPROVEMENTS PHASE II VARIANCE AND CONSTRUCTION AWARD

Executive Director of Technical Services Burton provided an overview of the Sewer Siphon Improvements. Mr. Burton outlined that the improvement construction work for the District's four most critical siphons of the nineteen total District siphons were completed as Phase I. Woodard & Curran provided the engineering services during construction and based on the quality of service delivered during Phase I, IRWD requested a proposal from them to provide engineering services during construction for Phase II, which will consist of the next seven siphons. Staff found the Woodard & Curran proposal to be reasonable.

Mr. Burton further reported that staff advertised the project for construction bids and received three responses out of the 18 pipeline contractors solicited. Mike Prlich and Sons, Inc.'s bid was responsive and was the low bidder.

Director McLaughlin stated that the variance was reviewed at the Engineering and Operations Committee, and the Committee supports the variance with Woodard & Curran.

On MOTION by McLaughlin, seconded by Withers, and carried unanimously, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE VARIANCE NO. 1 IN THE AMOUNT OF \$214,777 WITH WOODARD & CURRAN TO PROVIDE ENGINEERING SERVICES DURING CONSTRUCTION, AND AUTHORIZED THE GENERAL MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH MIKE PRlich AND SONS, INC. IN THE AMOUNT OF \$7,434,855.67 FOR THE SEWER SIPHON IMPROVEMENTS PHASE II, PROJECT 11841.

## OTHER BUSINESS

### 14. General Manager's Report

General Manager Cook stated that in May 2024, he informed the Board that he had engaged with the County of Orange regarding some damage to the levee along the San Diego Creek adjacent to the Michelson Water Recycling Plant. The County quickly agreed that the damage needed to be repaired and would address the issue following the nesting season. IRWD was expecting the County to begin its repair work last week, but the County was struggling to obtain permits to begin the repair. At the encouragement of IRWD, the County will be accelerating the levee repairs as an emergency. Concurrently, IRWD will proceed with the repair work needed to protect the South Sewer Siphon as it passes under San Diego Creek on an emergency basis. The sewer pipe has become exposed, so IRWD will implement interim protections while the County comes up with a more permanent fix to the lowered creek bed. Due to the urgency to address the repairs, staff plans to complete the design and construction of the repairs in advance of the next rainy season. Mr. Cook also stated that he would keep the Board advised on the progress of the work.

Mr. Cook also shared that the IRWD and California Coastkeeper Alliance co-sponsored bill, AB 1827 was signed by the Governor over the weekend.

Mr. Cook invited the members of the Board to attend the annual IRWD Health Fair on Wednesday, September 25 at Sand Canyon.

### 15. Receive oral update(s) from District liaison(s) regarding communities within IRWD's service area and interests.

Mr. Newell reported that the canyons are doing well – the Airport Fire was within 2.5 miles of the canyons. There were a lot of water tenders going back and forth to assist and thanked the District for the support during the fire.

### 16. Directors' Comments and Meeting Reports

Director McLaughlin reported on her participation in the monthly WACO meeting.

Director Withers reported on his attendance at the ISDOC Executive Committee Meeting; the monthly WACO meeting; the NWRI Board of Directors meeting; the WateReuse 2024 California Annual Conference; and the City of Irvine's Great Park-Heart of the Park Showcase.

Director Swan reported on his participation in the monthly Southern California Water Dialogue Steering Committee meeting; the MWDOC Workshop Board Meeting with MWD Directors; the Newport Beach Chamber of Commerce's September Wake Up! Newport featuring the Orange County Sanitation District Update with General Manager Robert Thompson; the WACO monthly meeting; the MWDOC Administration and Finance Committee; the WACO Planning Committee meeting; the MWDOC Board of Directors meeting; and the Newport Bay Watershed Executive Committee meeting.

Director LaMar reported on his attendance at the Natural Community Coalition Board meeting; the ACWA Executive Committee meeting; and the ACWA Board of Directors' Meeting. He also mentioned that the water industry has suffered a great loss with the passings of three fantastic individuals: Bob Bein; Dr. Elizabeth Brown; and Betty Boatman.



OTHER BUSINESS (CONTINUED)

President Reinhart reported on his participation in the MWDOC Planning and Operations Committee meeting; the MWDOC Workshop Board meeting with MWD Directors; the OCWD Board meeting; the OCWD Communications and Legislative Liaison Committee meeting; the WACO monthly meeting; the MWDOC Administration and Finance Committee meeting; the OCWD Water Issues Committee meeting; the OCWD Administration and Finance Committee meeting; the WateReuse 2024 California Annual Conference; the MWDOC Board of Directors meeting; and the OCWD Board of Directors meeting.

17. Adjournment

There being no further business, President Reinhart adjourned the meeting at 5:33 p.m.

APPROVED and SIGNED this 28<sup>th</sup> day of October 2024.

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President, IRVINE RANCH WATER DISTRICT

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Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

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Claire Hervey Collins, General Counsel  
Hanson Bridgett LLP

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October 28, 2024

Prepared by: Lisa Srader

Submitted by: Tiffany Mitcham

Approved by: Paul A. Cook *PAW*

## CONSENT CALENDAR

### ADOPTION OF REVISED IRWD SCHEDULE OF POSITIONS AND SALARY RATE RANGES

#### SUMMARY:

A periodic review of current budgeted positions has determined the need for additional adjustments to IRWD's Schedule of Positions and Salary Rate Ranges. Staff recommends the Board adopt a resolution superseding Resolution No. 2024-8 (adopted on June 10, 2024) and adopt a revised Schedule of Positions and Salary Rate Ranges in compliance with the California Public Employees' Retirement System (CalPERS).

#### BACKGROUND:

Staff recommends the Board adopt a revised Schedule of Positions and Salary Rate Ranges to incorporate the following changes:

- Reclassify one (1) Senior Collection Systems CCTV Technician (25.N) position to Senior Collection Systems Technician (25.N);
- Delete the Water Resources Manager position (U20.E) and add an Enterprise GIS Manager position (U22.E);
- Add a GIS Applications Analyst position (U15.E);
- Add a Process Engineer position (U22.E);
- Retitle the Recycled Water Development Manager position (U19.E) to Recycled Water and Cross Connection Control Manager (U19.E); and
- Reclassify the incumbents in the Water Maintenance Technician I/II/III series and Water Maintenance Supervisor positions in the Construction Services Department to reflect their specific duties and responsibilities properly. The recommended changes, outlined below, will only include new job titles and will not result in any compensation changes.
  - Retitle Utility Worker (11.N) to Utility Construction Technician Trainee (11.N)
  - Create a new series of titles, which include Utility Construction Technician I (16.N), Utility Construction Technician II (22.N), Utility Construction Technician III (26.N) and Utility Construction Supervisor (S34.N).

While the changes to the positions and salary grades listed above are within the General Manager's authority, CalPERS requires that each employment position and pay rate be identified

in a publicly available pay schedule (CalPERS Regulations, 2 CCR 570.5).  
Provided as Exhibit “A” is the proposed resolution for adoption with the revised Schedule of Positions and Salary Rate Ranges effective October 28, 2024.

FISCAL IMPACTS:

Funding for these changes are included in the IRWD Operating Budget for Fiscal Years 2023-24 and 2024-25, approved by the Board on April 24, 2023.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3, Section 15378.

COMMITTEE STATUS:

This item is ministerial in nature and was not reviewed by a Committee.

RECOMMENDATION:

THAT THE BOARD APPROVE THE REVISED SALARY GRADE SCHEDULE AND ADOPT THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2024 –

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
IRVINE RANCH WATER DISTRICT SUPERSEDING  
RESOLUTION NO. 2024-8 AND ADOPTING A REVISED  
SCHEDULE OF POSITIONS AND SALARY RATE RANGES  
FOR THE GENERAL UNIT, NON-EXEMPT SUPERVISOR  
UNIT, AND FOR MANAGERS, EXEMPT SUPERVISORS,  
CONFIDENTIAL AND EXEMPT EMPLOYEES

LIST OF EXHIBITS:

Exhibit “A” – Resolution of the Board of Directors of the Irvine Ranch Water District adopting a new Schedule of Positions and Salary Rate Ranges and Salary Grade Schedule

EXHIBIT "A"

RESOLUTION NO. 2024 –

RESOLUTION OF THE BOARD OF DIRECTORS OF  
IRVINE RANCH WATER DISTRICT, SUPERSEDING  
RESOLUTION NO. 2024-8 AND ADOPTING A REVISED  
SCHEDULE OF POSITIONS AND SALARY RATE RANGES

The Board of Directors of Irvine Ranch Water District, by adoption of Resolution No. 2024-8 on June 10, 2024, established a Schedule of Positions and Salary Rate Ranges of the Irvine Ranch Water District; and

The Board of Directors of Irvine Ranch Water District have reviewed the Schedule of Positions and Salary Rate Ranges and desires to make revisions thereto.

The Board of Directors of Irvine Ranch Water District does hereby resolve, determine, and order as follows:

Section 1. That the Schedule of Positions and Salary Rate Ranges adopted by Resolution No. 2024-8 on June 10, 2024, is hereby superseded effective October 28, 2024.

Section 2. That the revised Schedule of Positions and Salary Rate Ranges for the Irvine Ranch Water District as set forth in Exhibit "A" attached to this Resolution, and is effective October 28, 2024, for all classifications, is hereby approved and adopted.

ADOPTED, SIGNED and APPROVED on October 28, 2024.

\_\_\_\_\_  
President, IRVINE RANCH WATER DISTRICT  
and of the Board of Directors thereof

\_\_\_\_\_  
Secretary, IRVINE RANCH WATER DISTRICT  
and of the Board of Directors thereof

APPROVED AS TO FORM:

Hanson Bridgett LLP

By: \_\_\_\_\_

District Counsel

**IRVINE RANCH WATER DISTRICT**  
**MONTHLY SALARY GRADE SCHEDULE**  
**Managers, Exempt Supervisors, Confidential & Exempt Employees**  
**Effective October 28, 2024**

	MINIMUM	MAXIMUM
<b><u>NON-EXEMPT</u></b>		
Salary Grade U1.N	\$3,683	\$4,796
Salary Grade U2.N	\$3,761	\$4,926
Salary Grade U3.N	\$3,841	\$5,061
Salary Grade U4.N	\$3,914	\$5,209
Salary Grade U5.N	\$4,004	\$5,354
Salary Grade U6.N	\$4,080	\$5,509
Salary Grade U7.N	\$4,163	\$5,663
Salary Grade U8.N	\$4,254	\$5,824
Salary Grade U9.N	\$4,333	\$5,983
Salary Grade U10.N	\$4,423	\$6,150
Salary Grade U11.N	\$4,512	\$6,306
Salary Grade U12.N	\$4,599	\$6,491
Salary Grade U13.N	\$4,685	\$6,675
Salary Grade U14.N	\$4,791	\$6,867
Salary Grade U15.N	\$4,893	\$7,048
Salary Grade U16.N	\$5,009	\$7,244
Salary Grade U17.N	\$5,115	\$7,427
Salary Grade U18.N	\$5,228	\$7,627
Salary Grade U19.N	\$5,347	\$7,817
Safety & Security Assistant		
Salary Grade U20.N	\$5,489	\$8,070

	MINIMUM	MAXIMUM
Salary Grade U21.N	\$5,645	\$8,313
Salary Grade U22.N	\$5,800	\$8,578
Executive Secretary Human Resources Assistant		
Salary Grade U23.N	\$5,954	\$8,837
Salary Grade U24.N	\$6,122	\$9,110
Salary Grade U25.N	\$6,283	\$9,391
Human Resources Technician		
Salary Grade U26.N	\$6,477	\$9,672
Executive Assistant		
Salary Grade U27.N	\$6,661	\$9,956
Salary Grade U28.N	\$6,859	\$10,249
Salary Grade U29.N	\$7,065	\$10,549
Safety & Security Specialist Senior Executive Assistant		
Salary Grade U30.N	\$7,278	\$10,861
Salary Grade U31.N	\$7,491	\$11,189
Payroll Administrator User Support Specialist		
Salary Grade U32.N	\$7,708	\$11,521
Salary Grade U33.N	\$7,933	\$11,853
Salary Grade U34.N	\$8,169	\$12,182
Salary Grade U35.N	\$8,415	\$12,549
Network Administrator SCADA Network Administrator User Support Administrator		

	MINIMUM	MAXIMUM
<b><u>EXEMPT</u></b>		
Salary Grade U1.E	\$5,923	\$7,991
Salary Grade U2.E	\$6,122	\$8,302
Salary Grade U3.E	\$6,317	\$8,610
Salary Grade U4.E	\$6,515	\$8,941
Salary Grade U5.E	\$6,713	\$9,272
Salary Grade U6.E	\$6,944	\$9,632
Salary Grade U7.E	\$7,165	\$9,989
Salary Grade U8.E	\$7,400	\$10,378
Salary Grade U9.E	\$7,626	\$10,760
Salary Grade U10.E	\$7,879	\$11,167
	Asset Systems Analyst Assistant Engineer Data Analyst Management Analyst Risk Analyst Visual Communications Analyst	
Salary Grade U11.E	\$8,132	\$11,579
	Customer Service Supervisor Digital Communications Analyst Human Resources Analyst Purchasing Supervisor	
Salary Grade U12.E	\$8,395	\$12,023
	Senior Accountant	
Salary Grade U13.E	\$8,666	\$12,459
	Environmental Compliance Analyst GIS Supervisor Legislative Aide Legislative Analyst Regulatory Compliance Administrator Right of Way Agent Senior Data Analyst Senior Financial Analyst Senior Communications Analyst/Deputy PIO Senior Human Resources Analyst Treasury Analyst Water Resources Planner	



	MINIMUM	MAXIMUM
Salary Grade U14.E	\$8,947	\$12,940
Accounting Supervisor Associate Engineer District Secretary QA/QC Compliance Administrator Safety & Security Supervisor Water Efficiency Supervisor		
Salary Grade U15.E	\$9,233	\$13,424
Applications Analyst Automation Programmer Database Administrator GIS Applications Analyst Senior Legislative Aide Senior Network Administrator Senior Regulatory Compliance Administrator Senior SCADA Network Administrator Senior User Support Administrator		
Salary Grade U16.E	\$9,541	\$13,930
Laboratory Supervisor		
Salary Grade U17.E	\$9,845	\$14,444
Construction Inspection Assistant Manager Engineer Facilities/Fleet Manager Senior Energy and Water Resources Planner		
Salary Grade U18.E	\$10,165	\$14,992
Collection Systems Manager Communications Manager Customer Service Manager Cybersecurity Analyst External Affairs Manager Field Services Manager Operations and Maintenance Project Liaison Purchasing Manager Senior Applications Analyst Senior Applications Developer Senior Automation Administrator Senior Database Administrator Water Efficiency Manager		
Salary Grade U19.E	\$10,486	\$15,547
Construction Services Manager Electrical and Instrumentation Manager Mechanical Services Manager Natural Resources Manager <del>Recycled Water Development Manager</del> Recycled Water and Cross Connection Control Manager Regulatory Compliance Manager Risk Manager Treasury Manager Water Quality Manager		

	MINIMUM	MAXIMUM
Salary Grade U20.E	\$10,813	\$16,124
Senior Engineer User Support Manager Water Resources Manager		
Salary Grade U21.E	\$11,142	\$16,707
Controller Manager of Biosolids & Energy Recovery Operations Operations Manager		
Salary Grade U22.E	\$11,500	\$17,327
Automation Manager Applications Manager Enterprise GIS Manager Network and Cybersecurity Manager Process Engineer Reliability Manager		
Salary Grade U23.E	\$11,863	\$17,954
Salary Grade U24.E	\$12,185	\$18,679
Engineering Manager		
Salary Grade U25.E	\$12,563	\$19,382
Salary Grade U26.E	\$13,136	\$20,408
Salary Grade U27.E	\$13,737	\$21,491
Director of Accounting & Treasury Director of Human Resources Director of Information Technology Director of Maintenance Director of Strategic Communications & Advocacy/Dep. General Counsel Director of Water and Recycling Operations Director of Safety & Security Director of Water Quality & Regulatory Compliance Director of Financial Planning and Data Analytics Director of Water Resources		
Salary Grade U28.E	\$14,367	\$22,622
Salary Grade U29.E	\$15,024	\$23,819
Salary Grade U30.E	\$15,718	\$25,085
Executive Director of Finance Executive Director of Technical Services Executive Director of Operations Executive Director of Water Policy		
Salary Grade U31.E	\$16,499	\$26,507
Salary Grade U32.E	\$17,325	\$28,016
Salary Grade U33.E	\$18,189	\$29,606
Salary Grade U34.E	\$19,101	\$35,117
General Manager		

**IRVINE RANCH WATER DISTRICT**  
**MONTHLY SALARY GRADE SCHEDULE**  
**Non-Exempt Supervisors Unit**  
**Effective October 28, 2024**

	MINIMUM	MAXIMUM
<b><u>NON-EXEMPT</u></b>		
Salary Grade S26.N	\$6,477	\$9,672
Salary Grade S27.N	\$6,661	\$9,956
Salary Grade S28.N	\$6,859	\$10,249
Salary Grade S29.N	\$7,065	\$10,549
Salary Grade S30.N	\$7,278	\$10,861
Salary Grade S31.N	\$7,491	\$11,189
Salary Grade S32.N Facilities Services Supervisor Fleet Supervisor	\$7,708	\$11,521
Salary Grade S33.N Cross Connection Supervisor Collection Systems Supervisor	\$7,933	\$11,853
Salary Grade S34.N Construction Inspection Supervisor Mechanical Services Supervisor <b>Utility Construction Supervisor</b> Water Maintenance Supervisor	\$8,169	\$12,182
Salary Grade S35.N Regulatory Compliance Supervisor	\$8,415	\$12,549
Salary Grade S36.N Asset Systems Supervisor Automation Supervisor Electrical & Instrumentation Supervisor Operations Supervisor	8,947	12,938

**IRVINE RANCH WATER DISTRICT**  
**MONTHLY SALARY GRADE SCHEDULE**  
**General Employees Unit**  
**Effective October 28, 2024**

	MINIMUM	MAXIMUM
<b><u>NON-EXEMPT</u></b>		
Salary Grade 1.N	\$3,678	\$4,789
Salary Grade 2.N	\$3,754	\$4,916
Salary Grade 3.N	\$3,836	\$5,053
Salary Grade 4.N	\$3,907	\$5,200
Salary Grade 5.N	\$3,990	\$5,342
Salary Grade 6.N	\$4,073	\$5,496
Office Assistant		
Salary Grade 7.N	\$4,151	\$5,651
Mail Coordinator		
Salary Grade 8.N	\$4,245	\$5,815
Salary Grade 9.N	\$4,330	\$5,975
Salary Grade 10.N	\$4,415	\$6,138
Salary Grade 11.N	\$4,498	\$6,295
Material Control Clerk I		
Utility Construction Technician Trainee		
Utility Worker		
Salary Grade 12.N	\$4,588	\$6,477
Salary Grade 13.N	\$4,675	\$6,665
Customer Service Specialist I		
Salary Grade 14.N	\$4,782	\$6,852
Salary Grade 15.N	\$4,883	\$7,032
Collection Systems Technician I		
Office Specialist		

	MINIMUM	MAXIMUM
Salary Grade 16.N	\$4,999	\$7,233
Accounting Clerk Metering Systems Technician I <b>Utility Construction Technician I</b> Water Maintenance Technician I		
Salary Grade 17.N	\$5,105	\$7,410
Customer Service Field Technician		
Salary Grade 18.N	\$5,216	\$7,611
Customer Service Specialist II Material Control Clerk II		
Salary Grade 19.N	\$5,335	\$7,803
Senior Office Specialist		
Salary Grade 20.N	\$5,479	\$8,053
Construction Compliance Specialist Engineering Technician Purchasing Coordinator Senior Accounting Clerk		
Salary Grade 21.N	\$5,632	\$8,299
Collection Systems Technician II Customer Service Specialist III Senior Customer Service Field Technician		
Salary Grade 22.N	\$5,789	\$8,559
Metering Systems Technician II Operator I Senior Purchasing Coordinator <b>Utility Construction Technician II</b> Water Maintenance Technician II		
Salary Grade 23.N	\$5,942	\$8,819
Collection Systems CCTV Technician Facilities Services Technician Maintenance Mechanic Vehicle/Equipment Mechanic		

	MINIMUM	MAXIMUM
Salary Grade 24.N Recycled Water Specialist Water Loss Prevention Specialist	\$6,107	\$9,097
Salary Grade 25.N Buyer GIS Technician Senior Collection Systems Technician Senior Collection Systems CCTV Technician	\$6,269	\$9,374
Salary Grade 26.N Cross Connection Specialist Metering Systems Technician III Utility Construction Technician III Water Efficiency Specialist Water Maintenance Technician III Water Resources Specialist	\$6,462	\$9,653
Salary Grade 27.N Accountant Operator II Senior Maintenance Mechanic Senior Water Loss Prevention Specialist	\$6,649	\$9,937
Salary Grade 28.N Electrical & Instrumentation Technician Landscape Contracts Administrator Senior Facilities Services Technician Senior Vehicle/Equipment Maintenance Mechanic	\$6,843	\$10,232
Salary Grade 29.N Communications Specialist Construction Inspector Electrical & Instrumentation Designer Laboratory Scientist QA/OC Compliance Specialist Regulatory Compliance Specialist Senior Buyer Senior GIS Technician Senior Recycled Water Specialist Wetlands Ecologist	\$7,048	\$10,530
Salary Grade 30.N Community Relations Specialist Graphic Design Specialist Operator III	\$7,263	\$10,840

	<b>MINIMUM</b>	<b>MAXIMUM</b>
Salary Grade 31.N	\$7,476	\$11,168
Recycled Water Project Specialist		
Senior Construction Inspector		
Senior Electrical & Instrumentation Technician		
Senior Water Efficiency Specialist		
Salary Grade 32.N	\$7,691	\$11,497
Asset Maintenance Coordinator		
Senior Laboratory Scientist		
Senior Regulatory Compliance Specialist		
Senior Wetlands Ecologist		
Salary Grade 33.N	\$7,916	\$11,830
Water Efficiency Analyst		
Salary Grade 34.N	\$8,152	\$12,159
Automation Specialist		
Salary Grade 35.N	\$8,398	\$12,522

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October 28, 2024  
Prepared by: S. Aryan  
Submitted by: T. Mitcham  
Approved by: Paul A. Cook *PAW*

## CONSENT CALENDAR

### RATIFY RESTORATION PAYMENT TO SERVICE MASTER RESTORE

#### SUMMARY:

On April 14, 2024, the District, through its general liability claims management firm, retained Service Master Fire & Water Restoration by Master Services ("Service Master Restore") to conduct flood restoration services at the Sofi Apartments in Irvine after a District water line break partially flooded one of the complex's underground parking garages. The restoration services promptly were undertaken to protect public health, safety and welfare. Service Master Restore tendered an invoice to the District for their services for \$549,092.59, and staff is recommending that the Board ratify the retainment of Service Master Restore and authorize payment of the outstanding invoice.

#### BACKGROUND:

On Sunday, April 14, 2024, a 10" domestic water line ruptured at Sofi Apartments at 2750 Kelvin Avenue in Irvine. This break occurred at the entry point to the complex's underground parking garage, partially flooding these premises with water and sediment. Staff and a representative from the District's general liability claims management firm, George Hills, responded and, to protect public health, safety and welfare, coordinated restoration services with the property manager. Service Master Restore was engaged on the District's behalf to perform most of the site cleanup work, which lasted several days. Other vendors were on the scene, including those retained by the property owner.

Following completion of the work by Service Master Restore, the District received a \$549,092.59 invoice for the work performed, which is consistent with the standard rates charged by the company. Staff has filed an insurance claim with Public Risk Innovation, Solutions, and Management (PRISM), an insurance risk-sharing pool in which the District participates. Staff will request reimbursement from PRISM for all costs related to the main line break, including the costs associated with Service Master Restore's work, less the District's self-insured retention of \$100,000.

#### FISCAL IMPACTS:

The cost for the services rendered by Service Master Restore is \$549,092.59. Staff anticipates a total fiscal impact to the District of \$100,000 for all costs upon PRISM's acceptance of the claim.

#### ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3, Section 15378.

COMMITTEE STATUS:

Not Applicable.

RECOMMENDATION:

THAT THE BOARD RATIFY THE RETAINMENT OF SERVICE MASTER RESTORE FOR RESTORATION WORK AND AUTHORIZE THAT A PAYMENT BE MADE TO THE COMPANY FOR \$549,092.59.

LIST OF EXHIBITS:

Exhibit "A" - Service Master Restore Invoice



**Service Master Restore**

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SERVICE MASTER RESTORE BY MASTERS  
3655 TORRANCE BLVD 3RF FLOOR  
TORRANCE CA 90503  
T:310-294-9331  
F:310-294-9020  
office.staff@smr-masters.com

Insured: Irvine Ranch Water District  
Property: 2790 Kelvin Ave  
Irvine, CA 92614  
Billing: 15600 Sand Canyon Ave  
Irvine, CA 92618

E-mail: Docusketch

Estimator: Jason Linahan

E-mail: Jason@scanquote.org

**Claim Number:**

**Policy Number:**

**Type of Loss:**

Date of Loss:  
Date Inspected:

Date Received:  
Date Entered: 6/2/2024 2:20 PM

Price List: CAOG8X\_JUN24  
Restoration/Service/Remodel  
Estimate: SOFI-APARTAMENTS11



## Service Master Restore

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“**mitigate, mitigation:** to reduce or minimize further damage to structure, systems, or contents in the built environment by controlling the spread of contamination and moisture.” Page 19 IICRC S520.

On 4/14/2024 a city water main was compromised and flooded the parking garage of the apartment building 1790 Kelvin Ave. Due to the excessive amount of water, a large amount of mud and sewage was carried into the garage. The IICRC S520 categorizes this type of water as Cat3. The S520 defines Cat 3 as follows: **Category 3:** Category 3 water is grossly contaminated and can contain pathogenic, toxigenic, or other harmful agents and can cause significant adverse reactions to humans if contacted or consumed. Examples of Category 3 water can include, but are not limited to: sewage; wasteline backflows that originate from beyond any trap regardless of visible content or color; all forms of flooding from seawater; rising water from rivers or streams; and other contaminated water entering or affecting the indoor environment, such as wind-driven rain from hurricanes, tropical storms, or other weather-related events. Category 3 water can carry trace levels of regulated or hazardous materials (e.g., pesticides or toxic organic substances).

The entire parking garage of the structure including the stairs, elevators, lobbies, stairs, electrical rooms, and fire panel rooms were affected by this loss. Some areas of the garage have been affected differently than others. In order to address these differences, the garage has been separated into 3 different sectors: East, Middle, and West. The east sector was impacted the most due to the water main being located just outside this sector. This sector was heavily flooded and a large amount of sewage and mud was present. The west sector was the second-most affected which was heavily flooded. The middle sector was the least affected. Minimal flooding was present in this sector. Although the flood impacted the sectors differently, the entire parking structure including utility rooms were affected with Category 3 water and efflorescence was present in all sectors.

Additionally, there are 9 different clusters of utility rooms. The clusters of utility rooms are not identical and may contain the following: Elevator, Elevator lobby, stairs, electrical room(s), elevator equipment, and trash rooms. Clusters 1, 2, 3, 4 fall within the east sector and were most affected by the loss. Clusters 6, 7, 8, 9 fall within the West sector and were moderately affected. Cluster 5 falls within the middle sector and was least affected.

It is important to note that there was a heavy presence of efflorescence during the mitigation process. Efflorescence must be mitigated immediately as it poses a threat to the structure as it can cause degradation of the concrete. The S520 defines efflorescence as follows: An occasional issue is that moisture migration can cause an accumulation of dissolved salts (i.e., efflorescence) to appear on the surface. These salts are due to alkaline salts being drawn to the surface. In some cases, these salts can be expansive and result in degradation of the material or adhesives. The mitigation and extraction of water from concrete surfaces can be challenging for two reasons: concrete is semi-porous and concrete is a low evaporation material.

The S520 categorizes concrete as a semi-porous material, (page 75) “materials that absorb water slowly”. This is due to what the S520 calls “bound water”. The S520 defines bound water as follows: **bound water:** moisture held within the cellular or crystalline structure of the material. This moisture may be sorbed into the cells or can become physically or chemically bound to the surfaces of cells. Some of this moisture is always present in the material and does not need to be removed. In fact, much of the bound water in concrete is a critical part of the hydration process and actually strengthens it. Because concrete contains bound water, it can absorb water at a slow rate, even after fully drying.

The second challenge is a direct result of the semi-porous nature of concrete. Concrete is considered a low evaporation material. The S520 defines a low evaporation material as follows: **low evaporation materials:** materials that due to their porosity, permeance, or internal structure have a low sorptivity (absorbs or transmits water slowly). Low evaporation materials may include but not be limited to plaster, wood, concrete, and masonry.

Due to these challenges, the S520 advises the following: “The hidden issues with wet concrete can become evident well after the project is completed... and in situations where water has migrated deeply into the concrete... it should be expected that drying times could be significantly longer.” (page 94) As a result, several hard surface extractions were necessary to fully dry the parking structure.



## Service Master Restore

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The entire mitigation process spanned 6 days from April 14 2024 – April 19, 2024. The mitigation process was strategically performed in 7 stages: Muck out, contaminated extraction, pressure clean, acid wash/antimicrobial application, pressure clean, final extraction, reconstruction.

**1 Muck out:** Upon initial site evaluation, a large amount of un-extractible material was present (mud). As a result extraction could not be completed until a muck out was complete. This process consists of mitigation technicians manually removing the muck. This stage was only performed in a portion of the east sector.

**2 Contaminated extraction:** With the muck cleared, truck mounted extraction equipment was used to hard-surface extract (some soft-surface extraction was performed in the stairways) the category 3 water from the structure. Part of this process is removing category 3 contaminated porous building materials. The S520 states: “Following a Category 3 water intrusion, affected materials or assemblies that should be removed and replaced include, but are not limited to: gypsum wallboard [among other not present at this loss]” (Page 93). This stage was only performed in the east and west sectors.

**3 Heavy Pressure clean:** Upon completion of the contaminated extraction, an initial agitated cleaning is required to fully lift any remaining visible category 3 contaminated dirt. Especially in an outdoor environment, existing dirt that has accumulated over years of use and exposure will absorb category 3 contaminants and can take a considerable amount of force to remove. During this stage a very heavy pressure washing was performed using truck-mounted equipment. The use of a skid loader with a street cleaning brush was utilized to further agitate the concrete surfaces. This stage was performed in all sectors.

**4 Acid/antimicrobial wash:** Upon completion of the heavy pressure clean, microscopic bacteria is still present in the structure. It is necessary to introduce an antibacterial agent to neutralize any hazardous bacterial presence that is health advertent. As mentioned above, there was an issue with efflorescence due to the contamination of the water. To eliminate this, an acid wash was also used and applied in this stage. It is important to note that the chemicals used were applied using sprayers resulting in overspray and vaporization. These chemicals should not be breathed in or contacted over a long period of time. Due to the enclosed nature of the parking garage, proper PPE was necessary for this and subsequent stages 5 and 6. This stage was performed in all sectors.

**5 Light Pressure clean:** Upon completion of the acid/antimicrobial wash, a light pressure clean was performed to rinse the cleaning chemicals and efflorescence debris. This stage was performed in all sectors.

**6 Final extraction:** Upon completion of the light pressure clean, a final extraction is necessary to extract the water from the pressure cleaning immediately prior, and to extract remaining water still saturating the concrete.

**7 Reconstruction:** Upon completion of the final extraction, the porous building materials removed in stage 2 were replaced, and affected walls painted to match in order to achieve pre-loss condition of the affected areas.



## Service Master Restore

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### SOFI-APARTAMENTS11

Source - DocuSketch

1st Floor

#### Generals

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This section of the invoice contains items that are not sector or room specific**

1. Add for personal protective equipment (hazardous cleanup) 1 change of PPE every four hours x 4 8-hour days x 29 workers 30 minutes of labor included for putting on and off PPE This PPE was only used for 4 days in stages 4-6.	232.00 EA	0.00	12.55	206.41	3,118.01
2. Disposable coveralls w/hood and boots - heavy duty	29.00 EA	0.00	31.17	70.05	973.98
3. Respirator - Full face - multi-purpose resp. (per day) 4 days x 29 workers This PPE was only used for 4 days in stages 4-6.	116.00 DA	0.00	7.61	0.00	882.76
4. Respirator cartridge - HEPA & vapor & gas (per pair)	116.00 EA	0.00	38.12	342.70	4,764.62
5. Skid steer loader and operator Skid steer was only used for 4 days in stages 3-6.	48.00 HR	0.00	133.29	0.00	6,397.92
6. Equipment decontamination charge - per piece of equipment Category 3 is grossly contaminated and can contain pathogenic, toxigenic, or other harmful agents and can cause significant adverse reactions to humans if contacted or consumed by humans.	79.00 EA	0.00	45.17	35.27	3,603.70

#### 12.3.2 Engineering Controls: Containment and Managed Airflow (Pg. 60-61)

Restorers should ensure that contaminated equipment is cleaned and decontaminated, or contained prior to moving through unaffected areas, transported, or used on subsequent jobs.

#### 12.3.3 Bulk Material Removal and Water Extraction (Pg. 61)

Tools and equipment should be cleaned and decontaminated, or contained on the job site before being loaded for transport away from the site.

4 HEPA vacuums  
 12 50' sections of extraction hoses  
 30 handtools  
 29 respirators  
 2 trucks  
 1 skid steer  
 1 street cleaner

79 total  
 Sunday After-hours labor



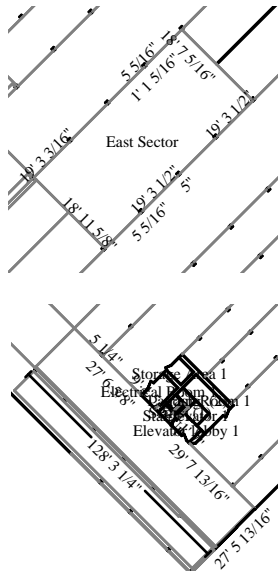
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### CONTINUED - Generals

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
7. Water Extraction & Remediation Technician - after hours	6.00 HR	0.00	118.32	0.00	709.92
8. Plumber - per hour	3.00 HR	0.00	122.25	0.00	366.75
Totals: Generals				654.43	20,817.66

### Common Areas



#### East Sector

Height: 9'

138.91 SF Walls	3,130.78 SF Ceiling
3,269.68 SF Walls & Ceiling	3,130.78 SF Floor
347.86 SY Flooring	15.43 LF Floor Perimeter
15.43 LF Ceil. Perimeter	

#### Subroom: East Sector (4)

Height: 8'

265.52 SF Walls	3,519.70 SF Ceiling
3,785.22 SF Walls & Ceiling	3,519.70 SF Floor
391.08 SY Flooring	32.55 LF Floor Perimeter
218.99 LF Ceil. Perimeter	

Missing Wall	128' 3 1/4" X 8'	Opens into PARKING_LO12
Missing Wall	27' 5 13/16" X 8'	Opens into PARKING_LO12
Missing Wall	18' 11 5/8" X 8'	Opens into PARKING_LO15
Missing Wall	27' 6 5/8" X 8'	Opens into PARKING_LO45
Door	3' 2 7/16" X 6' 4 3/4"	Opens into ELEVATOR_LO1
Missing Wall	29' 7 13/16" X 8'	Opens into PARKING_LOT
Missing Wall	5 5/16" X 8'	Opens into Exterior
Missing Wall	15' 7/8" X 8'	Opens into PARKING_LOT1
Missing Wall	27' 5 13/16" X 8'	Opens into PARKING_LO12

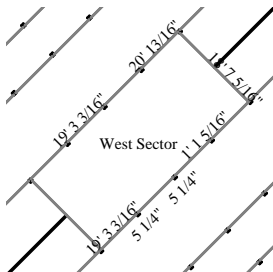


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### CONTINUED - East Sector

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>This sector was most heavily impacted by the loss. All stages of the mitigation were performed in this sector.</b>					
<b>Stage 1: Muck out</b>					
9. Muck-out/Flood loss cleanup	21,734. SF 45	2.79	0.00	0.00	60,639.12
Includes: Labor cost to remove soil using shovels and buckets. Excludes: Equipment, hauling of dirt to a distant or off-site location. Quality: Above 1" and up to 4" of muck removal in a non-confined space.					
<b>Stage 2: Contaminated extraction</b>					
10. Water extraction from hard surface floor - Cat 3 water	86,937. SF 81	0.00	0.92	0.00	79,982.79
<b>Stage 3: Heavy pressure clean</b>					
11. Clean with pressure/chemical spray - Heavy	86,937. SF 81	0.00	0.73	67.38	63,531.98
<b>Stage 4: Acid/antimicrobial wash</b>					
This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
12. Apply anti-microbial agent to the floor	86,937. SF 81	0.00	0.38	336.88	33,373.25
13. Hand clean walls 2' above the floor	4,493.67 SF	0.00	0.53	3.48	2,385.13
<b>Stage 5: Light pressure clean</b>					
14. Clean with pressure/chemical spray - Light	86,937. SF 81	0.00	0.38	67.38	33,103.75
<b>Stage 6: Final extraction</b>					
15. Water extraction from hard surface floor	86,937. SF 81	0.00	0.29	0.00	25,211.96
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: East Sector				475.12	298,227.98



### West Sector

**Height: 9'**

139.41 SF Walls	3,162.09 SF Ceiling
3,301.51 SF Walls & Ceiling	3,162.09 SF Floor
351.34 SY Flooring	15.49 LF Floor Perimeter
15.49 LF Ceil. Perimeter	





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### CONTINUED - West Sector



#### Subroom: West Sector (4)

Height: 9'

2,367.90 SF Walls	4,821.95 SF Ceiling
7,189.85 SF Walls & Ceiling	4,821.95 SF Floor
535.77 SY Flooring	338.22 LF Floor Perimeter
338.22 LF Ceil. Perimeter	

Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	16' 8 3/16" X 9'	Opens into PARKING_LOT2
Missing Wall - Goes to neither Floor/Ceiling	21' 15/16" X 5'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	21' 15/16" X 5'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	19' 9 15/16" X 5'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	19' 7 1/8" X 5'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	25' 9 7/16" X 5'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	11' 8 1/8" X 5'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	4' 4 3/4" X 4'	Opens into Exterior
Missing Wall - Goes to neither Floor/Ceiling	12' 7 3/4" X 5'	Opens into Exterior
Missing Wall	14' 10 7/16" X 9'	Opens into PARKING_L207
Missing Wall	26' 2" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207
Missing Wall	19' 11 11/16" X 9'	Opens into PARKING_L207

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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This sector was moderately impacted by the loss. Only stages 2-6 of the mitigation were performed in this sector.

Stage 1: Muck out

Not applicable to this area

Stage 2: Contaminated extraction

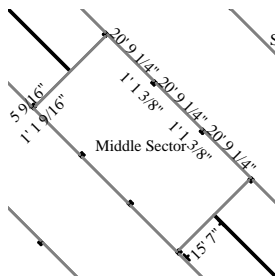


## Service Master Restore

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### CONTINUED - West Sector

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Water extraction from hard surface floor - Cat 3 water	52,554. SF 75	0.00	0.92	0.00	48,350.37
<b>Stage 3: Heavy pressure clean</b>					
17. Clean with pressure/chemical spray - Heavy	75,078. SF 22	0.00	0.73	58.19	54,865.29
<b>Stage 4: Acid/antimicrobial wash</b>					
This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
18. Apply anti-microbial agent to more than the floor	79,301. SF 38	0.00	0.38	307.29	30,441.81
19. Hand clean walls 2' above the floor	4,223.16 SF	0.00	0.53	3.27	2,241.54
<b>Stage 5: Light pressure clean</b>					
20. Clean with pressure/chemical spray - Light	75,078. SF 22	0.00	0.38	58.19	28,587.91
<b>Stage 6: Final extraction</b>					
21. Water extraction from hard surface floor	75,078. SF 22	0.00	0.29	0.00	21,772.68
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: West Sector				426.94	186,259.60



### Middle Sector

Height: 9'

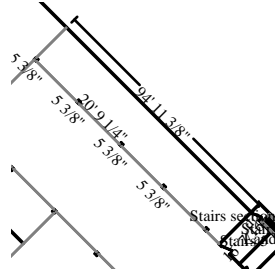
161.15 SF Walls	2,161.14 SF Ceiling
2,322.29 SF Walls & Ceiling	2,161.14 SF Floor
240.13 SY Flooring	17.91 LF Floor Perimeter
17.91 LF Ceil. Perimeter	



# Service Master Restore

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## CONTINUED - Middle Sector

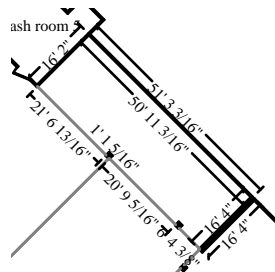


### Subroom: Parking lot (14)

Height: 9'

812.39 SF Walls	821.25 SF Ceiling
2,677.82 SF Walls & Ceiling	1,535.85 SF Floor
170.65 SY Flooring	126.89 LF Floor Perimeter
126.89 LF Ceil. Perimeter	

Missing Wall	20' 9 1/4" X 9'	Opens into PARKING_LOT_
Missing Wall	15' 3 3/4" X 9'	Opens into PARKING_L363
Missing Wall	6' 5 7/16" X 9'	Opens into PARKING_LOT_
Missing Wall	20' 9 1/4" X 9'	Opens into PARKING_LOT_
Missing Wall	20' 9 1/4" X 9'	Opens into PARKING_LOT_
Missing Wall	20' 9 1/4" X 9'	Opens into PARKING_LOT_



### Subroom: Parking lot (12)

Height: 9'

812.39 SF Walls	821.25 SF Ceiling
1,633.64 SF Walls & Ceiling	821.25 SF Floor
91.25 SY Flooring	90.27 LF Floor Perimeter
90.27 LF Ceil. Perimeter	

Missing Wall	6' 4 3/8" X 9'	Opens into PARKING_L151
Missing Wall	20' 9 5/16" X 9'	Opens into PARKING_L151
Missing Wall	21' 6 13/16" X 9'	Opens into PARKING_LOT_

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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This sector was least impacted by the loss. Only stages 3-6 of the mitigation were performed in this sector.

#### Stage 1: Muck out

Not applicable to this area

#### Stage 2: Contaminated extraction

Not applicable to this area

#### Stage 3: Heavy pressure clean

22. Clean with pressure/chemical spray - Heavy	29,475. SF 36	0.00	0.73	22.84	21,539.85
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#### Stage 4: Acid/antimicrobial wash

This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

Not applicable to this area



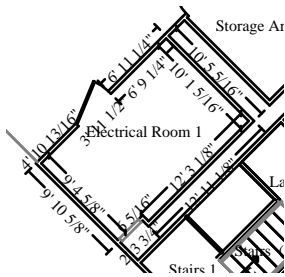
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**CONTINUED - Middle Sector**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>Stage 5: Light pressure clean</b>					
Not applicable to this area					
<b>Stage 6: Final extraction</b>					
Not applicable to this area					
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Middle Sector				22.84	21,539.85

**Cluster 1**



**Electrical Room 1**

**Height: 8'**

364.38 SF Walls	152.44 SF Ceiling
516.83 SF Walls & Ceiling	152.44 SF Floor
16.94 SY Flooring	44.54 LF Floor Perimeter
50.81 LF Ceil. Perimeter	

**Missing Wall - Goes to Floor Door**

**2' 3 3/4" X 6' 8 5/16"**

**Opens into Exterior**

**3' 11 1/2" X 6' 8 11/16"**

**Opens into PARKING\_LO45**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was most heavily impacted by the loss. All stages of the mitigation were performed in this sector.**

**Stage 1: Muck out**

23. Muck-out/Flood loss cleanup	152.44 SF	2.79	0.00	0.00	425.31
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Includes: Labor cost to remove soil using shovels and buckets.  
 Excludes: Equipment, hauling of dirt to a distant or off-site location.  
 Quality: Above 1" and up to 4" of muck removal in a non-confined space.

**Stage 2: Contaminated extraction**

24. Water extraction from hard surface floor - Cat 3 water	152.44 SF	0.00	0.92	0.00	140.24
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**Stage 3: Heavy pressure clean**

25. Clean with pressure/chemical spray - Heavy	152.44 SF	0.00	0.73	0.12	111.40
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**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

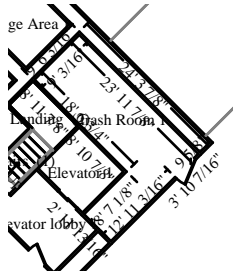


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### CONTINUED - Electrical Room 1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
26. Apply anti-microbial agent to more than the floor	241.52 SF	0.00	0.38	0.94	92.72
27. Hand clean walls 2' above the floor	89.08 SF	0.00	0.53	0.07	47.28
<b>Stage 5: Light pressure clean</b>					
28. Clean with pressure/chemical spray - Light	152.44 SF	0.00	0.38	0.12	58.05
<b>Stage 6: Final extraction</b>					
Equipment placed in this room due to an insufficient amount of ventilation					
29. Water extraction from hard surface floor	152.44 SF	0.00	0.29	0.00	44.21
30. Air mover (per 24 hour period) - No monitoring	6.00 EA	0.00	28.03	0.00	168.18
<i>2 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Electrical Room 1				1.25	1,087.39



### trash Room 1

Height: 9'

722.91 SF Walls	262.83 SF Ceiling
985.73 SF Walls & Ceiling	262.83 SF Floor
29.20 SY Flooring	79.32 LF Floor Perimeter
83.19 LF Ceil. Perimeter	

Door 3' 10 7/16" X 6' 7 15/16" Opens into PARKING\_LOT

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was most heavily impacted by the loss. All stages of the mitigation were performed in this sector.**

### Stage 1: Muck out

31. Muck-out/Flood loss cleanup	262.83 SF	2.79	0.00	0.00	733.30
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Includes: Labor cost to remove soil using shovels and buckets.  
 Excludes: Equipment, hauling of dirt to a distant or off-site location.  
 Quality: Above 1" and up to 4" of muck removal in a non-confined space.

### Stage 2: Contaminated extraction

32. Water extraction from hard surface floor - Cat 3 water	262.83 SF	0.00	0.92	0.00	241.80
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### Stage 3: Heavy pressure clean

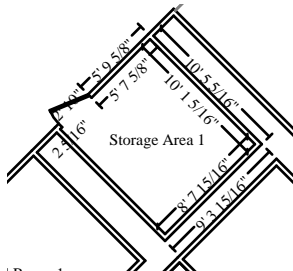


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**CONTINUED - trash Room 1**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
33. Clean with pressure/chemical spray - Heavy	262.83 SF	0.00	0.73	0.20	192.07
<b>Stage 4: Acid/antimicrobial wash</b>					
This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
34. Apply anti-microbial agent to more than the floor	421.46 SF	0.00	0.38	1.63	161.78
35. Hand clean walls 2' above the floor	158.63 SF	0.00	0.53	0.12	84.19
<b>Stage 5: Light pressure clean</b>					
36. Clean with pressure/chemical spray - Light	262.83 SF	0.00	0.38	0.20	100.08
<b>Stage 6: Final extraction</b>					
Equipment placed in this room due to an insufficient amount of ventilation					
37. Water extraction from hard surface floor	262.83 SF	0.00	0.29	0.00	76.22
38. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
39. Air mover (per 24 hour period) - No monitoring	9.00 EA	0.00	28.03	0.00	252.27
<i>3 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: trash Room 1				2.15	2,098.54



**Storage Area 1**

**Height: 7' 4"**

256.63 SF Walls	87.58 SF Ceiling
344.21 SF Walls & Ceiling	87.58 SF Floor
9.73 SY Flooring	34.71 LF Floor Perimeter
37.54 LF Ceil. Perimeter	

<b>Door</b>	<b>2' 10" X 6' 7 1/8"</b>	<b>Opens into PARKING_LO45</b>			
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL

**This room was most heavily impacted by the loss. All stages of the mitigation were performed in this sector.**

**Stage 1: Muck out**



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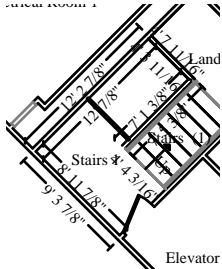
### CONTINUED - Storage Area 1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
40. Muck-out/Flood loss cleanup	87.58 SF	2.79	0.00	0.00	244.35
Includes: Labor cost to remove soil using shovels and buckets. Excludes: Equipment, hauling of dirt to a distant or off-site location. Quality: Above 1" and up to 4" of muck removal in a non-confined space.					
<b>Stage 2: Contaminated extraction</b>					
41. Water extraction from hard surface floor - Cat 3 water	87.58 SF	0.00	0.92	0.00	80.57
<b>Stage 3: Heavy pressure clean</b>					
42. Clean with pressure/chemical spray - Heavy	87.58 SF	0.00	0.73	0.07	64.00
<b>Stage 4: Acid/antimicrobial wash</b>					
This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
43. Apply anti-microbial agent to more than the floor	157.00 SF	0.00	0.38	0.61	60.27
44. Hand clean walls 2' above the floor	69.42 SF	0.00	0.53	0.05	36.84
<b>Stage 5: Light pressure clean</b>					
45. Clean with pressure/chemical spray - Light	87.58 SF	0.00	0.38	0.07	33.35
<b>Stage 6: Final extraction</b>					
Equipment placed in this room due to an insufficient amount of ventilation					
46. Water extraction from hard surface floor	87.58 SF	0.00	0.29	0.00	25.40
47. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
48. Air mover (per 24 hour period) - No monitoring	6.00 EA	0.00	28.03	0.00	168.18
<i>2 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Storage Area 1				0.80	969.79



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### Stairs 1

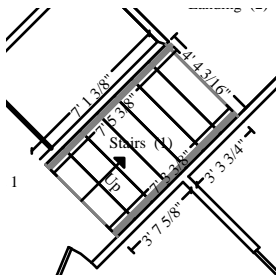
Height: Peaked

274.95 SF Walls	79.30 SF Ceiling
354.25 SF Walls & Ceiling	75.18 SF Floor
8.35 SY Flooring	38.76 LF Floor Perimeter
44.06 LF Ceil. Perimeter	

### Door

3' 5/16" X 6' 9 7/8"

Opens into ELEVATOR\_LO1



### Subroom: Stairs (1)

Height: 8'

80.68 SF Walls	31.66 SF Ceiling
112.34 SF Walls & Ceiling	54.68 SF Floor
6.08 SY Flooring	17.19 LF Floor Perimeter
14.73 LF Ceil. Perimeter	

### Missing Wall

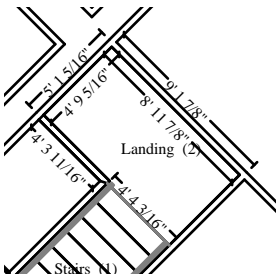
4' 4 3/16" X 8'

Opens into STAIRS\_1

### Missing Wall

4' 4 3/16" X 8'

Opens into LANDING3



### Subroom: Landing (2)

Height: 3'

56.08 SF Walls	43.67 SF Ceiling
99.75 SF Walls & Ceiling	45.19 SF Floor
5.02 SY Flooring	18.71 LF Floor Perimeter
18.71 LF Ceil. Perimeter	

### Missing Wall

4' 4 3/16" X 2' 11 15/16"

Opens into STAIRS3

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was most heavily impacted by the loss. All stages of the mitigation were performed in this sector.**

#### Stage 1: Muck out

49. Muck-out/Flood loss cleanup	43.76 SF	2.79	0.00	0.00	122.09
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Includes: Labor cost to remove soil using shovels and buckets.  
 Excludes: Equipment, hauling of dirt to a distant or off-site location.  
 Quality: Above 1" and up to 4" of muck removal in a non-confined space.

#### Stage 2: Contaminated extraction

50. Water extraction from carpeted floor - Category 3 water	43.76 SF	0.00	1.52	0.00	66.52
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#### Stage 3: Heavy pressure clean





## Service Master Restore

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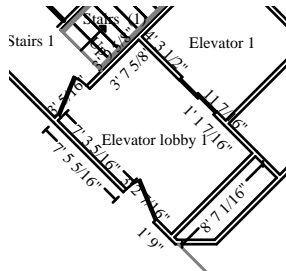
### CONTINUED - Stairs 1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
51. Clean with pressure/chemical spray - Heavy	52.52 SF	0.00	0.73	0.04	38.38
<b>Stage 4: Acid/antimicrobial wash</b>					
This stage involved applying the agent to the floors with sprayers. The carpet was cleaned and sanitized. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
52. Apply anti-microbial agent to more than the floor	201.82 SF	0.00	0.38	0.78	77.47
53. Hand clean walls 2' above the floor	74.65 SF	0.00	0.53	0.06	39.62
54. Clean and deodorize carpet	175.06 SF	0.00	0.67	0.14	117.43
<b>Stage 5: Light pressure clean</b>					
55. Clean with pressure/chemical spray - Light	43.76 SF	0.00	0.38	0.03	16.66
<b>Stage 6: Final extraction</b>					
Equipment placed in this room due to an insufficient amount of ventilation					
56. Water extraction from carpeted floor - Category 3 water	43.76 SF	0.00	1.52	0.00	66.52
57. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
58. Air mover (per 24 hour period) - No monitoring	9.00 EA	0.00	28.03	0.00	252.27
<i>3 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
59. 1/2" drywall - hung, taped, ready for texture	16.00 SF	0.00	2.90	0.86	47.26
60. Tape joint for new to existing drywall - per LF	8.00 LF	0.00	11.95	0.21	95.81
61. Texture drywall - machine	50.00 SF	0.00	0.88	0.19	44.19
62. Mask and prep for paint - plastic, paper, tape (per LF)	77.50 LF	0.00	1.71	1.62	134.15
63. Floor protection - heavy paper and tape	175.06 SF	0.00	0.55	0.95	97.23
64. Paint the walls - two coats	411.71 SF	0.00	1.23	9.57	515.97
Totals: Stairs 1				14.45	1,988.40



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### Elevator lobby 1

**Height: 8' 8"**

290.61 SF Walls	103.62 SF Ceiling
394.23 SF Walls & Ceiling	103.62 SF Floor
11.51 SY Flooring	31.41 LF Floor Perimeter
41.30 LF Ceil. Perimeter	

<b>Door</b>	<b>3' 7 15/16" X 7' 1 13/16"</b>	<b>Opens into ELEVATOR_1</b>
<b>Door</b>	<b>3' 5/16" X 6' 9 7/8"</b>	<b>Opens into STAIRS_1</b>
<b>Door</b>	<b>3' 2 7/16" X 6' 4 3/4"</b>	<b>Opens into ROOM2</b>

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was most heavily impacted by the loss. All stages of the mitigation were performed in this sector.**

#### Stage 1: Muck out

65. Muck-out/Flood loss cleanup	103.62 SF	2.79	0.00	0.00	289.10
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Includes: Labor cost to remove soil using shovels and buckets.  
 Excludes: Equipment, hauling of dirt to a distant or off-site location.  
 Quality: Above 1" and up to 4" of muck removal in a non-confined space.

#### Stage 2: Contaminated extraction

66. Water extraction from hard surface floor - Cat 3 water	103.62 SF	0.00	0.92	0.00	95.33
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#### Stage 3: Heavy pressure clean

67. Clean with pressure/chemical spray - Heavy	103.62 SF	0.00	0.73	0.08	75.72
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#### Stage 4: Acid/antimicrobial wash

This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

68. Apply anti-microbial agent to more than the floor	166.44 SF	0.00	0.38	0.64	63.89
69. Hand clean walls 2' above the floor	62.82 SF	0.00	0.53	0.05	33.34

#### Stage 5: Light pressure clean

70. Clean with pressure/chemical spray - Light	103.62 SF	0.00	0.38	0.08	39.46
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#### Stage 6: Final extraction

Equipment placed in this room due to an insufficient amount of ventilation

71. Water extraction from hard surface floor	103.62 SF	0.00	0.29	0.00	30.05
72. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83

*1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days*

73. Air mover (per 24 hour period) - No monitoring	12.00 EA	0.00	28.03	0.00	336.36
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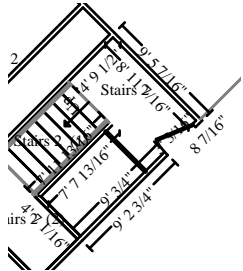


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**CONTINUED - Fire room 2**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>Stage 6: Final extraction</b>					
79. Water extraction from hard surface floor	81.32 SF	0.00	0.29	0.00	23.58
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Fire room 2				0.86	283.67



**Stairs 2**

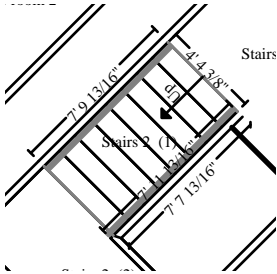
**Height: Peaked**

276.46 SF Walls	80.35 SF Ceiling
356.82 SF Walls & Ceiling	75.50 SF Floor
8.39 SY Flooring	35.09 LF Floor Perimeter
40.75 LF Ceil. Perimeter	

**Door**

**3' 3/16" X 6' 10 5/16"**

**Opens into PARKING\_LOT**



**Subroom: Stairs 2 (1)**

**Height: 9'**

97.39 SF Walls	34.13 SF Ceiling
131.52 SF Walls & Ceiling	60.15 SF Floor
6.68 SY Flooring	18.76 LF Floor Perimeter
15.80 LF Ceil. Perimeter	

**Missing Wall**

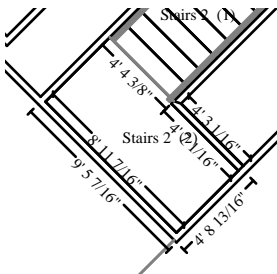
**4' 4 3/8" X 9'**

**Opens into STAIRS\_2**

**Missing Wall**

**4' 4 3/8" X 9'**

**Opens into LANDING1**



**Subroom: Stairs 2 (2)**

**Height: 3' 4"**

59.33 SF Walls	38.67 SF Ceiling
98.00 SF Walls & Ceiling	40.17 SF Floor
4.46 SY Flooring	17.60 LF Floor Perimeter
17.60 LF Ceil. Perimeter	

**Missing Wall**

**4' 4 3/8" X 3' 4 7/16"**

**Opens into STAIRS2**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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## Service Master Restore

SERVICE MASTER RESTORE BY MASTERS  
 3655 TORRANCE BLVD 3RF FLOOR  
 TORRANCE CA 90503  
 T:310-294-9331  
 F:310-294-9020  
 office.staff@smr-masters.com

### CONTINUED - Stairs 2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b><u>This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.</u></b>					
<b><u>Stage 1: Muck out</u></b>					
Not applicable to this area					
<b><u>Stage 2: Contaminated extraction</u></b>					
80. Water extraction from carpeted floor - Category 3 water	175.81 SF	0.00	1.52	0.00	267.23
<b><u>Stage 3: Heavy pressure clean</u></b>					
81. Clean with pressure/chemical spray - Heavy	175.81 SF	0.00	0.73	0.14	128.48
<b><u>Stage 4: Acid/antimicrobial wash</u></b>					
This stage involved applying the agent to the floors with sprayers. The carpet was cleaned and sanitized. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
82. Apply anti-microbial agent to more than the floor	318.70 SF	0.00	0.38	1.24	122.35
83. Hand clean walls 2' above the floor	142.89 SF	0.00	0.53	0.11	75.84
84. Clean and deodorize carpet	175.81 SF	0.00	0.67	0.14	117.93
<b><u>Stage 5: Light pressure clean</u></b>					
85. Clean with pressure/chemical spray - Light	175.81 SF	0.00	0.38	0.14	66.95
<b><u>Stage 6: Final extraction</u></b>					
Equipment placed in this room due to an insufficient amount of ventilation					
86. Water extraction from carpeted floor - Category 3 water	43.95 SF	0.00	1.52	0.00	66.80
87. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
88. Air mover (per 24 hour period) - No monitoring	9.00 EA	0.00	28.03	0.00	252.27
<i>3 air movers x 3 days</i>					
<b><u>Stage 7: Reconstruction</u></b>					
89. 1/2" drywall - hung, taped, ready for texture	16.00 SF	0.00	2.90	0.86	47.26
90. Tape joint for new to existing drywall - per LF	8.00 LF	0.00	11.95	0.21	95.81
91. Texture drywall - machine	50.00 SF	0.00	0.88	0.19	44.19
92. Mask and prep for paint - plastic, paper, tape (per LF)	74.15 LF	0.00	1.71	1.55	128.35
93. Floor protection - heavy paper and tape	175.81 SF	0.00	0.55	0.95	97.65



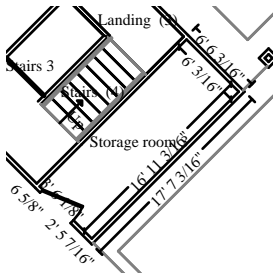
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**CONTINUED - Stairs 2**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
94. Paint the walls - two coats	433.19 SF	0.00	1.23	10.07	542.89
Totals: Stairs 2				15.60	2,310.83
Total: Cluster 2				<b>16.46</b>	<b>2,594.50</b>

**Cluster 3**



Storage room 3	Height: 9'
389.75 SF Walls	101.84 SF Ceiling
491.59 SF Walls & Ceiling	101.84 SF Floor
11.32 SY Flooring	42.38 LF Floor Perimeter
45.89 LF Ceil. Perimeter	

**Door** **3' 6 1/8" X 6' 7 1/2"** **Opens into PARKING\_LO12**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was moderately impacted by the loss. Only stages 2-6 of the mitigation were performed in this room**

**Stage 1: Muck out**

Not applicable to this area

**Stage 2: Contaminated extraction**

95. Water extraction from hard surface floor	101.84 SF	0.00	0.29	0.00	29.53
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**Stage 3: Heavy pressure clean**

96. Clean with pressure/chemical spray - Heavy	101.84 SF	0.00	0.73	0.08	74.42
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**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers.. The agents was also applied to all walls up to 2' above the floor. Due to the confined space, the walls and floors were "scrubbed" by hand by mitigation technicians

97. Apply anti-microbial agent to more than the floor	186.60 SF	0.00	0.38	0.72	71.63
98. Hand clean walls 2' above the floor	186.60 SF	0.00	0.53	0.14	99.04

**Stage 5: Light pressure clean**

99. Clean with pressure/chemical spray - Light	101.84 SF	0.00	0.38	0.08	38.78
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**Stage 6: Final extraction**

100. Water extraction from hard surface floor	101.84 SF	0.00	0.29	0.00	29.53
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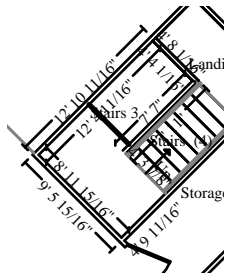


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**CONTINUED - Storage room 3**

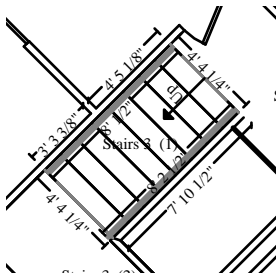
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Storage room 3				1.02	342.93



**Stairs 3**

**Height: Peaked**

297.28 SF Walls	81.16 SF Ceiling
378.45 SF Walls & Ceiling	76.15 SF Floor
8.46 SY Flooring	38.12 LF Floor Perimeter
40.79 LF Ceil. Perimeter	



**Subroom: Stairs 3 (1)**

**Height: 9'**

100.16 SF Walls	34.99 SF Ceiling
135.15 SF Walls & Ceiling	60.94 SF Floor
6.77 SY Flooring	19.14 LF Floor Perimeter
16.25 LF Ceil. Perimeter	

Missing Wall

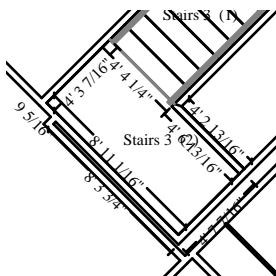
4' 4 1/4" X 9'

Opens into STAIRS\_4

Missing Wall

4' 4 1/4" X 9'

Opens into LANDING2



**Subroom: Stairs 3 (2)**

**Height: 3' 4"**

58.45 SF Walls	37.50 SF Ceiling
95.95 SF Walls & Ceiling	39.00 SF Floor
4.33 SY Flooring	17.33 LF Floor Perimeter
17.33 LF Ceil. Perimeter	

Missing Wall

4' 4 1/4" X 3' 4 7/16"

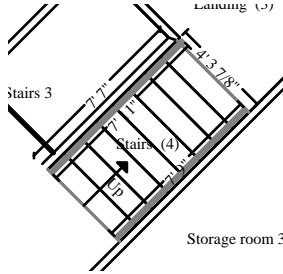
Opens into STAIRS4



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### CONTINUED - Stairs 3



#### Subroom: Stairs (4)

Height: 9'

96.54 SF Walls	33.52 SF Ceiling
130.06 SF Walls & Ceiling	59.30 SF Floor
6.59 SY Flooring	18.65 LF Floor Perimeter
15.67 LF Ceil. Perimeter	

Missing Wall

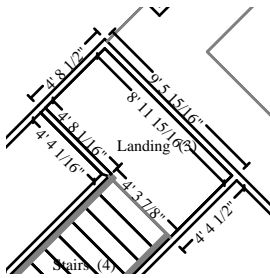
4' 3 7/8" X 9'

Opens into STAIRS\_3

Missing Wall

4' 3 7/8" X 9'

Opens into LANDING



#### Subroom: Landing (3)

Height: 3' 4"

59.28 SF Walls	38.58 SF Ceiling
97.85 SF Walls & Ceiling	40.11 SF Floor
4.46 SY Flooring	17.58 LF Floor Perimeter
17.58 LF Ceil. Perimeter	

Missing Wall

4' 3 7/8" X 3' 4 7/16"

Opens into STAIRS

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.**

#### Stage 1: Muck out

Not applicable to this area

#### Stage 2: Contaminated extraction

101. Water extraction from carpeted floor - Category 3 water	275.49 SF	0.00	1.52	0.00	418.74
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#### Stage 3: Heavy pressure clean

102. Clean with pressure/chemical spray - Heavy	275.49 SF	0.00	0.73	0.21	201.32
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#### Stage 4: Acid/antimicrobial wash

This stage involved applying the agent to the floors with sprayers. The carpet was cleaned and sanitized. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

103. Apply anti-microbial agent to more than the floor	497.11 SF	0.00	0.38	1.93	190.83
104. Hand clean walls 2' above the floor	221.62 SF	0.00	0.53	0.17	117.63
105. Clean and deodorize carpet	275.49 SF	0.00	0.67	0.21	184.79

#### Stage 5: Light pressure clean





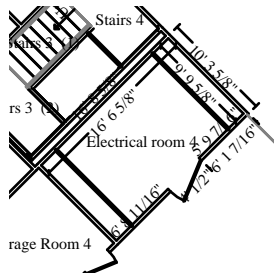
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### CONTINUED - Stairs 3

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
106. Clean with pressure/chemical spray - Light	275.49 SF	0.00	0.38	0.21	104.90
<b>Stage 6: Final extraction</b>					
Equipment placed in this room due to an insufficient amount of ventilation					
107. Water extraction from carpeted floor - Category 3 water	68.87 SF	0.00	1.52	0.00	104.68
108. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
109. Air mover (per 24 hour period) - No monitoring	9.00 EA	0.00	28.03	0.00	252.27
<i>3 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
110. 1/2" drywall - hung, taped, ready for texture	16.00 SF	0.00	2.90	0.86	47.26
111. Tape joint for new to existing drywall - per LF	8.00 LF	0.00	11.95	0.21	95.81
112. Texture drywall - machine	50.00 SF	0.00	0.88	0.19	44.19
113. Mask and prep for paint - plastic, paper, tape (per LF)	107.61 LF	0.00	1.71	2.25	186.26
114. Floor protection - heavy paper and tape	275.49 SF	0.00	0.55	1.49	153.01
115. Paint the walls - two coats	611.70 SF	0.00	1.23	14.22	766.61
Totals: Stairs 3				21.95	3,125.13
Total: Cluster 3				<b>22.97</b>	<b>3,468.06</b>

### Cluster 4



#### Electrical room 4

Height: Attic

370.69 SF Walls	166.96 SF Ceiling
537.65 SF Walls & Ceiling	162.29 SF Floor
18.03 SY Flooring	48.67 LF Floor Perimeter
53.67 LF Ceil. Perimeter	

Door	4' 1/2" X 6' 9 1/2"	Opens into PARKING_LO58	TOTAL
DESCRIPTION	QTY	REMOVE	TAX



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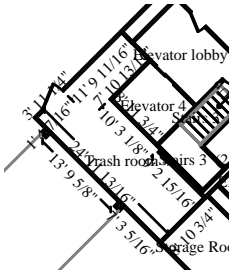
### CONTINUED - Electrical room 4

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b><u>This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.</u></b>					
<b><u>Stage 1: Muck out</u></b>					
Not applicable to this area					
<b><u>Stage 2: Contaminated extraction</u></b>					
116. Water extraction from hard surface floor - Cat 3 water	162.29 SF	0.00	0.92	0.00	149.31
<b><u>Stage 3: Heavy pressure clean</u></b>					
117. Clean with pressure/chemical spray - Heavy	162.29 SF	0.00	0.73	0.13	118.60
<b><u>Stage 4: Acid/antimicrobial wash</u></b>					
This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians					
118. Apply anti-microbial agent to more than the floor	259.64 SF	0.00	0.38	1.01	99.67
119. Hand clean walls 2' above the floor	97.35 SF	0.00	0.53	0.08	51.68
<b><u>Stage 5: Light pressure clean</u></b>					
120. Clean with pressure/chemical spray - Light	162.29 SF	0.00	0.38	0.13	61.80
<b><u>Stage 6: Final extraction</u></b>					
Equipment placed in this room due to an insufficient amount of ventilation					
121. Water extraction from hard surface floor	162.29 SF	0.00	0.29	0.00	47.06
122. Air mover (per 24 hour period) - No monitoring	6.00 EA	0.00	28.03	0.00	168.18
<i>2 air movers x 3 days</i>					
<b><u>Stage 7: Reconstruction</u></b>					
Not applicable to this area					
Totals: Electrical room 4				1.35	696.30



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### Trash room 4

Height: 9'

731.69 SF Walls	268.98 SF Ceiling
1,000.67 SF Walls & Ceiling	268.98 SF Floor
29.89 SY Flooring	80.26 LF Floor Perimeter
84.20 LF Ceil. Perimeter	

<b>Door</b>	<b>3' 11 1/4" X 6' 7 1/2"</b>	<b>Opens into PARKING_LOT9</b>
<b>DESCRIPTION</b>	<b>QTY</b>	<b>REMOVE</b>
		<b>REPLACE</b>
		<b>TAX</b>
		<b>TOTAL</b>

**This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.**

#### Stage 1: Muck out

Not applicable to this area

#### Stage 2: Contaminated extraction

123. Water extraction from hard surface floor - Cat 3 water	268.98 SF	0.00	0.92	0.00	247.46
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#### Stage 3: Heavy pressure clean

124. Clean with pressure/chemical spray - Heavy	268.98 SF	0.00	0.73	0.21	196.57
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#### Stage 4: Acid/antimicrobial wash

This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

125. Apply anti-microbial agent to more than the floor	429.50 SF	0.00	0.38	1.66	164.87
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126. Hand clean walls 2' above the floor	160.52 SF	0.00	0.53	0.12	85.20
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#### Stage 5: Light pressure clean

127. Clean with pressure/chemical spray - Light	268.98 SF	0.00	0.38	0.21	102.42
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#### Stage 6: Final extraction

Equipment placed in this room due to an insufficient amount of ventilation

128. Water extraction from hard surface floor	268.98 SF	0.00	0.29	0.00	78.00
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129. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
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*1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days*

130. Air mover (per 24 hour period) - No monitoring	9.00 EA	0.00	28.03	0.00	252.27
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*3 air movers x 3 days*

#### Stage 7: Reconstruction

Not applicable to this area

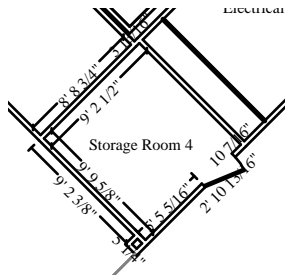


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**CONTINUED - Trash room 4**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Trash room 4				2.20	1,383.62



**Storage Room 4**

**Height: 9'**

322.67 SF Walls	90.31 SF Ceiling
412.98 SF Walls & Ceiling	90.31 SF Floor
10.03 SY Flooring	35.13 LF Floor Perimeter
38.03 LF Ceil. Perimeter	

**Door** **2' 10 13/16" X 6' 9 1/8"** **Opens into PARKING\_LO58**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.**

**Stage 1: Muck out**

Not applicable to this area

**Stage 2: Contaminated extraction**

131. Water extraction from hard surface floor - Cat 3 water	90.31 SF	0.00	0.92	0.00	83.09
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**Stage 3: Heavy pressure clean**

132. Clean with pressure/chemical spray - Heavy	90.31 SF	0.00	0.73	0.07	66.00
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**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

133. Apply anti-microbial agent to more than the floor	160.57 SF	0.00	0.38	0.62	61.64
134. Hand clean walls 2' above the floor	70.26 SF	0.00	0.53	0.05	37.29

**Stage 5: Light pressure clean**

135. Clean with pressure/chemical spray - Light	90.31 SF	0.00	0.38	0.07	34.39
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**Stage 6: Final extraction**

Equipment placed in this room due to an insufficient amount of ventilation

136. Water extraction from hard surface floor	90.31 SF	0.00	0.29	0.00	26.19
137. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83

*1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days*

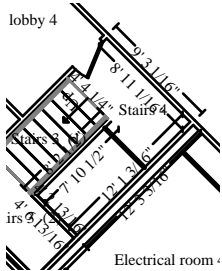


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**CONTINUED - Storage Room 4**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
138. Air mover (per 24 hour period) - No monitoring	6.00 EA	0.00	28.03	0.00	168.18
<i>2 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Storage Room 4				0.81	733.61



**Stairs 4**

**Height: Peaked**

269.41 SF Walls	75.73 SF Ceiling
345.13 SF Walls & Ceiling	71.04 SF Floor
7.89 SY Flooring	34.42 LF Floor Perimeter
39.93 LF Ceil. Perimeter	

<b>Door</b>	<b>2' 11 1/4" X 6' 9 7/8"</b>	<b>Opens into ELEVATOR_LO2</b>
<b>Missing Wall</b>	<b>4' 4 1/4" X 4' 6"</b>	<b>Opens into STAIRS4</b>

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.**

**Stage 1: Muck out**

Not applicable to this area

**Stage 2: Contaminated extraction**

139. Water extraction from carpeted floor - Category 3 water	71.04 SF	0.00	1.52	0.00	107.98
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**Stage 3: Heavy pressure clean**

140. Clean with pressure/chemical spray - Heavy	71.04 SF	0.00	0.73	0.06	51.92
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**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers. The carpet was cleaned and sanitized. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

141. Apply anti-microbial agent to more than the floor	139.87 SF	0.00	0.38	0.54	53.69
142. Hand clean walls 2' above the floor	68.83 SF	0.00	0.53	0.05	36.53
143. Clean and deodorize carpet	71.04 SF	0.00	0.67	0.06	47.66

**Stage 5: Light pressure clean**

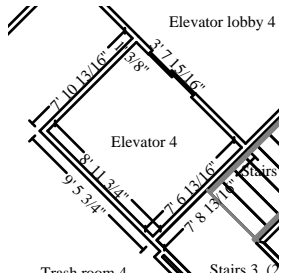


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**CONTINUED - Stairs 4**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
144. Clean with pressure/chemical spray - Light	71.04 SF	0.00	0.38	0.06	27.06
<b>Stage 6: Final extraction</b>					
Equipment placed in this room due to an insufficient amount of ventilation					
145. Water extraction from carpeted floor - Category 3 water	17.76 SF	0.00	1.52	0.00	27.00
146. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
147. Air mover (per 24 hour period) - No monitoring	9.00 EA	0.00	28.03	0.00	252.27
<i>3 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
148. 1/2" drywall - hung, taped, ready for texture	16.00 SF	0.00	2.90	0.86	47.26
149. Tape joint for new to existing drywall - per LF	8.00 LF	0.00	11.95	0.21	95.81
150. Texture drywall - machine	50.00 SF	0.00	0.88	0.19	44.19
151. Mask and prep for paint - plastic, paper, tape (per LF)	39.93 LF	0.00	1.71	0.84	69.12
152. Floor protection - heavy paper and tape	71.04 SF	0.00	0.55	0.39	39.46
153. Paint the walls - two coats	269.41 SF	0.00	1.23	6.26	337.63
<b>Totals: Stairs 4</b>				<b>9.52</b>	<b>1,494.41</b>



**Elevator 4**

**Height: 9'**

271.73 SF Walls	67.99 SF Ceiling
339.72 SF Walls & Ceiling	67.99 SF Floor
7.55 SY Flooring	29.44 LF Floor Perimeter
33.10 LF Ceil. Perimeter	

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
154. Pumping & hauling of standing Category 3 water	1,017.37 GL	0.00	1.25	0.00	1,271.71
Elevator shaft is recessed and collected water					

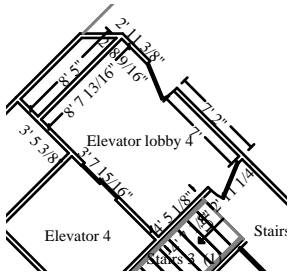


**Service Master Restore**

SERVICE MASTER RESTORE BY MASTERS  
 3655 TORRANCE BLVD 3RF FLOOR  
 TORRANCE CA 90503  
 T:310-294-9331  
 F:310-294-9020  
 office.staff@smr-masters.com

**CONTINUED - Elevator 4**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Elevator 4				0.00	1,271.71



**Elevator lobby 4**

**Height: 9'**

316.97 SF Walls	108.95 SF Ceiling
425.93 SF Walls & Ceiling	108.95 SF Floor
12.11 SY Flooring	33.01 LF Floor Perimeter
42.49 LF Ceil. Perimeter	

<b>Door</b>	<b>2' 10 5/8" X 6' 7 15/16"</b>	<b>Opens into PARKING_LO54</b>
<b>Door</b>	<b>2' 11 1/4" X 6' 9 7/8"</b>	<b>Opens into STAIRS_4</b>
<b>Door</b>	<b>3' 7 15/16" X 7' 1 13/16"</b>	<b>Opens into ELEVATOR_4</b>

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
-------------	-----	--------	---------	-----	-------

**This room was moderately impacted by the loss. Stages 2-6 of the mitigation were performed in this room.**

**Stage 1: Muck out**

Not applicable to this area

**Stage 2: Contaminated extraction**

155. Water extraction from hard surface floor - Cat 3 water	108.95 SF	0.00	0.92	0.00	100.23
---	-----------	------	------	------	--------

**Stage 3: Heavy pressure clean**

156. Clean with pressure/chemical spray - Heavy	108.95 SF	0.00	0.73	0.08	79.61
---	-----------	------	------	------	-------

**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers. the skid loader was used in this stage to "scrub" the floors. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

157. Apply anti-microbial agent to more than the floor	174.97 SF	0.00	0.38	0.68	67.17
158. Hand clean walls 2' above the floor	66.01 SF	0.00	0.53	0.05	35.04

**Stage 5: Light pressure clean**

159. Clean with pressure/chemical spray - Light	108.95 SF	0.00	0.38	0.08	41.48
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**Stage 6: Final extraction**

Equipment placed in this room due to an insufficient amount of ventilation

160. Water extraction from hard surface floor	108.95 SF	0.00	0.29	0.00	31.60
161. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	3.00 EA	0.00	85.61	0.00	256.83



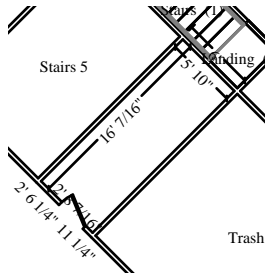
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### CONTINUED - Elevator lobby 4

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<i>1 dehumidifier with an AHAM rating of 70-109 PPD x 3 days</i>					
162. Air mover (per 24 hour period) - No monitoring	12.00 EA	0.00	28.03	0.00	336.36
<i>4 air movers x 3 days</i>					
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Elevator lobby 4				0.89	948.32
Total: Cluster 4				<b>14.77</b>	<b>6,527.97</b>

### Cluster 5



#### Electrical room 5

**Height: 9'**

375.05 SF Walls	93.50 SF Ceiling
468.56 SF Walls & Ceiling	93.50 SF Floor
10.39 SY Flooring	41.03 LF Floor Perimeter
43.73 LF Ceil. Perimeter	

**Door** **2' 8 7/16" X 6' 10 5/16"** **Opens into PARKING\_LOT\_**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
-------------	-----	--------	---------	-----	-------

**This sector was least impacted by the loss. Only stages 3-6 of the mitigation were performed in this sector.**

#### **Stage 1: Muck out**

Not applicable to this area

#### **Stage 2: Contaminated extraction**

Not applicable to this area

#### **Stage 3: Heavy pressure clean**

163. Clean with pressure/chemical spray - Heavy	93.50 SF	0.00	0.73	0.07	68.33
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#### **Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers.. The agents was also applied to all walls up to 2' above the floor. Due to the confined space, the walls and floors were "scrubbed" by hand by mitigation technicians

164. Apply anti-microbial agent to more than the floor	175.56 SF	0.00	0.38	0.68	67.39
165. Hand clean walls 2' above the floor	175.56 SF	0.00	0.53	0.14	93.19



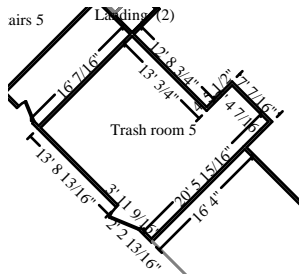


**Service Master Restore**

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**CONTINUED - Electrical room 5**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>Stage 5: Light pressure clean</b>					
166. Clean with pressure/chemical spray - Light	93.50 SF	0.00	0.38	0.07	35.60
<b>Stage 6: Final extraction</b>					
167. Water extraction from hard surface floor	93.50 SF	0.00	0.29	0.00	27.12
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Electrical room 5				0.96	291.63



**Trash room 5**

**Height: 8'**

612.31 SF Walls	340.01 SF Ceiling
952.32 SF Walls & Ceiling	340.01 SF Floor
37.78 SY Flooring	75.89 LF Floor Perimeter
79.85 LF Ceil. Perimeter	

**Door** **3' 11 9/16" X 6' 8 5/16"** **Opens into PARKING\_LOT\_**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
-------------	-----	--------	---------	-----	-------

**This sector was least impacted by the loss. Only stages 3-6 of the mitigation were performed in this sector.**

**Stage 1: Muck out**

Not applicable to this area

**Stage 2: Contaminated extraction**

Not applicable to this area

**Stage 3: Heavy pressure clean**

168. Clean with pressure/chemical spray - Heavy	340.01 SF	0.00	0.73	0.26	248.47
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**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers.. The agents was also applied to all walls up to 2' above the floor. Due to the confined space, the walls and floors were "scrubbed" by hand by mitigation technicians

169. Apply anti-microbial agent to more than the floor	491.80 SF	0.00	0.38	1.91	188.79
170. Hand clean walls 2' above the floor	491.80 SF	0.00	0.53	0.38	261.03

**Stage 5: Light pressure clean**

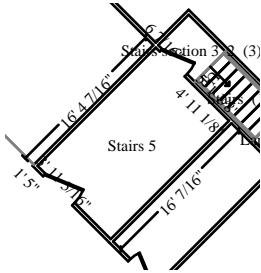


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**CONTINUED - Trash room 5**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
171. Clean with pressure/chemical spray - Light	340.01 SF	0.00	0.38	0.26	129.46
<b>Stage 6: Final extraction</b>					
172. Water extraction from hard surface floor	340.01 SF	0.00	0.29	0.00	98.60
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Trash room 5				2.81	926.35



**Stairs 5**

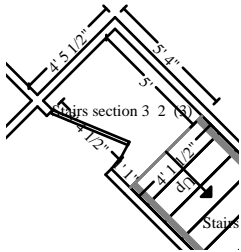
**Height: 8'**

365.30 SF Walls	159.16 SF Ceiling
524.45 SF Walls & Ceiling	159.16 SF Floor
17.68 SY Flooring	44.61 LF Floor Perimeter
51.92 LF Ceil. Perimeter	

**Door**

**3' 11 5/16" X 6' 8 5/16"**

**Opens into PARKING\_LOT\_**



**Subroom: Stairs section 3 2 (3)**

**Height: 9'**

103.43 SF Walls	20.63 SF Ceiling
124.05 SF Walls & Ceiling	20.63 SF Floor
2.29 SY Flooring	10.75 LF Floor Perimeter
14.13 LF Ceil. Perimeter	

**Missing Wall**

**4' 1 1/2" X 9'**

**Opens into STAIRS1**

**Door**

**3' 4 1/2" X 7' 1/4"**

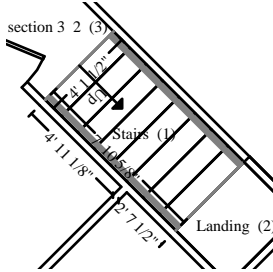
**Opens into STAIRS\_5**



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**CONTINUED - Stairs 5**



**Subroom: Stairs (1)**

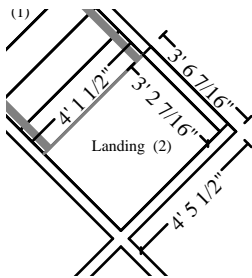
**Height: 9'**

97.56 SF Walls	32.53 SF Ceiling
130.08 SF Walls & Ceiling	57.12 SF Floor
6.35 SY Flooring	18.68 LF Floor Perimeter
15.77 LF Ceil. Perimeter	

Missing Wall  
 Missing Wall

4' 1 1/2" X 9'  
 4' 1 1/2" X 9'

Opens into STAIRS\_SECTI  
 Opens into LANDING4



**Subroom: Landing (2)**

**Height: 3' 4"**

24.72 SF Walls	13.22 SF Ceiling
37.94 SF Walls & Ceiling	14.29 SF Floor
1.59 SY Flooring	7.33 LF Floor Perimeter
7.33 LF Ceil. Perimeter	

Missing Wall

4' 1 1/2" X 3' 4 7/16"

Opens into STAIRS1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
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**This sector was least impacted by the loss. Only stages 3-6 of the mitigation were performed in this sector.**

**Stage 1: Muck out**

Not applicable to this area

**Stage 2: Contaminated extraction**

Not applicable to this area

**Stage 3: Heavy pressure clean**

173. Clean with pressure/chemical spray - Heavy	251.20 SF	0.00	0.73	0.19	183.57
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**Stage 4: Acid/antimicrobial wash**

This stage involved applying the agent to the floors with sprayers. The carpet was cleaned and sanitized. The agents was also applied to all walls up to 2' above the floor. This was "scrubbed" by hand by mitigation technicians

174. Apply anti-microbial agent to more than the floor	413.92 SF	0.00	0.38	1.60	158.89
175. Hand clean walls 2' above the floor	162.72 SF	0.00	0.53	0.13	86.37
176. Clean and deodorize carpet	251.20 SF	0.00	0.67	0.19	168.49

**Stage 5: Light pressure clean**

177. Clean with pressure/chemical spray - Light	251.20 SF	0.00	0.38	0.19	95.65
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**CONTINUED - Stairs 5**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>Stage 6: Final extraction</b>					
178. Water extraction from carpeted floor - Category 3 water	251.20 SF	0.00	1.52	0.00	381.82
<b>Stage 7: Reconstruction</b>					
Not applicable to this area					
Totals: Stairs 5				2.30	1,074.79
Total: Cluster 5				<b>6.07</b>	<b>2,292.77</b>
Total: Common Areas				<b>1,004.67</b>	<b>528,274.93</b>
Total: 1st Floor				<b>1,659.10</b>	<b>549,092.59</b>
Total: Source - DocuSketch				<b>1,659.10</b>	<b>549,092.59</b>
<b>Line Item Totals: SOFI-APARTAMENTS11</b>				<b>1,659.10</b>	<b>549,092.59</b>

**Grand Total Areas:**

60,801.12 SF Walls	196,595.91 SF Ceiling	257,397.03 SF Walls and Ceiling
196,798.33 SF Floor	21,866.48 SY Flooring	7,269.69 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	8,086.09 LF Ceil. Perimeter
196,798.33 Floor Area	126,138.96 Total Area	57,300.80 Interior Wall Area
33,433.25 Exterior Wall Area	3,875.44 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



## Service Master Restore

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SERVICE MASTER RESTORE BY MASTERS  
3655 TORRANCE BLVD 3RF FLOOR  
TORRANCE CA 90503  
T:310-294-9331  
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office.staff@smr-masters.com

### Summary for Dwelling

Line Item Total	547,433.49
Material Sales Tax	1,659.10
<b>Replacement Cost Value</b>	<b>\$549,092.59</b>
<b>Net Claim</b>	<b>\$549,092.59</b>

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Jason Linahan



## Service Master Restore

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SERVICE MASTER RESTORE BY MASTERS  
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### Recap of Taxes

	Material Sales Tax (7.75%)	Storage Rental Tax (7.75%)
<b>Line Items</b>	1,659.10	0.00
<b>Total</b>	<b>1,659.10</b>	<b>0.00</b>



## Service Master Restore

SERVICE MASTER RESTORE BY MASTERS  
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### Recap by Room

#### Estimate: SOFI-APARTAMENTS11

#### Area: Source - DocuSketch

#### Area: 1st Floor

Generals	20,163.23	3.68%
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#### Area: Common Areas

East Sector	297,752.86	54.39%
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West Sector	185,832.66	33.95%
-------------	------------	--------

Middle Sector	21,517.01	3.93%
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#### Area: Cluster 1

Electrical Room 1	1,086.14	0.20%
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trash Room 1	2,096.39	0.38%
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Storage Area 1	968.99	0.18%
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Stairs 1	1,973.95	0.36%
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Elevator lobby 1	1,219.23	0.22%
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Area Subtotal: Cluster 1	7,344.70	1.34%
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#### Area: Cluster 2

Fire room 2	282.81	0.05%
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Stairs 2	2,295.23	0.42%
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Area Subtotal: Cluster 2	2,578.04	0.47%
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#### Area: Cluster 3

Storage room 3	341.91	0.06%
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Stairs 3	3,103.18	0.57%
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Area Subtotal: Cluster 3	3,445.09	0.63%
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#### Area: Cluster 4

Electrical room 4	694.95	0.13%
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Trash room 4	1,381.42	0.25%
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Storage Room 4	732.80	0.13%
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Stairs 4	1,484.89	0.27%
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Elevator 4	1,271.71	0.23%
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Elevator lobby 4	947.43	0.17%
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Area Subtotal: Cluster 4		
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	<b>6,513.20</b>	<b>1.19%</b>
<b>Area: Cluster 5</b>		
Electrical room 5	290.67	0.05%
Trash room 5	923.54	0.17%
Stairs 5	1,072.49	0.20%
<hr/>		
<b>Area Subtotal: Cluster 5</b>	<b>2,286.70</b>	<b>0.42%</b>
<hr/>		
<b>Area Subtotal: Common Areas</b>	<b>527,270.26</b>	<b>96.32%</b>
<hr/>		
<b>Area Subtotal: 1st Floor</b>	<b>547,433.49</b>	<b>100.00%</b>
<hr/>		
<b>Area Subtotal: Source - DocuSketch</b>	<b>547,433.49</b>	<b>100.00%</b>
<hr/>		
<b>Subtotal of Areas</b>	<b>547,433.49</b>	<b>100.00%</b>
<hr/>		
<b>Total</b>	<b>547,433.49</b>	<b>100.00%</b>





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### Recap by Category

Items	Total	%
CLEANING	210,884.50	38.41%
GENERAL DEMOLITION	62,453.27	11.37%
DRYWALL	744.00	0.14%
HEAVY EQUIPMENT	6,397.92	1.17%
HAZARDOUS MATERIAL REMEDIATION	5,304.68	0.97%
PLUMBING	366.75	0.07%
PAINTING	3,018.17	0.55%
TRAUMA/CRIME SCENE REMEDIATION	903.93	0.16%
WATER EXTRACTION & REMEDIATION	257,360.27	46.87%
Subtotal	547,433.49	99.70%
Material Sales Tax	1,659.10	0.30%
Total	549,092.59	100.00%

## Service Master Restore

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Sketch





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October 28, 2024

Prepared by: O. Mendoza / J. Davis

Submitted by: N. Adly

Approved by: Paul A. Cook *PAW*

## CONSENT CALENDAR

### SEPTEMBER 2024 TREASURY REPORT

#### SUMMARY:

The following is submitted for the Board's information and approval:

- A. The September 2024 Investment Summary Report. This Investment Summary Report conforms with the 2024 Investment Policy as outlined in Exhibit "A";
- B. The Summary of Fixed and Variable Rate Debt as of September 30, 2024, as outlined in Exhibit "B";
- C. The Monthly Interest Rate Swap Summary as of September 30, 2024, as outlined in Exhibit "C";
- D. The September 30, 2024, Disbursement Summary of warrants 444858 through 445363, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$18,863,543 as outlined in Exhibit "D";
- E. The Summary of Payroll ACH payments in the total amount of \$2,586,806 as outlined in Exhibit "E"; and
- F. The Disclosure Report of Reimbursements to Board members and staff for September 2024, detailing payments or reimbursements for individual charges of \$100 or more per transaction as outlined in Exhibit "F".

#### FISCAL IMPACTS:

As of September 30, 2024, the book value of the investment portfolio was \$389,532,990, with a 4.46% rate of return and a market value of \$392,556,750. Based on IRWD's September 30, 2024, quarterly real estate annualized investment rate of return of 15.08%, the weighted average return for the fixed income and real estate investments was 6.75%.

As of September 30, 2024, the outstanding principal amount of fixed and variable rate debt was \$583,895,000. The monthly weighted average all-in variable rate was 3.15%. Including IRWD's weighted average fixed rate bond issues of 3.73% and the negative cash accruals from fixed payer interest rate swaps, which hedge a portion of the District's variable rate debt, the total average debt rate was 3.56%.

Payroll ACH payments totaled \$2,586,806. Wire transfers, other ACH payments, and checks issued for debt service, accounts payable, payroll, water purchases, and voided checks for September totaled \$18,863,543.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3, Section 15378.

COMMITTEE STATUS:

All items in this report were not submitted to a Committee; the investment and debt reports are submitted to the Finance and Personnel Committee monthly.

RECOMMENDATION:

THAT THE BOARD RECEIVE AND FILE THE TREASURER'S INVESTMENT SUMMARY REPORT, THE SUMMARY OF FIXED AND VARIABLE RATE DEBT, AND THE DISCLOSURE REPORT OF REIMBURSEMENTS TO BOARD MEMBERS AND STAFF, APPROVE THE SEPTEMBER 2024 SUMMARY OF PAYROLL ACH PAYMENTS IN THE TOTAL AMOUNT OF \$2,586,806, AND APPROVE THE SEPTEMBER 2024 ACCOUNTS PAYABLE DISBURSEMENT SUMMARY OF WARRANTS 444858 THROUGH 445363, WORKERS' COMPENSATION DISTRIBUTIONS, ACH PAYMENTS, VIRTUAL CARD PAYMENTS, WIRE TRANSFERS, PAYROLL WITHHOLDING DISTRIBUTIONS, AND VOIDED CHECKS IN THE TOTAL AMOUNT OF \$18,863,543.

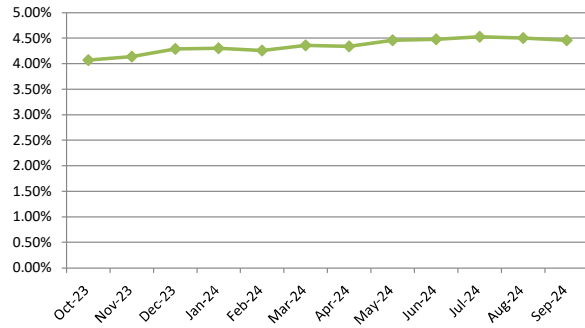
LIST OF EXHIBITS:

- Exhibit "A" – Investment Summary Report
- Exhibit "B" – Summary of Fixed and Variable Debt
- Exhibit "C" – Monthly Interest Rate Swap Summary
- Exhibit "D" – Monthly Summary of District Disbursements
- Exhibit "E" – Monthly Payroll ACH Summary
- Exhibit "F" – Disclosure of Reimbursements to Board Members and Staff

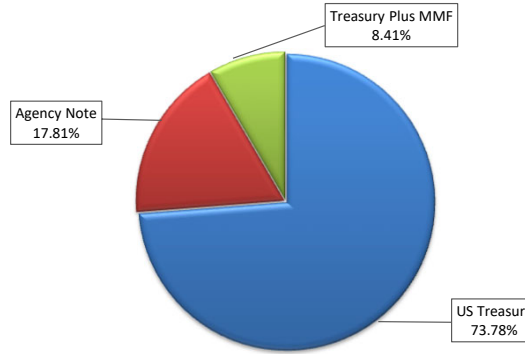
# Exhibit "A"

## Irvine Ranch Water District Investment Portfolio Summary September 2024

**Monthly Fixed Income Yield**



**Portfolio Distribution**



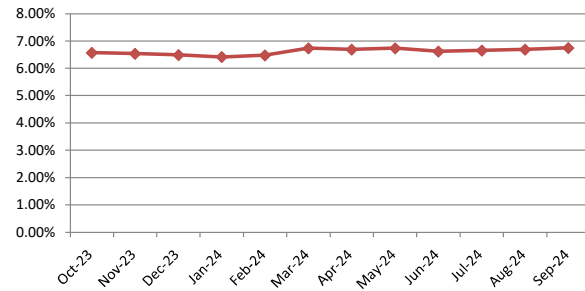
**Investment Summary**

Type	PAR	Book Value	Market Value
US Treasury	290,000,000	286,961,811	289,952,000
Agency Note	70,000,000	69,502,679	69,536,250
Treasury Plus MMF	33,068,500	33,068,500	33,068,500
<b>Grand Total</b>	<b>393,068,500</b>	<b>389,532,990</b>	<b>392,556,750</b>

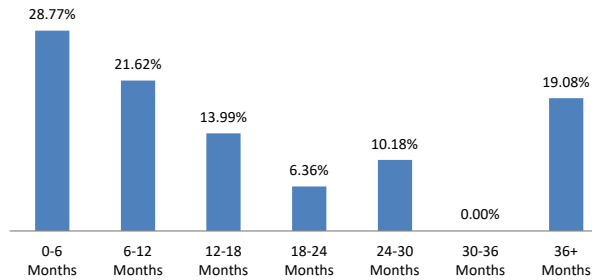
**Top Issuers**

Issuer	PAR	% Portfolio
US Treasury	290,000,000	73.78%
Fed Farm Credit Bank	45,000,000	11.45%
Wells Fargo / Allspring	33,068,500	8.41%
Fed Home Loan Mortgage Corp	15,000,000	3.82%
Fed Home Loan Bank	10,000,000	2.54%
<b>Grand Total</b>	<b>393,068,500</b>	<b>100.00%</b>

**Weighted Average Return Including Real Estate Portfolio**



**Maturity Distribution**



IRVINE RANCH WATER DISTRICT  
INVESTMENT SUMMARY REPORT

09/30/24

SETTLMT	Call Schedule	Initial Call	Maturity Date	Rating	INVESTMENT TYPE	INSTITUTION / ISSUER	PAR Amount	COUPON DISCOUNT	YIELD	ORIGINAL COST	CARRY VALUE	MARKET VALUE <sup>(1)</sup> 9/30/2024	UNREALIZED <sup>(2)</sup> GAIN/(LOSS)
04/06/23			10/01/24		LAIF	State of California Tsy.	\$0.00		4.580%	\$0.00	\$0.00	0.00	0.00
09/30/24			10/01/24		Treasury Plus MMF	Wells Fargo / Allspring	33,068,500.47		4.780%	33,068,500.47	33,068,500.47	33,068,500.47	0.00
09/26/24	NA	NA	10/15/24	Aaa/NR/AAA	Treasury - Bill	US Treasury	15,000,000	4.560%	4.634%	14,963,900.00	14,973,400.00	14,972,550.00	(850.00)
10/17/22	NA	NA	10/17/24	Aaa/AA+/NR	FFCB - Note	Fed Farm Credit Bank	10,000,000	4.375%	4.535%	9,969,800.00	9,999,338.99	9,997,400.00	(1,938.99)
03/14/24	NA	NA	10/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	5.257%	4,908,007.81	4,988,052.96	4,989,150.00	1,097.04
10/31/22	NA	NA	11/15/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	4.489%	4,783,984.38	4,986,969.57	4,983,950.00	(3,019.57)
12/22/22	NA	NA	11/18/24	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.875%	4.260%	4,693,316.75	4,978,879.78	4,974,000.00	(4,879.78)
10/31/22	NA	NA	12/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	4.471%	4,773,046.88	4,973,923.32	4,970,000.00	(3,923.32)
10/31/22	NA	NA	12/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	4.483%	4,771,875.00	4,973,788.67	4,970,000.00	(3,788.67)
10/31/22	NA	NA	01/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	1.125%	4.476%	4,651,562.50	4,954,232.50	4,950,600.00	(3,632.50)
10/31/22	NA	NA	01/31/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.500%	4.483%	4,789,843.75	4,972,395.83	4,966,450.00	(5,945.83)
11/30/23	NA	NA	01/31/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.500%	5.097%	9,708,593.75	9,916,935.60	9,932,900.00	15,964.40
02/07/23	NA	NA	02/14/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	1.750%	4.500%	4,737,350.00	4,951,598.37	4,947,750.00	(3,848.37)
12/30/22	NA	NA	02/28/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.750%	4.317%	4,839,453.13	4,969,554.96	4,966,200.00	(3,354.96)
02/07/23	NA	NA	03/14/25	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	4.250%	4.518%	4,973,050.00	4,994,230.03	4,992,350.00	(1,880.03)
12/30/22	NA	NA	03/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	1.750%	4.329%	4,731,250.00	4,944,982.94	4,942,450.00	(2,532.94)
04/12/23	NA	NA	03/31/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	20,000,000	3.875%	4.073%	19,925,781.25	19,981,316.28	19,951,400.00	(29,916.28)
12/22/22	NA	NA	04/01/25	Aaa/AA+/AAA	FHLB - Note	Fed Home Loan Bank	5,000,000	4.200%	4.160%	5,004,550.00	5,000,996.51	5,001,650.00	653.49
04/18/24	NA	NA	04/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.625%	5.163%	9,757,617.18	9,868,765.10	9,907,300.00	38,534.90
12/08/22	Quarterly	02/12/2023	05/12/25	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	3.050%	4.427%	4,843,000.00	4,960,484.20	4,962,300.00	1,815.80
01/11/23	NA	NA	05/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.750%	4.148%	4,845,312.50	4,959,111.84	4,953,550.00	(5,561.84)
12/13/22	NA	NA	06/13/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.250%	4.340%	4,989,400.00	4,997,039.43	5,000,850.00	3,810.57
12/13/22	NA	NA	06/13/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.250%	4.352%	4,988,000.00	4,996,648.41	5,000,850.00	4,201.59
08/01/23	NA	NA	07/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	3.000%	4.917%	9,646,875.00	9,858,057.60	9,918,600.00	60,542.40
04/24/23	NA	NA	07/24/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	10,000,000	4.250%	4.253%	10,000,000.00	10,000,000.00	10,005,000.00	5,000.00
04/21/23	NA	NA	09/23/25	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	10,000,000	0.375%	4.127%	9,143,400.00	9,654,846.28	9,654,100.00	(746.28)
12/01/22	NA	NA	10/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	4.250%	4.298%	4,993,359.38	4,997,600.77	5,014,850.00	17,249.23
12/01/23	NA	NA	11/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.250%	4.719%	9,543,750.00	9,738,374.13	9,826,000.00	87,625.87
12/01/22	Continuous after	9/12/2023	12/12/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.125%	4.694%	4,920,500.00	4,968,616.53	5,000,000.00	31,383.47



IRVINE RANCH WATER DISTRICT  
INVESTMENT SUMMARY REPORT

09/30/24

SETTLMT	Call Schedule	Initial Call	Maturity Date	Rating	INVESTMENT TYPE	INSTITUTION / ISSUER	PAR Amount	COUPON DISCOUNT	YIELD	ORIGINAL COST	CARRY VALUE	MARKET VALUE <sup>(1)</sup> 9/30/2024	UNREALIZED <sup>(2)</sup> GAIN/(LOSS)
04/18/24	NA	NA	01/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	3.875%	5.033%	9,808,593.75	9,858,473.56	10,004,700.00	146,226.44
02/21/24	NA	NA	02/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	15,000,000	4.000%	4.553%	14,844,140.63	14,892,080.82	15,040,500.00	148,419.18
04/30/24	NA	NA	03/31/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	4.500%	5.017%	4,953,125.00	4,963,437.50	5,053,300.00	89,862.50
07/06/23	NA	NA	06/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	15,000,000	4.125%	4.566%	14,819,531.25	14,895,579.94	15,100,200.00	204,620.06
06/03/24	NA	NA	07/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	4.500%	4.843%	4,965,625.00	4,970,968.26	5,068,550.00	97,581.74
09/27/23	NA	NA	09/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.625%	4.846%	9,939,453.13	9,960,119.50	10,178,100.00	217,980.50
11/03/23	NA	NA	10/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.625%	4.784%	9,956,640.63	9,970,047.01	10,187,100.00	217,052.99
12/28/23	NA	NA	12/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.375%	4.020%	10,098,046.88	10,072,878.80	10,156,300.00	83,421.20
01/31/24	NA	NA	01/15/27	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.000%	4.171%	9,952,734.38	9,963,412.91	10,079,700.00	116,287.09
03/11/24	NA	NA	09/30/27	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.125%	4.195%	9,976,953.13	9,980,575.29	10,157,000.00	176,424.71
05/24/24	NA	NA	01/31/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	3.500%	4.621%	9,623,437.50	9,659,779.83	9,973,800.00	314,020.17
07/18/24	NA	NA	04/30/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	1.250%	4.152%	4,496,484.38	4,523,809.76	4,608,600.00	84,790.24
06/27/24	NA	NA	07/31/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.125%	4.394%	9,900,000.00	9,906,421.40	10,189,500.00	283,078.60
08/16/24	NA	NA	08/15/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.875%	3.854%	4,820,312.50	4,825,973.89	4,870,100.00	44,126.11
08/09/24	NA	NA	09/30/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	1.250%	3.863%	9,008,593.75	9,043,322.46	9,133,200.00	89,877.54
11/28/23	NA	NA	10/31/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.875%	4.464%	10,179,687.50	10,148,923.88	10,483,600.00	334,676.12
12/15/23	NA	NA	11/30/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	15,000,000	4.375%	3.897%	15,319,921.88	15,268,543.70	15,451,800.00	183,256.30
SUB-TOTAL							<u>\$393,068,500</u>			<u>\$385,628,361.02</u>	<u>\$389,532,989.56</u>	<u>\$392,556,750.47</u>	<u>\$3,023,760.91</u>

TOTAL INVESTMENTS

\$393,068,500      \$385,628,361.02      \$389,532,989.56      \$392,556,750.47      \$3,023,760.91

Petty Cash				600.00
Ck Balance	Bank of America	ECR	1.77%	1,159,033.31
Ck Balance	Wells Fargo	ECR	2.00%	0.00 <sup>(5)</sup>
				<u>\$386,787,994.33</u>

<sup>(1)</sup> LAIF market value is as of the most recent quarter-end as reported by LAIF.  
Security market values are determined using Bank of New York ("Trading Prices"), Bloomberg and/or broker dealer pricing.

<sup>(2)</sup> Gain (loss) calculated against carry value using the trading value provided by Bank of New York/or Brokers

<sup>(3)</sup> Real estate rate of return is based on most recent quarter end return.

<sup>(4)</sup> Original Cost updated to reflect capital tenant improvements added for Fiscal Year 2023. of capital tenant improvements during FY 2023.

<sup>(5)</sup> Cash balance in this account are funds that are pending purchase into the current money market fund.

\*S - Step up

Outstanding Variable Rate Debt	\$210,800,000
Net Outstanding Variable Rate Debt (Less \$60 million fixed-payer swaps)	\$150,800,000
Investment Balance:	\$386,787,994
Investment to Variable Rate Debt Ratio:	256%
Portfolio - Average Number of Days To Maturity	504

	Investment Portfolio	Real Estate <sup>(3)(4)</sup> Portfolio	Weighted Avg. Return
September	4.46%	15.08%	6.75%
August	4.50%	14.63%	6.69%
Change	-0.04%	0.45%	0.06%

This Investment Summary Report is in conformity with the 2024 Investment Policy and provides sufficient liquidity to meet the next six months estimated expenditures.

IRVINE RANCH WATER DISTRICT  
SUMMARY OF MATURITIES

09/30/24

DATE	TOTAL	%	LAIF	Agency Notes	Agency Discount Notes	Municipal Bonds	US Treasury	Investment Sweep
9/24	33,068,500	8.41%						33,068,500
10/24	30,000,000	7.63%		10,000,000			20,000,000	
11/24	10,000,000	2.54%		5,000,000			5,000,000	
12/24	10,000,000	2.54%					10,000,000	
1/25	20,000,000	5.09%					20,000,000	
2/25	10,000,000	2.54%		5,000,000			5,000,000	
3/25	30,000,000	7.63%		5,000,000			25,000,000	
4/25	15,000,000	3.82%		5,000,000			10,000,000	
5/25	10,000,000	2.54%		5,000,000			5,000,000	
6/25	10,000,000	2.54%		10,000,000				
7/25	20,000,000	5.09%		10,000,000			10,000,000	
8/25								
<b>SUB-TOTAL</b>	<b>\$198,068,500</b>	<b>50.39%</b>		<b>\$55,000,000</b>			<b>\$110,000,000</b>	<b>\$33,068,500</b>

13 MONTHS - 3+ YEARS								
9/01/2025 - 11/30/2025	\$25,000,000	6.36%		10,000,000			15,000,000	
12/01/2025 - 02/28/2026	\$30,000,000	7.63%		5,000,000			25,000,000	
03/01/2026 - 05/31/2026	\$5,000,000	1.27%					5,000,000	
06/01/2026 - 8/31/2026	\$20,000,000	5.09%					20,000,000	
9/01/2026 - 11/30/2026	\$20,000,000	5.09%					20,000,000	
12/01/2026 - 02/28/2027	\$20,000,000	5.09%					20,000,000	
03/01/2027 - 05/31/2027								
06/01/2027 - 8/31/2027								
09/01/2027 - 11/30/2027	\$10,000,000	2.54%					10,000,000	
12/01/2027 - 02/28/2028	\$10,000,000	2.54%					10,000,000	
03/01/2028 - 05/31/2028	\$5,000,000	1.27%					5,000,000	
6/01/2028 +	\$50,000,000	12.72%					50,000,000	
<b>SUB-TOTAL</b>	<b>\$195,000,000</b>	<b>49.61%</b>		<b>\$15,000,000</b>			<b>\$180,000,000</b>	
<b>TOTALS</b>	<b>\$393,068,500</b>	<b>100.00%</b>		<b>\$70,000,000</b>			<b>\$290,000,000</b>	<b>\$33,068,500</b>

% OF PORTFOLIO

17.81%

73.78%

8.41%

Irvine Ranch Water District  
 Summary of Real Estate - Income Producing Investments  
 9/30/2024

	ACQUISITION DATE	PROPERTY TYPE	OWNERSHIP INTEREST	ORIGINAL COST	MARKET VALUE 9/30/2024	ANNUALIZED RATE OF RETURN QUARTER ENDED 9/30/2024
Sycamore Canyon	Dec-92	Apartments	Fee Simple	\$ 45,457,369	\$ 220,000,000	24.28%
Wood Canyon Villas	Jun-91	Apartments	Limited Partner	\$ 6,000,000	\$ 38,420,894	8.60%
ITC (230 Commerce)	Jul-03	Office Building	Fee Simple	\$ 5,568,747	\$ 10,000,000	9.85%
Waterworks Business Pk.	Nov-08	Research & Dev.	Fee Simple	\$ 8,983,395	\$ 13,500,000	6.93%
Sand Canyon Professional Center - Medical Office	Jul-12	Medical Office	Fee Simple	\$ 8,715,929	\$ 12,000,000	9.33%
Sand Canyon Professional Center - General Office <sup>(1)</sup>	Sep-20	Office Building	Fee Simple	\$ 31,404,103	\$ 32,000,000	7.86%
<b>Total - Income Properties</b>				<b>\$ 106,129,543</b>	<b>\$ 325,920,894</b>	<b>15.08%</b>

(1) Original Cost updated to reflect capital tenant improvements added for Fiscal Year 2023.

**IRVINE RANCH WATER DISTRICT INVESTMENT SUMMARY REPORT**  
**INVESTMENT ACTIVITY<sup>(1)</sup>**  
**Sep-24**

**MATURITIES/SALES/CALLS**

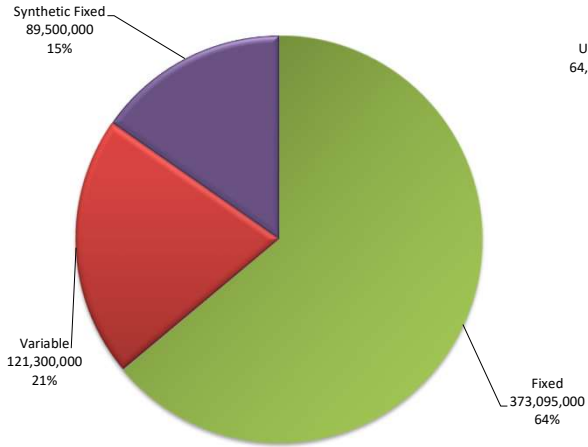
**PURCHASES**

DATE	SECURITY TYPE	PAR	YIELD	Settlement Date	Maturity Date	SECURITY TYPE	PAR	YIELD TO MATURITY
9/13/2024	FHLB - Note	\$5,000,000	3.53%	9/18/2024	9/26/2024	Treasury - Bill	\$10,000,000	4.76%
9/13/2024	FHLB - Note	\$5,000,000	4.34%	9/26/2024	10/15/2024	Treasury - Bill	\$15,000,000	4.63%
9/26/2024	FFCB - Note	\$5,000,000	4.33%					
9/26/2024	Treasury - Bill	\$10,000,000	4.76%					

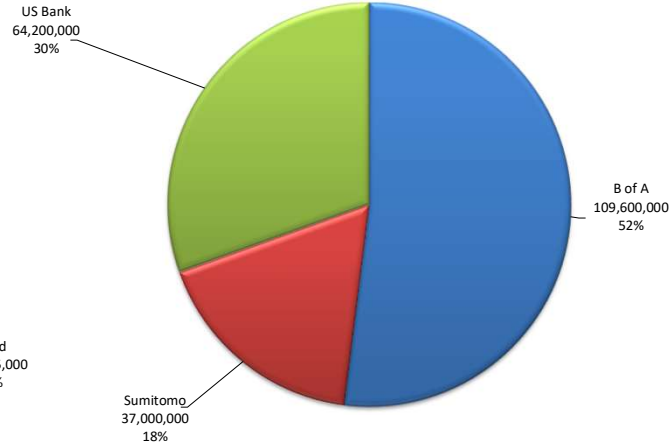
(1) Italicized entries indicate securities that are scheduled but not yet matured, sold, called, or purchased. There may be additional investment purchases if there are pending maturities for the month.

Exhibit "B"  
**Irvine Ranch Water District**  
**Summary of Fixed and Variable Rate Debt**  
**September 2024**

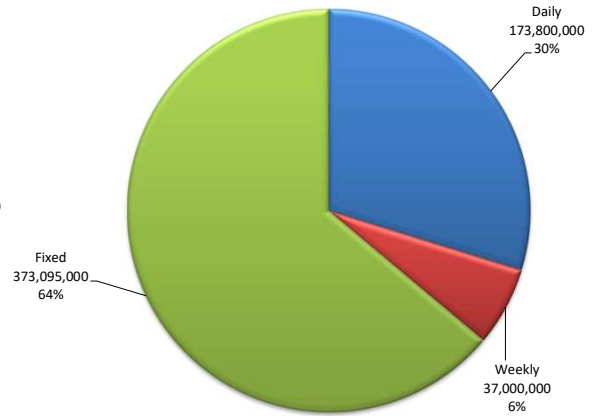
**Current Debt Mix By Type**



**Letters of Credit / Support**



**Current Debt Rate Reset**



**Outstanding Par by Series**

Series	Issue Date	Maturity Date	Remaining Principal	Percent	Letter of Credit/Support	Rmkt Agent	Mode	Reset
Series 1993	05/19/93	04/01/33	\$19,200,000	3.29%	US Bank	BAML	Variable	Daily
Series 2008-A Refunding	04/24/08	07/01/35	\$37,000,000	6.34%	Sumitomo	BAML	Variable	Weekly
Series 2011-A-1 Refunding	04/15/11	10/01/37	\$38,760,000	6.64%	B of A	Goldman	Variable	Daily
Series 2011-A-2 Refunding	04/15/11	10/01/37	\$25,840,000	4.43%	B of A	Goldman	Variable	Daily
Series 2009 - A	06/04/09	10/01/41	\$45,000,000	7.71%	US Bank	US Bank	Variable	Daily
Series 2009 - B	06/04/09	10/01/41	\$45,000,000	7.71%	B of A	Goldman	Variable	Daily
2016 COPS	09/01/16	03/01/46	\$101,490,000	17.38%	N/A	N/A	Fixed	Fixed
2010 Build America Taxable Bond	12/16/10	05/01/40	\$175,000,000	29.97%	N/A	N/A	Fixed	Fixed
Series 2016	10/12/16	02/01/46	\$96,605,000	16.54%	N/A	N/A	Fixed	Fixed
<b>Total</b>			<b>\$583,895,000</b>	<b>100.00%</b>				

**IRVINE RANCH WATER DISTRICT**  
**SUMMARY OF FIXED & VARIABLE RATE DEBT**

September-24

Daily		Weekly		GENERAL BOND INFORMATION							LETTER OF CREDIT INFORMATION							TRUSTEE INFORMATION							
VARIABLE RATE ISSUES	Issue Date	Maturity Date	Principal Payment Date	Payment Date	Original Par Amount	Remaining Principal	Letter of Credit	Reimbursement Agreement Date	L/C Exp. Date	MOODY'S	S&P	FITCH	LOC Stated Amount	LOC Fee	Annual LOC Cost	Rmkt Agent	Reset	Rmkt Fees	Annual Cost	Trustee					
SERIES 1993	05/19/93	04/01/33	Apr 1	5th Bus. Day	\$38,300,000	\$19,200,000	US BANK	05/07/15	05/01/25	Aa3/VMIG1	AA-/A-1+	N/R	\$19,458,805	0.3000%	\$58,376	BAML	DAILY	0.10%	\$19,200	BANK OF NY					
SERIES 2008-A Refunding	04/24/08	07/01/35	Jul 1	5th Bus. Day	\$60,215,000	\$37,000,000	SUMITOMO	04/01/11	05/28/25	A1/P-1	A/A-1	A/F1	\$37,547,397	0.3150%	\$118,274	BAML	WED	0.07%	\$25,900	BANK OF NY					
SERIES 2011-A-1 Refunding	04/15/11	10/01/37	Oct 1	1st Bus. Day	\$60,545,000	\$38,760,000	B of A	02/01/24	02/08/27	Aa1/VMIG1	A+/A-1	AAA/F1+	\$39,193,262	0.3200%	\$125,418	Goldman	DAILY	0.07%	\$27,132	BANK OF NY					
SERIES 2011-A-2 Refunding	04/15/11	10/01/37	Oct 1	1st Bus. Day	\$40,370,000	\$25,840,000	B of A	02/01/24	02/08/27	Aa1/VMIG1	A+/A-1	AAA/F1+	\$26,128,842	0.3200%	\$83,612	Goldman	DAILY	0.07%	\$18,088	BANK OF NY					
SERIES 2009 - A	06/04/09	10/01/41	Oct 1	1st Bus. Day	\$75,000,000	\$45,000,000	US BANK	04/01/11	05/01/25	Aa2/VMIG1	AA-/A-1+	AA/F1+	\$45,503,014	0.3000%	\$136,509	US Bank	DAILY	0.07%	\$31,500	US BANK					
SERIES 2009 - B	06/04/09	10/01/41	Oct 1	1st Bus. Day	\$75,000,000	\$45,000,000	B of A	04/01/11	04/21/25	Aa2/VMIG1	A/A-1	A1/F1+	\$45,503,014	0.2800%	\$127,408	Goldman	DAILY	0.07%	\$31,500	US BANK					
<b>\$349,430,000</b>					<b>\$210,800,000</b>		<b>SUB-TOTAL VARIABLE RATE DEBT</b>							<b>\$213,334,334</b>			<b>0.3045%</b>		<b>\$649,599</b>		<b>0.07%</b>			<b>\$153,320</b>	
																	(Wt. Avg)			(Wt. Avg)					
FIXED RATE ISSUES																									
2010 GO Build America Taxable Bonds	12/16/10	05/01/40	May (2025)	May/Nov	\$175,000,000	\$175,000,000	N/A	N/A	N/A	Aa1	AAA	NR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	US BANK					
2016 COPS	09/01/16	03/01/46	Mar 1	Mar/Sept	\$116,745,000	\$101,490,000	N/A	N/A	N/A	NR	AAA	AAA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	US BANK					
SERIES 2016	10/12/16	02/01/46	Feb 1	Feb/Aug	\$103,400,000	\$96,605,000	N/A	N/A	N/A	NR	AAA	AAA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	BANK OF NY					
<b>\$395,145,000</b>					<b>\$373,095,000</b>		<b>SUB-TOTAL FIXED RATE DEBT</b>																		
<b>\$744,575,000</b>					<b>\$583,895,000</b>		<b>TOTAL - FIXED &amp; VARIABLE RATE DEBT</b>																		

Remarketing Agents			GO VS COP'S		
Goldman	109,600,000	52%	GO:	482,405,000	83%
BAML	56,200,000	27%	COPS:	101,490,000	17%
US Bank	45,000,000	21%	Total	<u>583,895,000</u>	
	<u>210,800,000</u>				

LOC Banks			Breakdown Between Variable & Fixed Rate Mode		
SUMITOMO	37,000,000	18%	Daily Issues	173,800,000	30%
BANK OF AMERICA	109,600,000	52%	Weekly Issues	37,000,000	6%
US BANK	64,200,000	30%	Sub-Total	<u>210,800,000</u>	
	<u>210,800,000</u>		Fixed Rate Issues	\$373,095,000	64%
			Sub-Total - Fixed	<u>373,095,000</u>	
			TOTAL DEBT		
			FIXED & VAR.	<u>583,895,000</u>	100%

SUMMARY OF DEBT RATES  
Sep-24

Rmkt Agent Mode	GOLDMAN DAILY	GOLDMAN DAILY	GOLDMAN DAILY	MERRILL LYNCH DAILY	MERRILL LYNCH WEEKLY	US BANK DAILY
Bond Issue	2009 - B	2011 A-1	2011 A-2	1993	2008-A	2009-A
Par Amount	45,000,000	38,760,000	25,840,000	19,200,000	37,000,000	45,000,000
LOC Bank Reset	BOFA	BOFA	BOFA	US BANK	Sumitomo Wednesday	US BANK
9/1/2024	3.40%	3.40%	3.40%	3.65%	2.19%	3.15%
9/2/2024	3.40%	3.40%	3.40%	3.65%	2.19%	3.15%
9/3/2024	2.90%	2.90%	2.90%	2.97%	2.19%	3.00%
9/4/2024	2.40%	2.40%	2.40%	2.30%	2.19%	2.30%
9/5/2024	2.50%	2.50%	2.50%	2.40%	2.12%	2.45%
9/6/2024	2.90%	2.90%	2.90%	3.15%	2.12%	2.80%
9/7/2024	2.90%	2.90%	2.90%	3.15%	2.12%	2.80%
9/8/2024	2.90%	2.90%	2.90%	3.15%	2.12%	2.80%
9/9/2024	3.20%	3.20%	3.20%	3.40%	2.12%	3.05%
9/10/2024	3.50%	3.50%	3.50%	3.40%	2.12%	3.40%
9/11/2024	3.55%	3.55%	3.55%	3.50%	2.12%	3.50%
9/12/2024	3.65%	3.65%	3.65%	3.60%	3.35%	3.55%
9/13/2024	3.65%	3.65%	3.65%	3.65%	3.35%	3.55%
9/14/2024	3.65%	3.65%	3.65%	3.65%	3.35%	3.55%
9/15/2024	3.65%	3.65%	3.65%	3.65%	3.35%	3.55%
9/16/2024	2.65%	2.65%	2.65%	2.90%	3.35%	3.40%
9/17/2024	2.40%	2.40%	2.40%	2.45%	3.35%	2.60%
9/18/2024	2.30%	2.30%	2.30%	2.05%	3.35%	2.30%
9/19/2024	2.40%	2.40%	2.40%	2.25%	2.59%	2.25%
9/20/2024	2.60%	2.60%	2.60%	2.45%	2.59%	2.35%
9/21/2024	2.60%	2.60%	2.60%	2.45%	2.59%	2.35%
9/22/2024	2.60%	2.60%	2.60%	2.45%	2.59%	2.35%
9/23/2024	2.10%	2.10%	2.10%	2.25%	2.59%	2.30%
9/24/2024	1.95%	1.95%	1.95%	2.05%	2.59%	2.00%
9/25/2024	2.05%	2.05%	2.05%	2.10%	2.59%	2.00%
9/26/2024	2.35%	2.35%	2.35%	2.40%	2.21%	2.25%
9/27/2024	2.75%	2.75%	2.75%	2.90%	2.21%	2.50%
9/28/2024	2.75%	2.75%	2.75%	2.90%	2.21%	2.50%
9/29/2024	2.75%	2.75%	2.75%	2.90%	2.21%	2.50%
9/30/2024	2.75%	2.75%	2.75%	2.90%	2.21%	2.50%
Avg Interest Rates	2.84%	2.84%	2.84%	2.89%	2.54%	2.76%
Rmkt Fee	0.07%	0.07%	0.07%	0.10%	0.07%	0.07%
LOC Fee	0.28%	0.32%	0.32%	0.30%	0.32%	0.30%
<b>All-In Rate</b>	<b>3.19%</b>	<b>3.23%</b>	<b>3.23%</b>	<b>3.29%</b>	<b>2.93%</b>	<b>3.13%</b>
Par Amount	109,600,000			56,200,000		45,000,000

Interest Rate Mode	Percent of Total Variable Rate Debt	Par Outstanding	Weighted All-In Average Rate	Base Rate Average
Daily	82.45%	173,800,000	3.20%	2.82%
Weekly	17.55%	37,000,000	2.93%	2.54%
	100.00%	<b>\$210,800,000</b>	3.15%	2.77%
<b>Fixed</b>				
COPS 2016	27.20%	101,490,000	2.90%	
BABS 2010	46.90%	175,000,000	4.44%	(1)
SERIES 2016	25.89%	96,605,000	3.32%	
	100.00%	<b>\$373,095,000</b>	3.73%	
<b>All-In Debt Rate Including \$60 Million Notional Amount of Swaps</b>				<b>3.56%</b>

(1) Rate adjusted up from 4.35% as a result of sequestration reducing BAB's subsidy by 5.7%

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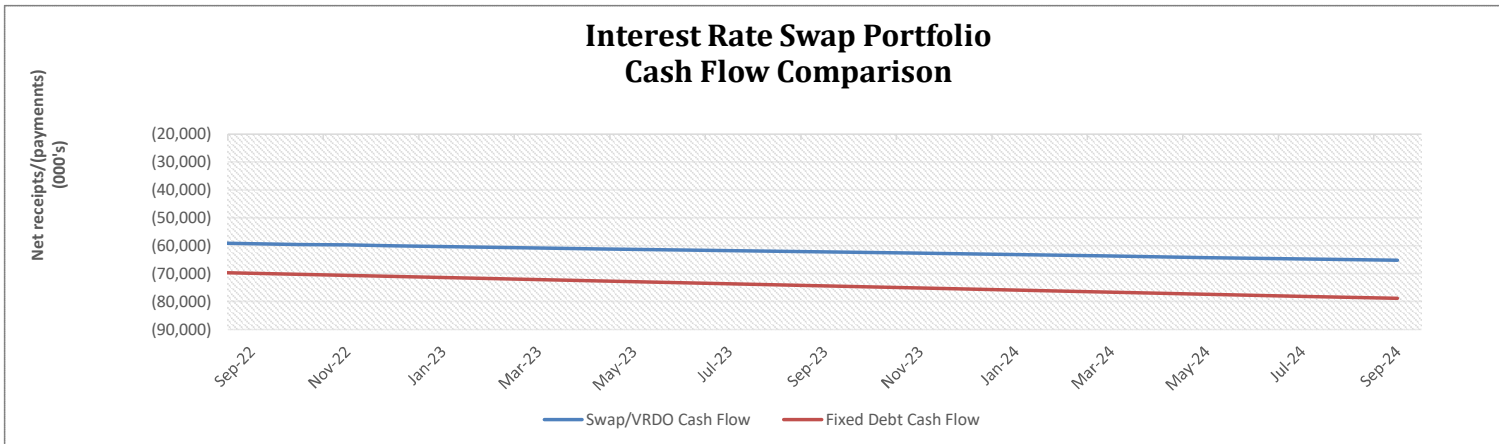
Exhibit "C"  
**Irvine Ranch Water District**  
**Interest Rate Swap Summary**  
**September 2024**

	Prior Mo.	Current Mo.	12-Mo Avg
SFR1M (Lbr Rpl) Avg %	5.42%	5.11%	5.33%

Current Fiscal Year Active Swaps								Cash Flow				(Since 3/07)	Mark to Market	
Effective Date	Maturity Date	Years to Maturity	Counter Party	Notional Amt	Type	Base Index	Fixed Rate	Prior Month	Current Month	Fiscal YTD	Cumulative Net Accrual	Current Mark to Market	Notional Difference	
<b>Fixed Payer Swaps - By Effective Date</b>														
3/10/2007	3/10/2029	4.4	ML	30,000,000	FXP	LIBOR	5.687%	(1,615)	(9,760)	(17,928)	(22,007,180)	27,335,294	(2,664,706)	
3/10/2007	3/10/2029	4.4	CG	30,000,000	FXP	LIBOR	5.687%	(1,615)	(9,760)	(17,928)	(22,006,973)	27,328,364	(2,671,636)	
<b>Totals/Weighted Avgs</b>				<b>\$ 60,000,000</b>			<b>5.687%</b>	<b>\$ (3,230)</b>	<b>\$ (19,520)</b>	<b>\$ (35,856)</b>	<b>\$ (44,014,154)</b>	<b>\$ 54,663,658</b>	<b>\$ (5,336,342)</b>	
<b>Total Current Year Active Swaps</b>				<b>\$ 60,000,000</b>				<b>\$ (3,230)</b>	<b>\$ (19,520)</b>	<b>\$ (35,856)</b>	<b>\$ (44,014,154)</b>	<b>\$ 54,663,658</b>	<b>\$ (5,336,342)</b>	

Current Fiscal Year Terminated Swaps								Cash Flow				Mark to Market	
Effective Date	Maturity Date		Counter Party	Notional Amt	Type	Base Index	Fixed Rate	Prior Month	Current Month	Fiscal YTD	Cumulative Net Accrual	Current Mark to Market	Notional Difference
<b>Total Current Year Terminated Swaps</b>								<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Current Fiscal Year - Total Swaps								Cash Flow				Mark to Market		
Effective Date	Maturity Date		Counter Party	Notional Amt	Type	Base Index	Fixed Rate	Prior Month	Current Month	Fiscal YTD	Cumulative Net Accrual	Current Mark to Market	Notional Difference	
<b>Total Current Year Active &amp; Terminated Swaps</b>								<b>\$ 60,000,000</b>	<b>\$ (3,230)</b>	<b>\$ (19,520)</b>	<b>\$ (35,856)</b>	<b>\$ (44,014,154)</b>	<b>\$ 54,663,658</b>	<b>\$ (5,336,342)</b>



Cash Flow Comparison Synthetic Fixed vs. Fixed Rate Debt	
Cash Flow to Date	
Synthetic Fixed =	\$65,144,479
Fixed Rate =	\$78,806,418
<b>Assumptions:</b>	
- Fixed rate debt issued at 4.93% in Mar-07 (estimated TE rate - Bloomberg)	
- 'Synthetic' includes swap cash flow + interest + fees to date	

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# Exhibit "D"

## IRVINE RANCH WATER DISTRICT AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
444858	5-Sep-24	11:11 SYSTEMS INC.	6,382.50	IRWD Wells Fargo Check No Print	Reconciled
444859	5-Sep-24	ABC ICE, INC	332.14	IRWD Wells Fargo Check No Print	Reconciled
444860	5-Sep-24	ACCELERATED TECHNOLOGY LABORATORIES, LLC	15,502.25	IRWD Wells Fargo Check No Print	Reconciled
444861	5-Sep-24	ACCUSTANDARD INC	240.37	IRWD Wells Fargo Check No Print	Reconciled
444862	5-Sep-24	AIR TECHNOLOGY LABORATORIES	289.00	IRWD Wells Fargo Check No Print	Reconciled
444863	5-Sep-24	ALL AMERICAN ASPHALT	8,665.52	IRWD Wells Fargo Check No Print	Reconciled
444864	5-Sep-24	ARDALAN, SAMILA	51.70	IRWD Wells Fargo Check No Print	Reconciled
444865	5-Sep-24	AT&T CORP	4,679.09	IRWD Wells Fargo Check No Print	Reconciled
444866	5-Sep-24	BSI AMERICA PROFESSIONAL SERVICES INC.	15,000.00	IRWD Wells Fargo Check No Print	Reconciled
444867	5-Sep-24	CALIFORNIA PACIFIC HOMES	266.44	IRWD Wells Fargo Check No Print	Reconciled
444868	5-Sep-24	CHARLES KING COMPANY	632.59	IRWD Wells Fargo Check No Print	Reconciled
444869	5-Sep-24	COMMERCIAL DOOR OF ORANGE COUNTY, INC.	13,219.13	IRWD Wells Fargo Check No Print	Reconciled
444870	5-Sep-24	COMMERCIAL TRANSPORTATION SRV INC DINO PERUGINO	6,541.84	IRWD Wells Fargo Check No Print	Reconciled
444871	5-Sep-24	CORNELL COURT APTS	8.13	IRWD Wells Fargo Check No Print	Reconciled
444872	5-Sep-24	COX COMMUNICATIONS, INC.	290.96	IRWD Wells Fargo Check No Print	Reconciled
444873	5-Sep-24	CPARS CONSULTING, INC.	50,204.44	IRWD Wells Fargo Check No Print	Reconciled
444874	5-Sep-24	CURATIVE I.T. LLC	133.97	IRWD Wells Fargo Check No Print	Reconciled
444875	5-Sep-24	DOUGLAS ENVIRONMENTAL GROUP INC	1,525.00	IRWD Wells Fargo Check No Print	Reconciled
444876	5-Sep-24	DRENNEN, SCOTT	142.88	IRWD Wells Fargo Check No Print	Reconciled
444877	5-Sep-24	ELITE AUTOMOTIVE SERVICE, LLC	483.25	IRWD Wells Fargo Check No Print	Reconciled
444878	5-Sep-24	ENDEMIC ENVIRONMENTAL SERVICES, INC.	5,444.00	IRWD Wells Fargo Check No Print	Reconciled
444879	5-Sep-24	ENVIRONMENTAL EXPRESS INC	2,568.09	IRWD Wells Fargo Check No Print	Reconciled
444880	5-Sep-24	FISHER SCIENTIFIC COMPANY LLC	6,513.49	IRWD Wells Fargo Check No Print	Reconciled
444881	5-Sep-24	FRONTIER CALIFORNIA INC.	301.19	IRWD Wells Fargo Check No Print	Reconciled
444882	5-Sep-24	GEA MECHANICAL EQUIPMENT US, INC.	14,692.53	IRWD Wells Fargo Check No Print	Reconciled
444883	5-Sep-24	GOFORTH & MARTI	64,385.34	IRWD Wells Fargo Check No Print	Reconciled
444884	5-Sep-24	GRAINGER	3,427.80	IRWD Wells Fargo Check No Print	Reconciled
444885	5-Sep-24	GREEK, DENISE	37.53	IRWD Wells Fargo Check No Print	Reconciled
444886	5-Sep-24	HACH COMPANY	9,025.95	IRWD Wells Fargo Check No Print	Reconciled
444887	5-Sep-24	HADRONEX, INC.	1,064.63	IRWD Wells Fargo Check No Print	Reconciled
444888	5-Sep-24	HART, HEATHER	472.38	IRWD Wells Fargo Check No Print	Reconciled
444889	5-Sep-24	HDR ENGINEERING INC	49,195.24	IRWD Wells Fargo Check No Print	Reconciled
444890	5-Sep-24	HENDERSON, SCOTT P	1,100.84	IRWD Wells Fargo Check No Print	Negotiable
444891	5-Sep-24	HERSON, MERVYN	49.12	IRWD Wells Fargo Check No Print	Reconciled
444892	5-Sep-24	HOME DEPOT USA INC	52.69	IRWD Wells Fargo Check No Print	Reconciled
444893	5-Sep-24	HSU, PING HUA	157.52	IRWD Wells Fargo Check No Print	Reconciled
444894	5-Sep-24	ICE QUBE, INC.	8,018.69	IRWD Wells Fargo Check No Print	Reconciled
444895	5-Sep-24	INDUSTRIAL METAL SUPPLY CO	142.72	IRWD Wells Fargo Check No Print	Reconciled
444896	5-Sep-24	IRVINE UNIFIED SCHOOL DISTRICT	54,839.19	IRWD Wells Fargo Check No Print	Reconciled
444897	5-Sep-24	JIANG, YUXIN	4.97	IRWD Wells Fargo Check No Print	Reconciled
444898	5-Sep-24	JOHNSTONE SUPPLY SANTA ANA	1,559.40	IRWD Wells Fargo Check No Print	Reconciled
444899	5-Sep-24	JPR SYSTEMS INC	1,937.00	IRWD Wells Fargo Check No Print	Reconciled
444900	5-Sep-24	KIMBALL MIDWEST	942.32	IRWD Wells Fargo Check No Print	Reconciled
444901	5-Sep-24	LE, TINA	7,790.23	IRWD Wells Fargo Check No Print	Reconciled
444902	5-Sep-24	LEE & RO, INC.	7,537.99	IRWD Wells Fargo Check No Print	Reconciled
444903	5-Sep-24	LINDE GAS & EQUIPMENT INC.	1,935.79	IRWD Wells Fargo Check No Print	Reconciled
444904	5-Sep-24	MATCO GENERAL ENGINEERING INC	941.74	IRWD Wells Fargo Check No Print	Reconciled
444905	5-Sep-24	METTLER-TOLEDO INC	955.06	IRWD Wells Fargo Check No Print	Reconciled
444906	5-Sep-24	MHI PROS	9,000.00	IRWD Wells Fargo Check No Print	Reconciled
444907	5-Sep-24	MIN, JAE	297.68	IRWD Wells Fargo Check No Print	Reconciled
444908	5-Sep-24	MORSCO SUPPLY, LLC	267.44	IRWD Wells Fargo Check No Print	Reconciled
444909	5-Sep-24	MR CRANE INC	2,668.00	IRWD Wells Fargo Check No Print	Reconciled
444910	5-Sep-24	MUTUAL PROPANE	202.14	IRWD Wells Fargo Check No Print	Reconciled
444911	5-Sep-24	NEWPORT BLUFFS APTS	390.15	IRWD Wells Fargo Check No Print	Reconciled
444912	5-Sep-24	ORANGE COUNTY COASTKEEPER	1,000.00	IRWD Wells Fargo Check No Print	Reconciled
444913	5-Sep-24	ORANGE COUNTY TREASURER	2,900.00	IRWD Wells Fargo Check No Print	Reconciled
444914	5-Sep-24	PASHA, MARIAM	173.59	IRWD Wells Fargo Check No Print	Reconciled
444915	5-Sep-24	PREFERRED PAVING CO	423.67	IRWD Wells Fargo Check No Print	Reconciled
444916	5-Sep-24	PTI SAND & GRAVEL INC	1,702.30	IRWD Wells Fargo Check No Print	Reconciled
444917	5-Sep-24	R.F. MACDONALD CO.	2,750.00	IRWD Wells Fargo Check No Print	Reconciled
444918	5-Sep-24	REAL WATER CONSULTANTS INC.	9,750.00	IRWD Wells Fargo Check No Print	Reconciled
444919	5-Sep-24	RICHARD C. SLADE & ASSOCIATES LLC	22,810.76	IRWD Wells Fargo Check No Print	Reconciled
444920	5-Sep-24	ROSS, RITA A	32.95	IRWD Wells Fargo Check No Print	Negotiable
444921	5-Sep-24	RUTH IMOGENE MAUZEY TRUST	63.25	IRWD Wells Fargo Check No Print	Reconciled
444922	5-Sep-24	SADRI, SHAHRIAR	76.49	IRWD Wells Fargo Check No Print	Reconciled
444923	5-Sep-24	SAN LEON APTS	190.74	IRWD Wells Fargo Check No Print	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
444924	5-Sep-24	SAN PAULO APTS	3,068.38	IRWD Wells Fargo Check No Print	Reconciled
444925	5-Sep-24	SANTA MARGARITA FORD	9.83	IRWD Wells Fargo Check No Print	Reconciled
444926	5-Sep-24	SECURITAS SECURITY SERVICES USA, INC.	85,196.14	IRWD Wells Fargo Check No Print	Reconciled
444927	5-Sep-24	SHOETERIA	5,052.68	IRWD Wells Fargo Check No Print	Reconciled
444928	5-Sep-24	SIGNATURE FLOORING, INC	80,252.00	IRWD Wells Fargo Check No Print	Reconciled
444929	5-Sep-24	SITMATIC	2,776.50	IRWD Wells Fargo Check No Print	Reconciled
444930	5-Sep-24	SOUTH COAST WATER DISTRICT	3,157.02	IRWD Wells Fargo Check No Print	Reconciled
444931	5-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	86,512.99	IRWD Wells Fargo Check No Print	Reconciled
444932	5-Sep-24	STETSON ENGINEERS INC.	2,196.00	IRWD Wells Fargo Check No Print	Negotiable
444933	5-Sep-24	TAIT ENVIRONMENTAL SERVICES, INC.	631.35	IRWD Wells Fargo Check No Print	Reconciled
444934	5-Sep-24	TIC-OFFICE PROPERTIES	130.62	IRWD Wells Fargo Check No Print	Reconciled
444935	5-Sep-24	TIC-SPECTRUM OFFICE	723.49	IRWD Wells Fargo Check No Print	Reconciled
444936	5-Sep-24	TK ELEVATOR CORPORATION	246.37	IRWD Wells Fargo Check No Print	Reconciled
444937	5-Sep-24	UNITED SITE SERVICES OF CALIFORNIA INC	1,078.29	IRWD Wells Fargo Check No Print	Reconciled
444938	5-Sep-24	VACO LLC	4,477.00	IRWD Wells Fargo Check No Print	Reconciled
444939	5-Sep-24	WATERLINE TECHNOLOGIES INC	4,080.00	IRWD Wells Fargo Check No Print	Reconciled
444940	5-Sep-24	WAXIE'S ENTERPRISES, INC	537.00	IRWD Wells Fargo Check No Print	Reconciled
444941	5-Sep-24	WEST YOST & ASSOCIATES, INC.	6,975.00	IRWD Wells Fargo Check No Print	Reconciled
444942	5-Sep-24	WESTERN NATIONAL BUILDERS	1,355.14	IRWD Wells Fargo Check No Print	Reconciled
444943	5-Sep-24	WU, KEJIAN	78.64	IRWD Wells Fargo Check No Print	Reconciled
444944	5-Sep-24	YANG, LIU	21.48	IRWD Wells Fargo Check No Print	Negotiable
444945	5-Sep-24	ZEBRON CONTRACTING INC	37,360.00	IRWD Wells Fargo Check No Print	Reconciled
444946	5-Sep-24	AIR RESOURCES BOARD	805.00	IRWD Wells Fargo Check	Reconciled
444947	5-Sep-24	AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS	2,982.18	IRWD Wells Fargo Check	Reconciled
444948	5-Sep-24	Daniel, Matthew (Matthew)	20.00	IRWD Wells Fargo Check	Negotiable
444949	5-Sep-24	Danielson, Gregg B (Gregg)	71.14	IRWD Wells Fargo Check	Reconciled
444950	5-Sep-24	GREG VACCA	1,003.05	IRWD Wells Fargo Check	Reconciled
444951	5-Sep-24	HARTFORD LIFE AND ACCIDENT INSURANCE COMPANY	24.10	IRWD Wells Fargo Check	Reconciled
444952	5-Sep-24	UNITED STATES POSTAL SERVICE	1,280.00	IRWD Wells Fargo Check	Reconciled
444953	12-Sep-24	8X8 INC	14,952.69	IRWD Wells Fargo Check No Print	Reconciled
444954	12-Sep-24	A&Y ASPHALT CONTRACTORS, INC.	53,100.00	IRWD Wells Fargo Check No Print	Reconciled
444955	12-Sep-24	ABC ICE, INC	750.47	IRWD Wells Fargo Check No Print	Reconciled
444956	12-Sep-24	AGILENT TECHNOLOGIES, INC.	619.91	IRWD Wells Fargo Check No Print	Reconciled
444957	12-Sep-24	AIRGAS, INC.	3,347.25	IRWD Wells Fargo Check No Print	Reconciled
444958	12-Sep-24	ANDRITZ SEPARATION, INC.	990.83	IRWD Wells Fargo Check No Print	Reconciled
444959	12-Sep-24	ANTHONY N. LARSEN	1,215.00	IRWD Wells Fargo Check No Print	Reconciled
444960	12-Sep-24	AQUA WAVE SWIM SCHOOL	219.65	IRWD Wells Fargo Check No Print	Negotiable
444961	12-Sep-24	ARAKELIAN ENTERPRISES, INC.	14,859.66	IRWD Wells Fargo Check No Print	Reconciled
444962	12-Sep-24	AT&T CORP	172.62	IRWD Wells Fargo Check No Print	Reconciled
444963	12-Sep-24	AT&T CORP	29.56	IRWD Wells Fargo Check No Print	Reconciled
444964	12-Sep-24	AT&T CORP	1,049.44	IRWD Wells Fargo Check No Print	Reconciled
444965	12-Sep-24	AT&T MOBILITY	95.46	IRWD Wells Fargo Check No Print	Reconciled
444966	12-Sep-24	AUTOZONE PARTS, INC.	1,067.12	IRWD Wells Fargo Check No Print	Reconciled
444967	12-Sep-24	AZTEC TECHNOLOGY CORPORATION	969.76	IRWD Wells Fargo Check No Print	Reconciled
444968	12-Sep-24	BATTERIES PLUS AND BATTERIES PLUS BULBS	354.38	IRWD Wells Fargo Check No Print	Reconciled
444969	12-Sep-24	BEST DRILLING AND PUMP, INC.	145,255.00	IRWD Wells Fargo Check No Print	Reconciled
444970	12-Sep-24	BLUE-WHITE INDUSTRIES	3,809.92	IRWD Wells Fargo Check No Print	Reconciled
444971	12-Sep-24	BRADY CORPORATION	102,136.00	IRWD Wells Fargo Check No Print	Reconciled
444972	12-Sep-24	BURNHAM BENEFITS INSURANCE SERVICES, LLC	17,499.99	IRWD Wells Fargo Check No Print	Reconciled
444973	12-Sep-24	C WELLS PIPELINE MATERIALS INC	5,454.91	IRWD Wells Fargo Check No Print	Reconciled
444974	12-Sep-24	CALMEX ENGINEERING INC	482.70	IRWD Wells Fargo Check No Print	Reconciled
444975	12-Sep-24	CHAIREL CUSTOM HAY, INC.	21,055.17	IRWD Wells Fargo Check No Print	Reconciled
444976	12-Sep-24	CHARLES KING COMPANY	40,493.75	IRWD Wells Fargo Check No Print	Reconciled
444977	12-Sep-24	CHARLES P CROWLEY COMPANY INC	9,522.14	IRWD Wells Fargo Check No Print	Reconciled
444978	12-Sep-24	CHEM TECH INTERNATIONAL INC	8,651.50	IRWD Wells Fargo Check No Print	Negotiable
444979	12-Sep-24	CHOUN, JINHEE	60.63	IRWD Wells Fargo Check No Print	Negotiable
444980	12-Sep-24	CITY OF ORANGE	325.64	IRWD Wells Fargo Check No Print	Reconciled
444981	12-Sep-24	CITY OF SANTA ANA	605.97	IRWD Wells Fargo Check No Print	Reconciled
444982	12-Sep-24	CLA-VAL COMPANY	21,413.22	IRWD Wells Fargo Check No Print	Reconciled
444983	12-Sep-24	CLEAN ENERGY	8,487.53	IRWD Wells Fargo Check No Print	Reconciled
444984	12-Sep-24	CLIFFORD MORIYAMA	5,581.80	IRWD Wells Fargo Check No Print	Reconciled
444985	12-Sep-24	COAST PLUMBING HEATING AND AIR, INC	6,900.00	IRWD Wells Fargo Check No Print	Reconciled
444986	12-Sep-24	COLLIER, JAMES	8.77	IRWD Wells Fargo Check No Print	Negotiable
444987	12-Sep-24	COMMERCIAL TRANSPORTATION SRV INC DINO PERUGINO	12,500.84	IRWD Wells Fargo Check No Print	Reconciled
444988	12-Sep-24	CONNEXUS INDUSTRIES INC.	93,370.51	IRWD Wells Fargo Check No Print	Reconciled
444989	12-Sep-24	CULVER CAR WASH	255.92	IRWD Wells Fargo Check No Print	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
444990	12-Sep-24	CURATIVE I.T. LLC	904.42	IRWD Wells Fargo Check No Print	Reconciled
444991	12-Sep-24	D & H WATER SYSTEMS INC.	7,101.01	IRWD Wells Fargo Check No Print	Reconciled
444992	12-Sep-24	DELL MARKETING LP	2,963.13	IRWD Wells Fargo Check No Print	Reconciled
444993	12-Sep-24	DIXIE L. MARLIN	6,500.00	IRWD Wells Fargo Check No Print	Reconciled
444994	12-Sep-24	DXP ENTERPRISES, INC.	2,242.07	IRWD Wells Fargo Check No Print	Reconciled
444995	12-Sep-24	EAST ORANGE COUNTY WATER DISTRICT	1,859.64	IRWD Wells Fargo Check No Print	Reconciled
444996	12-Sep-24	ELIJAH STANDING WARRIOR	2,100.00	IRWD Wells Fargo Check No Print	Reconciled
444997	12-Sep-24	ENCHANT FOODS INC	273.62	IRWD Wells Fargo Check No Print	Negotiable
444998	12-Sep-24	ENDEMIC ENVIRONMENTAL SERVICES, INC.	4,907.00	IRWD Wells Fargo Check No Print	Reconciled
444999	12-Sep-24	ENEL X ADVISORY SERVICES NORTH AMERICA, INC.	3,000.00	IRWD Wells Fargo Check No Print	Reconciled
445000	12-Sep-24	ENVIRONMENTAL EQUIPMENT SUPPLY	423.96	IRWD Wells Fargo Check No Print	Reconciled
445001	12-Sep-24	ENVIRONMENTAL EXPRESS INC	76.96	IRWD Wells Fargo Check No Print	Reconciled
445002	12-Sep-24	ENVIRONMENTAL RESOURCE ASSOCIATES	5,693.28	IRWD Wells Fargo Check No Print	Reconciled
445003	12-Sep-24	ESPER, VERNELL MAY	661.70	IRWD Wells Fargo Check No Print	Reconciled
445004	12-Sep-24	FARRELL & ASSOCIATES	110.43	IRWD Wells Fargo Check No Print	Reconciled
445005	12-Sep-24	FASTBLUE COMMUNICATIONS INC.	1,988.72	IRWD Wells Fargo Check No Print	Reconciled
445006	12-Sep-24	FEDEX	515.31	IRWD Wells Fargo Check No Print	Reconciled
445007	12-Sep-24	FISHER SCIENTIFIC COMPANY LLC	8,704.75	IRWD Wells Fargo Check No Print	Reconciled
445008	12-Sep-24	FRONTIER CALIFORNIA INC.	78.79	IRWD Wells Fargo Check No Print	Reconciled
445009	12-Sep-24	GARY BALE REDI-MIX CONCRETE, INC.	1,785.69	IRWD Wells Fargo Check No Print	Reconciled
445010	12-Sep-24	GCI CONSTRUCTION, INC.	109,568.32	IRWD Wells Fargo Check No Print	Reconciled
445011	12-Sep-24	GEA MECHANICAL EQUIPMENT US, INC.	6,926.90	IRWD Wells Fargo Check No Print	Reconciled
445012	12-Sep-24	GRAINGER	16,719.59	IRWD Wells Fargo Check No Print	Reconciled
445013	12-Sep-24	GRAYBAR ELECTRIC COMPANY	377.33	IRWD Wells Fargo Check No Print	Reconciled
445014	12-Sep-24	GSRP ST SOLAR I LLC	13,830.50	IRWD Wells Fargo Check No Print	Reconciled
445015	12-Sep-24	GUIDA SURVEYING INC.	14,900.00	IRWD Wells Fargo Check No Print	Reconciled
445016	12-Sep-24	HACH COMPANY	15,609.48	IRWD Wells Fargo Check No Print	Reconciled
445017	12-Sep-24	HDR ENGINEERING INC	98,438.25	IRWD Wells Fargo Check No Print	Reconciled
445018	12-Sep-24	HERITAGE FIELDS LLC	2,120,792.02	IRWD Wells Fargo Check No Print	Reconciled
445019	12-Sep-24	HI-LINE INC	3,642.65	IRWD Wells Fargo Check No Print	Reconciled
445020	12-Sep-24	HOME DEPOT USA INC	391.07	IRWD Wells Fargo Check No Print	Reconciled
445021	12-Sep-24	IMPERIAL SPRINKLER SUPPLY, INC.	547.84	IRWD Wells Fargo Check No Print	Reconciled
445022	12-Sep-24	INFOSEND, INC.	20,293.01	IRWD Wells Fargo Check No Print	Reconciled
445023	12-Sep-24	INNOVATIVE CONSTRUCTION SOLUTIONS	456,560.50	IRWD Wells Fargo Check No Print	Reconciled
445024	12-Sep-24	JOSE MARTINEZ TREE SERVICE INC.	1,800.00	IRWD Wells Fargo Check No Print	Reconciled
445025	12-Sep-24	KAN VENTURES, INC	7,750.00	IRWD Wells Fargo Check No Print	Reconciled
445026	12-Sep-24	KARAM, IMAD	500.09	IRWD Wells Fargo Check No Print	Reconciled
445027	12-Sep-24	KILL-N-BUGS TERMITE AND PEST CONTROL SERVICES	2,450.00	IRWD Wells Fargo Check No Print	Reconciled
445028	12-Sep-24	KUZNETSOV, RADOMIR	4.51	IRWD Wells Fargo Check No Print	Reconciled
445029	12-Sep-24	LILLESTRAND LEADERSHIP CONSULTING, INC.	8,456.25	IRWD Wells Fargo Check No Print	Reconciled
445030	12-Sep-24	LINDE GAS & EQUIPMENT INC.	13,271.11	IRWD Wells Fargo Check No Print	Reconciled
445031	12-Sep-24	LSA ASSOCIATES INC	5,378.75	IRWD Wells Fargo Check No Print	Reconciled
445032	12-Sep-24	LUBRICATION ENGINEERS	5,665.75	IRWD Wells Fargo Check No Print	Reconciled
445033	12-Sep-24	MAUNGLAY, MARY	85.76	IRWD Wells Fargo Check No Print	Reconciled
445034	12-Sep-24	MAZZONE, RACHEL	122.49	IRWD Wells Fargo Check No Print	Negotiable
445035	12-Sep-24	MC FADDEN-DALE INDUSTRIAL	257.89	IRWD Wells Fargo Check No Print	Reconciled
445036	12-Sep-24	MC MASTER CARR SUPPLY CO	1,627.22	IRWD Wells Fargo Check No Print	Reconciled
445037	12-Sep-24	MCBAIN SYSTEMS LP	395.00	IRWD Wells Fargo Check No Print	Reconciled
445038	12-Sep-24	MICHAEL K. NUNLEY & ASSOCIATES, INC.	14,426.75	IRWD Wells Fargo Check No Print	Reconciled
445039	12-Sep-24	MICROSOFT CORPORATION	24.00	IRWD Wells Fargo Check No Print	Negotiable
445040	12-Sep-24	MILLIKEN DESIGN, INC	100,066.46	IRWD Wells Fargo Check No Print	Reconciled
445041	12-Sep-24	MORSCO SUPPLY, LLC	1,319.46	IRWD Wells Fargo Check No Print	Reconciled
445042	12-Sep-24	MUTUAL PROPANE	27.00	IRWD Wells Fargo Check No Print	Reconciled
445043	12-Sep-24	NATIONAL READY MIXED CONCRETE SALES, LLC	2,504.15	IRWD Wells Fargo Check No Print	Reconciled
445044	12-Sep-24	NINYO & MOORE	26,240.00	IRWD Wells Fargo Check No Print	Reconciled
445045	12-Sep-24	OMOMO TEA SHOPPE	2,187.64	IRWD Wells Fargo Check No Print	Negotiable
445046	12-Sep-24	ORACLE AMERICA, INC.	262,257.38	IRWD Wells Fargo Check No Print	Reconciled
445047	12-Sep-24	ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT	2,160.36	IRWD Wells Fargo Check No Print	Reconciled
445048	12-Sep-24	OVERLEY, JENNIFER	8.61	IRWD Wells Fargo Check No Print	Negotiable
445049	12-Sep-24	PACIFIC EH&S SERVICES, INC.	8,195.32	IRWD Wells Fargo Check No Print	Reconciled
445050	12-Sep-24	PACIFIC HYDROTECH CORPORATION	1,158.86	IRWD Wells Fargo Check No Print	Reconciled
445051	12-Sep-24	PACIFIC HYDROTECH CORPORATION	59,496.48	IRWD Wells Fargo Check No Print	Reconciled
445052	12-Sep-24	PACIFIC HYDROTECH CORPORATION	1,972.53	IRWD Wells Fargo Check No Print	Reconciled
445053	12-Sep-24	PACIFIC MECHANICAL SUPPLY	939.76	IRWD Wells Fargo Check No Print	Reconciled
445054	12-Sep-24	PALP INC. DBA EXCEL PAVING COMPANY	255,842.84	IRWD Wells Fargo Check No Print	Reconciled
445055	12-Sep-24	PARTNERS IN CONTROL, INC.	18,557.10	IRWD Wells Fargo Check No Print	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
445056	12-Sep-24	PENN ARCHIVE SERVICES	93.76	IRWD Wells Fargo Check No Print	Reconciled
445057	12-Sep-24	PILAR ONATE	11,600.00	IRWD Wells Fargo Check No Print	Reconciled
445058	12-Sep-24	PLUMBERS DEPOT INC.	947.82	IRWD Wells Fargo Check No Print	Reconciled
445059	12-Sep-24	PMC ENGINEERING LLC.	5,489.76	IRWD Wells Fargo Check No Print	Reconciled
445060	12-Sep-24	PRIME SYSTEMS INDUSTRIAL AUTOMATION, INC.	93,398.00	IRWD Wells Fargo Check No Print	Reconciled
445061	12-Sep-24	PROMOCHROM TECHNOLOGIES LTD.	482.02	IRWD Wells Fargo Check No Print	Negotiable
445062	12-Sep-24	PSOMAS	19,234.50	IRWD Wells Fargo Check No Print	Reconciled
445063	12-Sep-24	QUADIENT FINANCE USA, INC.	2,000.00	IRWD Wells Fargo Check No Print	Reconciled
445064	12-Sep-24	QUADIENT LEASING USA, INC.	2,131.24	IRWD Wells Fargo Check No Print	Reconciled
445065	12-Sep-24	QUINN COMPANY	7,064.54	IRWD Wells Fargo Check No Print	Reconciled
445066	12-Sep-24	QUIZON, MERYL LEE	31.79	IRWD Wells Fargo Check No Print	Reconciled
445067	12-Sep-24	R&B AUTOMATION, INC.	5,454.05	IRWD Wells Fargo Check No Print	Reconciled
445068	12-Sep-24	R.F. MACDONALD CO.	3,800.00	IRWD Wells Fargo Check No Print	Reconciled
445069	12-Sep-24	RENTOKIL NORTH AMERICA, INC	6,525.55	IRWD Wells Fargo Check No Print	Reconciled
445070	12-Sep-24	RESOURCE ENVIRONMENTAL, INC.	344.03	IRWD Wells Fargo Check No Print	Reconciled
445071	12-Sep-24	RICCI, RAY	521.99	IRWD Wells Fargo Check No Print	Reconciled
445072	12-Sep-24	ROBERT HALF INC.	18,045.00	IRWD Wells Fargo Check No Print	Reconciled
445073	12-Sep-24	RODNEY HARMSWORTH ASSOCIATES, INC.	3,184.42	IRWD Wells Fargo Check No Print	Reconciled
445074	12-Sep-24	SAFETY-KLEEN SYSTEMS, INC	343.00	IRWD Wells Fargo Check No Print	Reconciled
445075	12-Sep-24	SAM MITCHELL	20,145.00	IRWD Wells Fargo Check No Print	Reconciled
445076	12-Sep-24	SANTA MARGARITA FORD	170.18	IRWD Wells Fargo Check No Print	Reconciled
445077	12-Sep-24	SARCHINO, FINELLA	35.61	IRWD Wells Fargo Check No Print	Reconciled
445078	12-Sep-24	SCHINDLER ELEVATOR CORPORATION	347.26	IRWD Wells Fargo Check No Print	Reconciled
445079	12-Sep-24	SHAMROCK SUPPLY CO INC	381.28	IRWD Wells Fargo Check No Print	Reconciled
445080	12-Sep-24	SHEA HOMES LIMITED PARTNERSHIP	21.27	IRWD Wells Fargo Check No Print	Negotiable
445081	12-Sep-24	SIMONIAN, KENNETH	163.97	IRWD Wells Fargo Check No Print	Reconciled
445082	12-Sep-24	SITEONE LANDSCAPE SUPPLY, LLC	1,228.18	IRWD Wells Fargo Check No Print	Reconciled
445083	12-Sep-24	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT	47,976.57	IRWD Wells Fargo Check No Print	Reconciled
445084	12-Sep-24	SOUTH COAST BOBCAT	929.16	IRWD Wells Fargo Check No Print	Reconciled
445085	12-Sep-24	SOUTH COAST WATER DISTRICT	3,534.34	IRWD Wells Fargo Check No Print	Reconciled
445086	12-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	153,380.16	IRWD Wells Fargo Check No Print	Reconciled
445087	12-Sep-24	SOUTHERN CALIFORNIA GAS COMPANY	6,895.14	IRWD Wells Fargo Check No Print	Reconciled
445088	12-Sep-24	SOUTHERN COUNTIES LUBRICANTS LLC	707.88	IRWD Wells Fargo Check No Print	Reconciled
445089	12-Sep-24	SPARKLETTS	262.17	IRWD Wells Fargo Check No Print	Reconciled
445090	12-Sep-24	STANTEC CONSULTING SERVICES INC.	3,475.00	IRWD Wells Fargo Check No Print	Reconciled
445091	12-Sep-24	SUNSET INDUSTRIAL PARTS	3,330.98	IRWD Wells Fargo Check No Print	Reconciled
445092	12-Sep-24	SUZANNA CHOI	7,000.00	IRWD Wells Fargo Check No Print	Reconciled
445093	12-Sep-24	SWAINS ELECTRIC MOTOR SERVICE	27,312.38	IRWD Wells Fargo Check No Print	Reconciled
445094	12-Sep-24	TANKVISIONS, INC	30.00	IRWD Wells Fargo Check No Print	Reconciled
445095	12-Sep-24	THE IRVINE COMPANY	3,531.71	IRWD Wells Fargo Check No Print	Reconciled
445096	12-Sep-24	TOLL BROS. INC.	215.52	IRWD Wells Fargo Check No Print	Reconciled
445097	12-Sep-24	TRI POINTE HOMES, INC.	262.25	IRWD Wells Fargo Check No Print	Reconciled
445098	12-Sep-24	TRUSSELL TECHNOLOGIES, INC.	877.50	IRWD Wells Fargo Check No Print	Reconciled
445099	12-Sep-24	UNITED ASSETS SERVICES	41.03	IRWD Wells Fargo Check No Print	Reconciled
445100	12-Sep-24	UNITED PARCEL SERVICE INC	147.53	IRWD Wells Fargo Check No Print	Reconciled
445101	12-Sep-24	UNIVAR SOLUTIONS USA INC.	7,725.60	IRWD Wells Fargo Check No Print	Reconciled
445102	12-Sep-24	V&A CONSULTING ENGINEERS	39,721.09	IRWD Wells Fargo Check No Print	Reconciled
445103	12-Sep-24	VACO LLC	3,663.00	IRWD Wells Fargo Check No Print	Reconciled
445104	12-Sep-24	VELOCITY DYNAMICS, LLC	70,386.92	IRWD Wells Fargo Check No Print	Reconciled
445105	12-Sep-24	VERIZON WIRELESS SERVICES LLC	5,516.53	IRWD Wells Fargo Check No Print	Reconciled
445106	12-Sep-24	VULCAN MATERIALS COMPANY	2,145.30	IRWD Wells Fargo Check No Print	Reconciled
445107	12-Sep-24	WALTERS WHOLESALE ELECTRIC	1,446.84	IRWD Wells Fargo Check No Print	Reconciled
445108	12-Sep-24	WASTE MANAGEMENT COLLECTIONS AND RECYCLING, INC.	15,151.94	IRWD Wells Fargo Check No Print	Reconciled
445109	12-Sep-24	WATERLINE TECHNOLOGIES INC	14,960.00	IRWD Wells Fargo Check No Print	Reconciled
445110	12-Sep-24	WATERS TECHNOLOGIES CORPORATION	3,554.76	IRWD Wells Fargo Check No Print	Reconciled
445111	12-Sep-24	WAXIE'S ENTERPRISES, INC	533.67	IRWD Wells Fargo Check No Print	Reconciled
445112	12-Sep-24	YSI, INC	171.59	IRWD Wells Fargo Check No Print	Reconciled
445113	12-Sep-24	YUNMI MARTIN	7,750.00	IRWD Wells Fargo Check No Print	Reconciled
445114	12-Sep-24	ZEPPELIN FLOODS LLC	8,960.00	IRWD Wells Fargo Check No Print	Reconciled
445115	12-Sep-24	CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE	16,622.50	IRWD Wells Fargo Check	Reconciled
445116	12-Sep-24	FRANCHISE TAX BOARD	492.00	IRWD Wells Fargo Check	Reconciled
445117	12-Sep-24	INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS LOCAL 47	8,553.73	IRWD Wells Fargo Check	Reconciled
445118	12-Sep-24	PERS LONG TERM CARE	363.31	IRWD Wells Fargo Check	Reconciled
445119	12-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	6,640.63	IRWD Wells Fargo Check	Reconciled
445120	12-Sep-24	STATE OF ARKANSAS	1,013.26	IRWD Wells Fargo Check	Reconciled
445121	12-Sep-24	STATE WATER RESOURCES CONTROL BOARD	3,384.00	IRWD Wells Fargo Check	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
445122	19-Sep-24	ABC ICE, INC	381.70	IRWD Wells Fargo Check No Print	Reconciled
445123	19-Sep-24	ADS CORP.	5,562.00	IRWD Wells Fargo Check No Print	Reconciled
445124	19-Sep-24	AIRGAS, INC.	2,592.24	IRWD Wells Fargo Check No Print	Reconciled
445125	19-Sep-24	AMAYA SOLUTIONS INC.	47,145.37	IRWD Wells Fargo Check No Print	Reconciled
445126	19-Sep-24	ANTHEM BLUE CROSS	337.32	IRWD Wells Fargo Check No Print	Reconciled
445127	19-Sep-24	AQUA-METRIC SALES COMPANY	442.38	IRWD Wells Fargo Check No Print	Reconciled
445128	19-Sep-24	AQUANUITY, INC.	5,000.00	IRWD Wells Fargo Check No Print	Reconciled
445129	19-Sep-24	ASHFORD, WALT	853.74	IRWD Wells Fargo Check No Print	Reconciled
445130	19-Sep-24	AT&T CORP	6,657.00	IRWD Wells Fargo Check No Print	Reconciled
445131	19-Sep-24	AT&T CORP	165.87	IRWD Wells Fargo Check No Print	Reconciled
445132	19-Sep-24	AT&T CORP	4,777.01	IRWD Wells Fargo Check No Print	Reconciled
445133	19-Sep-24	BADGER METER INC.	67,035.59	IRWD Wells Fargo Check No Print	Reconciled
445134	19-Sep-24	BATTERIES PLUS AND BATTERIES PLUS BULBS	196.59	IRWD Wells Fargo Check No Print	Reconciled
445135	19-Sep-24	BURNHAM BENEFITS INSURANCE SERVICES, LLC	5,833.33	IRWD Wells Fargo Check No Print	Reconciled
445136	19-Sep-24	BUTIER ENGINEERING INC	20,160.00	IRWD Wells Fargo Check No Print	Reconciled
445137	19-Sep-24	CALIFORNIA MUNICIPAL STATISTICS INC	50.00	IRWD Wells Fargo Check No Print	Reconciled
445138	19-Sep-24	CANON FINANCIAL SERVICES, INC.	9,790.47	IRWD Wells Fargo Check No Print	Reconciled
445139	19-Sep-24	CANON SOLUTIONS AMERICA, INC	30.70	IRWD Wells Fargo Check No Print	Reconciled
445140	19-Sep-24	CANON SOLUTIONS AMERICA, INC	20.50	IRWD Wells Fargo Check No Print	Reconciled
445141	19-Sep-24	CHRISTINA DIXON	857.50	IRWD Wells Fargo Check No Print	Reconciled
445142	19-Sep-24	CLA-VAL COMPANY	63,809.59	IRWD Wells Fargo Check No Print	Reconciled
445143	19-Sep-24	CLEAN ENERGY	6,906.55	IRWD Wells Fargo Check No Print	Reconciled
445144	19-Sep-24	CORELOGIC INC	703.71	IRWD Wells Fargo Check No Print	Reconciled
445145	19-Sep-24	COUNTY OF ORANGE	28,995.00	IRWD Wells Fargo Check No Print	Reconciled
445146	19-Sep-24	CR & R INCORPORATED	569.02	IRWD Wells Fargo Check No Print	Reconciled
445147	19-Sep-24	D & H WATER SYSTEMS INC.	9,393.00	IRWD Wells Fargo Check No Print	Reconciled
445148	19-Sep-24	DCSE, INC.	32,910.00	IRWD Wells Fargo Check No Print	Reconciled
445149	19-Sep-24	DELL MARKETING LP	12,612.88	IRWD Wells Fargo Check No Print	Reconciled
445150	19-Sep-24	DILYTICS INC	3,200.00	IRWD Wells Fargo Check No Print	Reconciled
445151	19-Sep-24	DMS FACILITY SERVICES, LLC	37,063.09	IRWD Wells Fargo Check No Print	Reconciled
445152	19-Sep-24	DOPUDJA & WELLS CONSULTING INC.	14,846.25	IRWD Wells Fargo Check No Print	Negotiable
445153	19-Sep-24	DXP ENTERPRISES, INC.	17,849.30	IRWD Wells Fargo Check No Print	Reconciled
445154	19-Sep-24	EAGLE AERIAL PHOTOGRAPHY INC	18,318.09	IRWD Wells Fargo Check No Print	Reconciled
445155	19-Sep-24	EMERSON PROCESS MANAGEMENT LLLP	7,199.83	IRWD Wells Fargo Check No Print	Reconciled
445156	19-Sep-24	ENVIRONMENTAL SCIENCE ASSOCIATES	1,993.16	IRWD Wells Fargo Check No Print	Reconciled
445157	19-Sep-24	EXECUTIVE LIGHTING & ELECTRIC	1,722.49	IRWD Wells Fargo Check No Print	Reconciled
445158	19-Sep-24	FEDEX	246.03	IRWD Wells Fargo Check No Print	Reconciled
445159	19-Sep-24	FISHER SCIENTIFIC COMPANY LLC	4,596.48	IRWD Wells Fargo Check No Print	Reconciled
445160	19-Sep-24	FRONTIER CALIFORNIA INC.	387.94	IRWD Wells Fargo Check No Print	Reconciled
445161	19-Sep-24	GALLAGHER BENEFIT SERVICES, INC.	4,250.00	IRWD Wells Fargo Check No Print	Reconciled
445162	19-Sep-24	GEA MECHANICAL EQUIPMENT US, INC.	8,500.00	IRWD Wells Fargo Check No Print	Reconciled
445163	19-Sep-24	GEORGE HILLS COMPANY, INC.	366.60	IRWD Wells Fargo Check No Print	Reconciled
445164	19-Sep-24	GFS CHEMICALS, INC.	235.80	IRWD Wells Fargo Check No Print	Reconciled
445165	19-Sep-24	GRAINGER	6,000.33	IRWD Wells Fargo Check No Print	Reconciled
445166	19-Sep-24	GRAYBAR ELECTRIC COMPANY	4,045.60	IRWD Wells Fargo Check No Print	Reconciled
445167	19-Sep-24	HACH COMPANY	12,484.42	IRWD Wells Fargo Check No Print	Reconciled
445168	19-Sep-24	HADRONEX, INC.	1,622.60	IRWD Wells Fargo Check No Print	Reconciled
445169	19-Sep-24	HAZEN AND SAWYER	1,705.00	IRWD Wells Fargo Check No Print	Reconciled
445170	19-Sep-24	HDR ENGINEERING INC	69,390.50	IRWD Wells Fargo Check No Print	Reconciled
445171	19-Sep-24	HI-LINE INC	470.02	IRWD Wells Fargo Check No Print	Reconciled
445172	19-Sep-24	HOME DEPOT USA INC	64.91	IRWD Wells Fargo Check No Print	Reconciled
445173	19-Sep-24	HOYA OPTICAL LABS OF AMERICA, INC.	226.00	IRWD Wells Fargo Check No Print	Reconciled
445174	19-Sep-24	HUBER TECHNOLOGY INC.	538.19	IRWD Wells Fargo Check No Print	Reconciled
445175	19-Sep-24	ICE QUBE, INC.	4,564.00	IRWD Wells Fargo Check No Print	Reconciled
445176	19-Sep-24	INDUSTRIAL METAL SUPPLY CO	374.20	IRWD Wells Fargo Check No Print	Reconciled
445177	19-Sep-24	INFOSEND, INC.	40,294.82	IRWD Wells Fargo Check No Print	Reconciled
445178	19-Sep-24	INORGANIC VENTURES INC	103.88	IRWD Wells Fargo Check No Print	Reconciled
445179	19-Sep-24	INTEGRITY MUNICIPAL SYSTEMS LLC	5,616.00	IRWD Wells Fargo Check No Print	Reconciled
445180	19-Sep-24	IRON MOUNTAIN INFORMATION MANAGEMENT INC	1,184.77	IRWD Wells Fargo Check No Print	Reconciled
445181	19-Sep-24	JAMES RICHTERS DBA PRODUCTION AUTOMATION LLC	1,806.75	IRWD Wells Fargo Check No Print	Reconciled
445182	19-Sep-24	JL GROUP, LLC	32,516.04	IRWD Wells Fargo Check No Print	Reconciled
445183	19-Sep-24	KIMBALL MIDWEST	6,059.33	IRWD Wells Fargo Check No Print	Reconciled
445184	19-Sep-24	LEADERSHIP TOMORROW	1,500.00	IRWD Wells Fargo Check No Print	Reconciled
445185	19-Sep-24	LINDE GAS & EQUIPMENT INC.	20,990.94	IRWD Wells Fargo Check No Print	Reconciled
445186	19-Sep-24	LUBRICATION ENGINEERS	1,148.63	IRWD Wells Fargo Check No Print	Reconciled
445187	19-Sep-24	MAP COMMUNICATIONS, INC.	1,615.92	IRWD Wells Fargo Check No Print	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
445188	19-Sep-24	MC MASTER CARR SUPPLY CO	778.66	IRWD Wells Fargo Check No Print	Reconciled
445189	19-Sep-24	MGH PAINTING INC	30,855.00	IRWD Wells Fargo Check No Print	Reconciled
445190	19-Sep-24	MICHAEL K. NUNLEY & ASSOCIATES, INC.	4,062.50	IRWD Wells Fargo Check No Print	Reconciled
445191	19-Sep-24	MICROSOFT CORPORATION	499.53	IRWD Wells Fargo Check No Print	Negotiable
445192	19-Sep-24	MORSCO SUPPLY, LLC	7,428.27	IRWD Wells Fargo Check No Print	Reconciled
445193	19-Sep-24	MR CRANE INC	2,141.88	IRWD Wells Fargo Check No Print	Reconciled
445194	19-Sep-24	NORIMA CONSULTING US	7,400.00	IRWD Wells Fargo Check No Print	Reconciled
445195	19-Sep-24	NOVACOAST INC	87.50	IRWD Wells Fargo Check No Print	Reconciled
445196	19-Sep-24	NSI LAB SOLUTIONS, INC.	320.00	IRWD Wells Fargo Check No Print	Reconciled
445197	19-Sep-24	OCEAN BLUE ENVIRONMENTAL SERVICES INC	28,386.95	IRWD Wells Fargo Check No Print	Reconciled
445198	19-Sep-24	ONESOURCE DISTRIBUTORS LLC	8,245.53	IRWD Wells Fargo Check No Print	Reconciled
445199	19-Sep-24	ORANGE COUNTY FIRE AUTHORITY	1,217.00	IRWD Wells Fargo Check No Print	Reconciled
445200	19-Sep-24	PACIFIC HYDROTECH CORPORATION	246,349.88	IRWD Wells Fargo Check No Print	Reconciled
445201	19-Sep-24	PACIFIC HYDROTECH CORPORATION	12,965.78	IRWD Wells Fargo Check No Print	Reconciled
445202	19-Sep-24	PACIFIC STAR CHEMICAL, LLC	8,546.21	IRWD Wells Fargo Check No Print	Reconciled
445203	19-Sep-24	PAYMENTUS CORPORATION	68,222.99	IRWD Wells Fargo Check No Print	Reconciled
445204	19-Sep-24	PINNACLE TOWERS LLC	911.53	IRWD Wells Fargo Check No Print	Reconciled
445205	19-Sep-24	POLLARDWATER.COM	3,087.63	IRWD Wells Fargo Check No Print	Reconciled
445206	19-Sep-24	PRUDENTIAL OVERALL SUPPLY	665.60	IRWD Wells Fargo Check No Print	Reconciled
445207	19-Sep-24	PTI SAND & GRAVEL INC	5,239.62	IRWD Wells Fargo Check No Print	Reconciled
445208	19-Sep-24	QUADIENT FINANCE USA, INC.	500.00	IRWD Wells Fargo Check No Print	Reconciled
445209	19-Sep-24	REFRIGERATION SUPPLIES DISTRIBUTOR	1,199.61	IRWD Wells Fargo Check No Print	Reconciled
445210	19-Sep-24	RELIABLE WATER SOLUTIONS, LLC	7,628.73	IRWD Wells Fargo Check No Print	Reconciled
445211	19-Sep-24	RENTOKIL NORTH AMERICA, INC	10,253.40	IRWD Wells Fargo Check No Print	Reconciled
445212	19-Sep-24	ROBERT HALF INC.	7,037.00	IRWD Wells Fargo Check No Print	Reconciled
445213	19-Sep-24	RUST AUTOMATION & CONTROLS INC	481.53	IRWD Wells Fargo Check No Print	Reconciled
445214	19-Sep-24	SCA OF CA, LLC	2,840.00	IRWD Wells Fargo Check No Print	Reconciled
445215	19-Sep-24	SOUTH COAST WATER CO.	100.00	IRWD Wells Fargo Check No Print	Reconciled
445216	19-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	101.33	IRWD Wells Fargo Check No Print	Reconciled
445217	19-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	740,277.20	IRWD Wells Fargo Check No Print	Reconciled
445218	19-Sep-24	SOUTHERN CALIFORNIA GAS COMPANY	1,428.34	IRWD Wells Fargo Check No Print	Reconciled
445219	19-Sep-24	SOUTHERN CALIFORNIA SECURITY CENTERS, INC.	280.90	IRWD Wells Fargo Check No Print	Negotiable
445220	19-Sep-24	SPARKLETTES	33.27	IRWD Wells Fargo Check No Print	Reconciled
445221	19-Sep-24	SS MECHANICAL CONSTRUCTION CORP	55,969.25	IRWD Wells Fargo Check No Print	Reconciled
445222	19-Sep-24	STATE INDUSTRIAL PRODUCTS	897.02	IRWD Wells Fargo Check No Print	Reconciled
445223	19-Sep-24	SUPPORT PRODUCT SERVICES, INC	1,585.42	IRWD Wells Fargo Check No Print	Reconciled
445224	19-Sep-24	SYNAGRO-WWT, INC.	128,408.08	IRWD Wells Fargo Check No Print	Reconciled
445225	19-Sep-24	TAIT ENVIRONMENTAL SERVICES, INC.	1,262.50	IRWD Wells Fargo Check No Print	Reconciled
445226	19-Sep-24	THE BOYD GROUP US INC	288.00	IRWD Wells Fargo Check No Print	Reconciled
445227	19-Sep-24	TIERRA VERDE INDUSTRIES	103.44	IRWD Wells Fargo Check No Print	Reconciled
445228	19-Sep-24	TRIPAC MARKETING INC	3,110.11	IRWD Wells Fargo Check No Print	Reconciled
445229	19-Sep-24	UNITED PARCEL SERVICE INC	371.09	IRWD Wells Fargo Check No Print	Reconciled
445230	19-Sep-24	VACO LLC	3,561.25	IRWD Wells Fargo Check No Print	Reconciled
445231	19-Sep-24	WALTERS WHOLESALE ELECTRIC	13,560.58	IRWD Wells Fargo Check No Print	Reconciled
445232	19-Sep-24	WASTE MANAGEMENT COLLECTIONS AND RECYCLING, INC.	474.72	IRWD Wells Fargo Check No Print	Reconciled
445233	19-Sep-24	WATERLINE TECHNOLOGIES INC	14,507.72	IRWD Wells Fargo Check No Print	Reconciled
445234	19-Sep-24	WAXIE'S ENTERPRISES, INC	2,213.79	IRWD Wells Fargo Check No Print	Reconciled
445235	19-Sep-24	WELLINGTON LABORATORIES LLC	7,925.00	IRWD Wells Fargo Check No Print	Reconciled
445236	19-Sep-24	WEST YOST & ASSOCIATES, INC.	11,234.25	IRWD Wells Fargo Check No Print	Reconciled
445237	19-Sep-24	WESTERN WEATHER GROUP INC	600.00	IRWD Wells Fargo Check No Print	Reconciled
445238	19-Sep-24	WON-DOOR CORPORATION	464.00	IRWD Wells Fargo Check No Print	Reconciled
445239	19-Sep-24	ZEBRON CONTRACTING INC	26,175.00	IRWD Wells Fargo Check No Print	Reconciled
445240	19-Sep-24	KERN COUNTY WATER AGENCY	75,000.00	IRWD Wells Fargo Check	Reconciled
445242	26-Sep-24	A&A WIPING CLOTH CO	2,068.80	IRWD Wells Fargo Check No Print	Reconciled
445243	26-Sep-24	ABC ICE, INC	190.85	IRWD Wells Fargo Check No Print	Reconciled
445244	26-Sep-24	AIRGAS, INC.	1,931.21	IRWD Wells Fargo Check No Print	Reconciled
445245	26-Sep-24	AMERICAN WRECKING INC	377.96	IRWD Wells Fargo Check No Print	Reconciled
445246	26-Sep-24	AQUATIC BIOASSAY & CONSULTING LABORATORIES, INC.	1,740.00	IRWD Wells Fargo Check No Print	Reconciled
445247	26-Sep-24	ASSOCIATED READY MIXED CONCRETE, INC	1,907.03	IRWD Wells Fargo Check No Print	Reconciled
445248	26-Sep-24	AT&T CORP	8,186.39	IRWD Wells Fargo Check No Print	Negotiable
445249	26-Sep-24	AT&T CORP	228.96	IRWD Wells Fargo Check No Print	Reconciled
445250	26-Sep-24	AUTOZONE PARTS, INC.	737.97	IRWD Wells Fargo Check No Print	Reconciled
445251	26-Sep-24	BANK OF NEW YORK MELLON TRUST COMPANY NA	6,062.00	IRWD Wells Fargo Check No Print	Reconciled
445252	26-Sep-24	C WELLS PIPELINE MATERIALS INC	24,211.74	IRWD Wells Fargo Check No Print	Reconciled
445253	26-Sep-24	CALPINE CORPORATION	432,498.49	IRWD Wells Fargo Check No Print	Reconciled
445254	26-Sep-24	CHAIREL CUSTOM HAY, INC.	9,269.68	IRWD Wells Fargo Check No Print	Reconciled



IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
445255	26-Sep-24	CITY OF NEWPORT BEACH	2,378.48	IRWD Wells Fargo Check No Print	Reconciled
445256	26-Sep-24	CLA-VAL COMPANY	3,480.33	IRWD Wells Fargo Check No Print	Reconciled
445257	26-Sep-24	COUNTY OF ORANGE	76,522.02	IRWD Wells Fargo Check No Print	Reconciled
445258	26-Sep-24	COUNTY OF ORANGE	3,930.00	IRWD Wells Fargo Check No Print	Reconciled
445259	26-Sep-24	COX COMMUNICATIONS, INC.	3,202.02	IRWD Wells Fargo Check No Print	Reconciled
445260	26-Sep-24	D & G SIGNS	4,786.71	IRWD Wells Fargo Check No Print	Reconciled
445261	26-Sep-24	D & H WATER SYSTEMS INC.	17,776.00	IRWD Wells Fargo Check No Print	Reconciled
445262	26-Sep-24	DAIOHS USA INCORPORATED	3,065.33	IRWD Wells Fargo Check No Print	Reconciled
445263	26-Sep-24	DCS MANAGEMENT LLC	117.01	IRWD Wells Fargo Check No Print	Reconciled
445264	26-Sep-24	DCSE, INC.	55,864.70	IRWD Wells Fargo Check No Print	Reconciled
445265	26-Sep-24	DG INVESTMENT INTERMEDIATE HOLDINGS 2, INC.	34,401.94	IRWD Wells Fargo Check No Print	Reconciled
445266	26-Sep-24	DIRECTV INC	152.99	IRWD Wells Fargo Check No Print	Reconciled
445267	26-Sep-24	DOUGLAS ENVIRONMENTAL GROUP INC	3,590.00	IRWD Wells Fargo Check No Print	Reconciled
445268	26-Sep-24	ENVIRONMENTAL RESOURCE ASSOCIATES	523.41	IRWD Wells Fargo Check No Print	Reconciled
445269	26-Sep-24	ENVIRONMENTAL SCIENCE ASSOCIATES	7,152.25	IRWD Wells Fargo Check No Print	Reconciled
445270	26-Sep-24	ESPERANZA APARTMENTS	67.09	IRWD Wells Fargo Check No Print	Negotiable
445271	26-Sep-24	EUROFINS EATON ANALYTICAL, INC.	7,225.00	IRWD Wells Fargo Check No Print	Reconciled
445272	26-Sep-24	FARRELL & ASSOCIATES	110.43	IRWD Wells Fargo Check No Print	Reconciled
445273	26-Sep-24	FEDEX	469.86	IRWD Wells Fargo Check No Print	Reconciled
445274	26-Sep-24	FISHER SCIENTIFIC COMPANY LLC	9,733.56	IRWD Wells Fargo Check No Print	Reconciled
445275	26-Sep-24	FRONTIER CALIFORNIA INC.	350.57	IRWD Wells Fargo Check No Print	Reconciled
445276	26-Sep-24	FUTURE INDUSTRIAL TECHNOLOGY, INC.	7,405.15	IRWD Wells Fargo Check No Print	Negotiable
445277	26-Sep-24	GCI CONSTRUCTION, INC.	63,874.03	IRWD Wells Fargo Check No Print	Reconciled
445278	26-Sep-24	GEA MECHANICAL EQUIPMENT US, INC.	9,162.82	IRWD Wells Fargo Check No Print	Reconciled
445279	26-Sep-24	GLEDHILL, VIRGINIA K	11.24	IRWD Wells Fargo Check No Print	Negotiable
445280	26-Sep-24	GOODIN, VALERIE	35.32	IRWD Wells Fargo Check No Print	Reconciled
445281	26-Sep-24	GRAINGER	12,812.59	IRWD Wells Fargo Check No Print	Reconciled
445282	26-Sep-24	GRAYBAR ELECTRIC COMPANY	973.97	IRWD Wells Fargo Check No Print	Reconciled
445283	26-Sep-24	HACH COMPANY	3,050.25	IRWD Wells Fargo Check No Print	Reconciled
445284	26-Sep-24	HAN, SU	114.95	IRWD Wells Fargo Check No Print	Reconciled
445285	26-Sep-24	HDR ENGINEERING INC	90,869.50	IRWD Wells Fargo Check No Print	Negotiable
445286	26-Sep-24	HI-LINE INC	153.94	IRWD Wells Fargo Check No Print	Reconciled
445287	26-Sep-24	HOME DEPOT USA INC	650.60	IRWD Wells Fargo Check No Print	Reconciled
445288	26-Sep-24	HUSSEIN, MOHAMED	204.05	IRWD Wells Fargo Check No Print	Reconciled
445289	26-Sep-24	IMPERIAL SPRINKLER SUPPLY, INC.	1,325.52	IRWD Wells Fargo Check No Print	Reconciled
445290	26-Sep-24	INDUSTRIAL METAL SUPPLY CO	244.57	IRWD Wells Fargo Check No Print	Reconciled
445291	26-Sep-24	INTEGRITY MUNICIPAL SYSTEMS LLC	2,808.00	IRWD Wells Fargo Check No Print	Reconciled
445292	26-Sep-24	INTERNATIONAL PAVING SERVICES, INC	1,693.65	IRWD Wells Fargo Check No Print	Reconciled
445293	26-Sep-24	JAVIER CARREON AND YANETH TELLEZ	48.05	IRWD Wells Fargo Check No Print	Negotiable
445294	26-Sep-24	JOSE MARTINEZ TREE SERVICE INC.	12,500.00	IRWD Wells Fargo Check No Print	Reconciled
445295	26-Sep-24	JUST ENERGY SOLUTIONS INC.	69.44	IRWD Wells Fargo Check No Print	Reconciled
445296	26-Sep-24	KOPPL PIPELINE SERVICES, INC.	13,100.00	IRWD Wells Fargo Check No Print	Reconciled
445297	26-Sep-24	LEE, MARY	249.87	IRWD Wells Fargo Check No Print	Negotiable
445298	26-Sep-24	LINDE GAS & EQUIPMENT INC.	1,060.43	IRWD Wells Fargo Check No Print	Reconciled
445299	26-Sep-24	LING, YAO	23.93	IRWD Wells Fargo Check No Print	Reconciled
445300	26-Sep-24	LOZANO SMITH, LLP	472.50	IRWD Wells Fargo Check No Print	Reconciled
445301	26-Sep-24	MC FADDEN-DALE INDUSTRIAL	249.77	IRWD Wells Fargo Check No Print	Reconciled
445302	26-Sep-24	MC MASTER CARR SUPPLY CO	1,885.55	IRWD Wells Fargo Check No Print	Negotiable
445303	26-Sep-24	MCNISH CORPORATION	1,756.04	IRWD Wells Fargo Check No Print	Negotiable
445304	26-Sep-24	MORENO, NORMA	64.82	IRWD Wells Fargo Check No Print	Negotiable
445305	26-Sep-24	MORSCO SUPPLY, LLC	557.87	IRWD Wells Fargo Check No Print	Reconciled
445306	26-Sep-24	NATIONAL READY MIXED CONCRETE SALES, LLC	610.80	IRWD Wells Fargo Check No Print	Negotiable
445307	26-Sep-24	NEW TANGRAM, LLC	6,552.56	IRWD Wells Fargo Check No Print	Reconciled
445308	26-Sep-24	NORTHWOOD PLACE APTS	346.80	IRWD Wells Fargo Check No Print	Negotiable
445309	26-Sep-24	PACIFIC MECHANICAL SUPPLY	2,833.74	IRWD Wells Fargo Check No Print	Reconciled
445310	26-Sep-24	PACIFIC STAR CHEMICAL, LLC	3,732.47	IRWD Wells Fargo Check No Print	Reconciled
445311	26-Sep-24	PERKINELMER U.S. LLC	678.87	IRWD Wells Fargo Check No Print	Negotiable
445312	26-Sep-24	PLUMBERS DEPOT INC.	1,361.78	IRWD Wells Fargo Check No Print	Negotiable
445313	26-Sep-24	PREMIER PAVING INC.	1,699.80	IRWD Wells Fargo Check No Print	Reconciled
445314	26-Sep-24	PREMIER PAVING INC.	1,699.80	IRWD Wells Fargo Check No Print	Reconciled
445315	26-Sep-24	R.J. NOBLE COMPANY	1,349.16	IRWD Wells Fargo Check No Print	Reconciled
445316	26-Sep-24	RADPARVAR, POUNEH	360.25	IRWD Wells Fargo Check No Print	Negotiable
445317	26-Sep-24	RANCHO MADERAS APTS	60.65	IRWD Wells Fargo Check No Print	Negotiable
445318	26-Sep-24	REAL WATER CONSULTANTS INC.	21,250.00	IRWD Wells Fargo Check No Print	Reconciled
445319	26-Sep-24	RENTOKIL NORTH AMERICA, INC	200.00	IRWD Wells Fargo Check No Print	Reconciled
445320	26-Sep-24	RETURN TO WORK PARTNERS INC.	2,425.00	IRWD Wells Fargo Check No Print	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
445321	26-Sep-24	ROBERT HALF INC.	8,875.04	IRWD Wells Fargo Check No Print	Reconciled
445322	26-Sep-24	ROBERTSON, BRIAN	70.60	IRWD Wells Fargo Check No Print	Negotiable
445323	26-Sep-24	SANTA MARGARITA FORD	1,006.52	IRWD Wells Fargo Check No Print	Reconciled
445324	26-Sep-24	SHAMROCK SUPPLY CO INC	359.33	IRWD Wells Fargo Check No Print	Reconciled
445325	26-Sep-24	SHIEH, KEVIN	9.02	IRWD Wells Fargo Check No Print	Negotiable
445326	26-Sep-24	SITEONE LANDSCAPE SUPPLY, LLC	307.35	IRWD Wells Fargo Check No Print	Reconciled
445327	26-Sep-24	SLATER BUILDERS INC	1,483.05	IRWD Wells Fargo Check No Print	Negotiable
445328	26-Sep-24	SMARTSIGHTS TECHNOLOGIES, LLC	16,468.50	IRWD Wells Fargo Check No Print	Reconciled
445329	26-Sep-24	SMITH, JAMES	64.68	IRWD Wells Fargo Check No Print	Reconciled
445330	26-Sep-24	SMOG TIME	73.25	IRWD Wells Fargo Check No Print	Negotiable
445331	26-Sep-24	SOKOLOVSKY, ALEXEY	5.24	IRWD Wells Fargo Check No Print	Negotiable
445332	26-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	1,575.00	IRWD Wells Fargo Check No Print	Reconciled
445333	26-Sep-24	SOUTHERN CALIFORNIA EDISON COMPANY	432,881.80	IRWD Wells Fargo Check No Print	Reconciled
445334	26-Sep-24	SOUTHERN CALIFORNIA GAS COMPANY	1,367.64	IRWD Wells Fargo Check No Print	Negotiable
445335	26-Sep-24	SOUTHERN COUNTIES LUBRICANTS LLC	4,253.39	IRWD Wells Fargo Check No Print	Reconciled
445336	26-Sep-24	SUIZU, SHINGO	177.56	IRWD Wells Fargo Check No Print	Negotiable
445337	26-Sep-24	T.R.L. SYSTEMS, INCORPORATED	19,624.00	IRWD Wells Fargo Check No Print	Reconciled
445338	26-Sep-24	TAYLOR MORRISON OF CALIFORNIA LLC	1,518.17	IRWD Wells Fargo Check No Print	Negotiable
445339	26-Sep-24	TAYLOR MORRISON OF CALIFORNIA, LLC	28.63	IRWD Wells Fargo Check No Print	Reconciled
445340	26-Sep-24	TECH DATA CORPORATION	5,107.96	IRWD Wells Fargo Check No Print	Negotiable
445341	26-Sep-24	TOLL BROS. INC.	776.82	IRWD Wells Fargo Check No Print	Negotiable
445342	26-Sep-24	TOVAR, CECILIA	36.30	IRWD Wells Fargo Check No Print	Negotiable
445343	26-Sep-24	TRUSSELL TECHNOLOGIES, INC.	5,525.00	IRWD Wells Fargo Check No Print	Reconciled
445344	26-Sep-24	UNITED PARCEL SERVICE INC	379.48	IRWD Wells Fargo Check No Print	Reconciled
445345	26-Sep-24	UNITED SITE SERVICES OF CALIFORNIA INC	343.31	IRWD Wells Fargo Check No Print	Reconciled
445346	26-Sep-24	US BANK NAT'L ASSOCIATION NORTH DAKOTA	67,444.35	IRWD Wells Fargo Check No Print	Reconciled
445347	26-Sep-24	USA WASTE OF CALIFORNIA, INC.	2,187.55	IRWD Wells Fargo Check No Print	Reconciled
445348	26-Sep-24	V&A CONSULTING ENGINEERS	20,928.40	IRWD Wells Fargo Check No Print	Reconciled
445349	26-Sep-24	VACO LLC	3,663.00	IRWD Wells Fargo Check No Print	Negotiable
445350	26-Sep-24	VEOLIA NORTH AMERICA, INC.	33,080.50	IRWD Wells Fargo Check No Print	Reconciled
445351	26-Sep-24	VULCAN MATERIALS COMPANY	2,134.13	IRWD Wells Fargo Check No Print	Reconciled
445352	26-Sep-24	VWR INTERNATIONAL, LLC	387.56	IRWD Wells Fargo Check No Print	Reconciled
445353	26-Sep-24	WALTERS WHOLESALE ELECTRIC	1,551.61	IRWD Wells Fargo Check No Print	Reconciled
445354	26-Sep-24	WARMINGTON HOMES	35.71	IRWD Wells Fargo Check No Print	Negotiable
445355	26-Sep-24	WAXIE'S ENTERPRISES, INC	2,241.26	IRWD Wells Fargo Check No Print	Reconciled
445356	26-Sep-24	WON-DOOR CORPORATION	130.99	IRWD Wells Fargo Check No Print	Reconciled
445357	26-Sep-24	WOODBIDGE WILLOWS APARTMENTS	65.23	IRWD Wells Fargo Check No Print	Negotiable
445358	26-Sep-24	BUILDING WORX INC.	1,716.74	IRWD Wells Fargo Check	Negotiable
445359	26-Sep-24	FRANCHISE TAX BOARD	492.00	IRWD Wells Fargo Check	Reconciled
445360	26-Sep-24	INTERNATIONAL BROTHERHOOD OF ELECTRICAL WORKERS LOCAL 47	8,524.46	IRWD Wells Fargo Check	Reconciled
445361	26-Sep-24	Lorn, Channy	71.42	IRWD Wells Fargo Check	Reconciled
445362	26-Sep-24	PERS LONG TERM CARE	363.31	IRWD Wells Fargo Check	Reconciled
445363	26-Sep-24	STATE OF ARKANSAS	1,013.26	IRWD Wells Fargo Check	Reconciled
<b>SUB-TOTAL IRWD WELLS FARGO CHECK AND IRWD WELLS FARGO CHECK NO PRINT DISBURSEMENTS</b>			<b>9,643,060.13</b>		
1004278	5-Sep-24	Almazan, Robert (Chris)	108.54	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004279	5-Sep-24	Cortez, Brian	58.42	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004280	5-Sep-24	Cronin, Gregory	178.35	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004281	5-Sep-24	Giatpaiboon, Scott	25.56	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004282	5-Sep-24	Grier, Corey	114.30	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004283	5-Sep-24	Haug, Jack Philip Ryan	85.13	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004284	5-Sep-24	Koenig, Timothy (Tim)	107.74	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004285	5-Sep-24	Kue, Jimmy	125.00	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004286	5-Sep-24	Kulick, Michael	79.19	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004287	5-Sep-24	Ludwig, Jason	64.32	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004288	5-Sep-24	Madding, Joshua	95.27	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004289	5-Sep-24	Manning, Jason	1,167.62	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004290	5-Sep-24	Marquez, Jesus	42.48	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004291	5-Sep-24	Nguyen, Jeanny	15.14	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004292	5-Sep-24	Ordonez, Bernardino A (Berny)	50.92	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004293	5-Sep-24	Pulles, Margaret M (Margaret)	47.90	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004294	5-Sep-24	Rios, Elias L	33.50	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004295	5-Sep-24	Saenz, Danny Marsteller Jr	59.09	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004296	5-Sep-24	Shapiro, Matthew	219.58	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004297	5-Sep-24	Stupy, Cole Austin	16.08	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004298	5-Sep-24	Valencia, Reynaldo (Rey)	29.41	IRWD Wells Fargo ACH for Expense Reports	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
1004299	5-Sep-24	Villalta, Jonathan	39.53	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004300	5-Sep-24	Vu, Johnny T (Johnny)	19.43	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004301	5-Sep-24	Williams, Warren (Randy)	129.80	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004302	5-Sep-24	Zamora, Victor A	42.31	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004327	12-Sep-24	Almazan, Robert (Chris)	54.27	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004328	12-Sep-24	Bronstein, Louis (Lou)	44.79	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004329	12-Sep-24	Chaney, Michael A (Michael)	20.77	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004330	12-Sep-24	Chaves, Romuel-Dave E (RD)	70.31	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004331	12-Sep-24	Cortez, Brian	58.42	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004332	12-Sep-24	Daniel, Matthew (Matthew)	271.19	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004333	12-Sep-24	Estrada, Robert C	67.27	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004334	12-Sep-24	Garcia, Dorys Elizabeth	46.90	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004335	12-Sep-24	Grier, Corey	16.02	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004336	12-Sep-24	Haug, Jack Philip Ryan	20.00	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004337	12-Sep-24	Koenig, Timothy (Tim)	16.75	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004338	12-Sep-24	Lopez, Miguel	33.78	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004339	12-Sep-24	Madding, Joshua	95.27	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004340	12-Sep-24	Moeder, Jacob J (Jacob)	68.34	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004341	12-Sep-24	Monday, Jason	165.90	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004342	12-Sep-24	Ramirez, Eric	92.72	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004343	12-Sep-24	Ramirez, Miguel	50.38	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004344	12-Sep-24	Shapiro, Matthew	58.29	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004345	12-Sep-24	Sosa, Ives (Ives)	215.49	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004346	12-Sep-24	Villella, Aaren	56.82	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004347	12-Sep-24	Wang, Peter (Peter)	60.00	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004348	12-Sep-24	Zanetti, Enrique	195.36	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004395	19-Sep-24	Cariker, Cody J (Cody)	14.07	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004396	19-Sep-24	Contreras, Joaquin	45.22	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004397	19-Sep-24	Dowling, James K Jr (James)	14.61	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004398	19-Sep-24	Fajatin, Courtney	79.30	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004399	19-Sep-24	Greer, Matthew	17.02	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004400	19-Sep-24	Koenig, Timothy (Tim)	16.75	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004401	19-Sep-24	Legault, Dan (Dan)	16.85	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004403	19-Sep-24	Ludwig, Jason	64.32	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004404	19-Sep-24	Madding, Joshua	95.27	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004405	19-Sep-24	Monokchian, Kourosh	36.85	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004406	19-Sep-24	Nguyen, Jeanny	45.42	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004407	19-Sep-24	Orozco, Gustavo A (Gus)	38.96	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004408	19-Sep-24	Teyechea, Cresta (Chrissy)	8.98	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004409	19-Sep-24	Valencia, Reynaldo (Rey)	29.41	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004410	19-Sep-24	Villella, Aaren	113.64	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004411	19-Sep-24	Vu, Johnny T (Johnny)	19.43	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004412	19-Sep-24	Zamora, Victor A	89.02	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004443	26-Sep-24	Balukh, Nadiya	239.00	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004444	26-Sep-24	Bosley, Kelleen M	14.74	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004445	26-Sep-24	Cervantes, Angel	26.80	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004446	26-Sep-24	Chambers, Wendy	2,774.67	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004447	26-Sep-24	Garcia, Dorys Elizabeth	46.90	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004448	26-Sep-24	Haug, Jack Philip Ryan	21.71	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004449	26-Sep-24	Jakubas-Pufal, Dorota	25.46	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004450	26-Sep-24	Karpan, Casey L (Casey)	467.40	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004451	26-Sep-24	Lin, Eileen (Eileen)	76.26	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004452	26-Sep-24	Madding, Joshua	95.27	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004453	26-Sep-24	Marquez, Jesus	72.00	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004454	26-Sep-24	Monokchian, Kourosh	73.70	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004455	26-Sep-24	Munoz, Ruben	320.00	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004456	26-Sep-24	Munoz, Victor Armando Jr	38.86	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004457	26-Sep-24	Ng, Herbert	122.88	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004459	26-Sep-24	Nguyen, Jeanny	115.28	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004460	26-Sep-24	Olivolo, Eric J (Eric)	68.60	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004461	26-Sep-24	Ramirez, Miguel	50.38	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004462	26-Sep-24	Salazar, Kyle	89.94	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004463	26-Sep-24	Valencia, Reynaldo (Rey)	62.55	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004464	26-Sep-24	Vu, Johnny T (Johnny)	38.86	IRWD Wells Fargo ACH for Expense Reports	Reconciled
1004465	26-Sep-24	Wang, Gabrielle	100.68	IRWD Wells Fargo ACH for Expense Reports	Reconciled
<b>SUB-TOTAL IRWD WELLS FARGO ACH FOR EXPENSE REPORTS</b>			<b>10,420.71</b>		

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
1004303	5-Sep-24	ACE INDUSTRIES, INC.	3,480.44	IRWD Wells Fargo ACH	Reconciled
1004304	5-Sep-24	ARAG NORTH AMERICA, INC.	569.75	IRWD Wells Fargo ACH	Reconciled
1004305	5-Sep-24	CALIFORNIA BARRICADE RENTAL, INC.	22,654.50	IRWD Wells Fargo ACH	Reconciled
1004306	5-Sep-24	CANNON CORPORATION	6,476.53	IRWD Wells Fargo ACH	Reconciled
1004307	5-Sep-24	COLONIAL LIFE & ACCIDENT INSURANCE CO.	414.27	IRWD Wells Fargo ACH	Reconciled
1004308	5-Sep-24	COUNTY OF ORANGE SANITATION DISTRICT	10,746.00	IRWD Wells Fargo ACH	Reconciled
1004309	5-Sep-24	DELTA DENTAL OF CALIFORNIA	41,077.73	IRWD Wells Fargo ACH	Reconciled
1004310	5-Sep-24	DRAKE TRAFFIC CONTROL SERVICES INC	16,400.00	IRWD Wells Fargo ACH	Reconciled
1004311	5-Sep-24	GEOSYNTEC CONSULTANTS, INC.	1,050.00	IRWD Wells Fargo ACH	Reconciled
1004312	5-Sep-24	HILL BROTHERS CHEMICAL COMPANY	11,536.33	IRWD Wells Fargo ACH	Reconciled
1004313	5-Sep-24	JCI JONES CHEMICALS INC	5,983.98	IRWD Wells Fargo ACH	Reconciled
1004314	5-Sep-24	LANDCARE HOLDINGS, INC.	223,640.47	IRWD Wells Fargo ACH	Reconciled
1004315	5-Sep-24	LIEBERT CASSIDY WHITMORE	3,200.00	IRWD Wells Fargo ACH	Reconciled
1004316	5-Sep-24	MCR TECHNOLOGIES INC	754.20	IRWD Wells Fargo ACH	Reconciled
1004317	5-Sep-24	NATURALWELL, LLC	2,392.50	IRWD Wells Fargo ACH	Reconciled
1004318	5-Sep-24	NEWPORT WINDOW MAINTENANCE INC	3,355.00	IRWD Wells Fargo ACH	Reconciled
1004319	5-Sep-24	OLIN CORPORATION	66,858.82	IRWD Wells Fargo ACH	Reconciled
1004320	5-Sep-24	ORANGE COUNTY AUTO PARTS CO	1,685.09	IRWD Wells Fargo ACH	Reconciled
1004321	5-Sep-24	PACIFIC PARTS & CONTROLS INC	715.29	IRWD Wells Fargo ACH	Reconciled
1004322	5-Sep-24	RAM AIR ENGINEERING INC	31,287.24	IRWD Wells Fargo ACH	Reconciled
1004323	5-Sep-24	RED WING SHOE STORE	3,729.07	IRWD Wells Fargo ACH	Reconciled
1004324	5-Sep-24	RINCON TRUCK CENTER INC.	60.35	IRWD Wells Fargo ACH	Reconciled
1004325	5-Sep-24	SUKLE ADVERTISING INC.	11,192.50	IRWD Wells Fargo ACH	Reconciled
1004326	5-Sep-24	TETRA TECH, INC	705.00	IRWD Wells Fargo ACH	Reconciled
1004349	12-Sep-24	ACE INDUSTRIES, INC.	10,014.04	IRWD Wells Fargo ACH	Reconciled
1004350	12-Sep-24	AECOM TECHNICAL SERVICES, INC.	8,075.00	IRWD Wells Fargo ACH	Reconciled
1004351	12-Sep-24	ALEXANDER'S CONTRACT SERVICES, INC.	135,324.49	IRWD Wells Fargo ACH	Reconciled
1004352	12-Sep-24	AMAZON CAPITAL SERVICES, INC.	3,530.01	IRWD Wells Fargo ACH	Reconciled
1004353	12-Sep-24	AQUA BEN CORPORATION	60,248.00	IRWD Wells Fargo ACH	Reconciled
1004354	12-Sep-24	BRENNTAG PACIFIC INC	52,421.29	IRWD Wells Fargo ACH	Reconciled
1004355	12-Sep-24	CALIFORNIA BARRICADE RENTAL, INC.	13,107.50	IRWD Wells Fargo ACH	Reconciled
1004356	12-Sep-24	CDW GOVERNMENT LLC	5,544.13	IRWD Wells Fargo ACH	Reconciled
1004357	12-Sep-24	CIMARRON ENERGY, INC	54,872.27	IRWD Wells Fargo ACH	Reconciled
1004358	12-Sep-24	DRAKE TRAFFIC CONTROL SERVICES INC	10,120.00	IRWD Wells Fargo ACH	Reconciled
1004359	12-Sep-24	ENVIRONMENTAL ENGINEERING AND CONTRACTING, INC.	20,162.50	IRWD Wells Fargo ACH	Reconciled
1004360	12-Sep-24	FOUGHT, CYNTHIA J.	2,639.40	IRWD Wells Fargo ACH	Reconciled
1004361	12-Sep-24	FUEL EQUIPMENT SERVICES, INC	1,730.09	IRWD Wells Fargo ACH	Reconciled
1004362	12-Sep-24	GANAHL LUMBER CO.	3,244.72	IRWD Wells Fargo ACH	Reconciled
1004363	12-Sep-24	GEOSYNTEC CONSULTANTS, INC.	21,532.50	IRWD Wells Fargo ACH	Reconciled
1004364	12-Sep-24	GM SAGER CONSTRUCTION CO, INC.	9,840.00	IRWD Wells Fargo ACH	Reconciled
1004365	12-Sep-24	HILL BROTHERS CHEMICAL COMPANY	11,376.02	IRWD Wells Fargo ACH	Reconciled
1004366	12-Sep-24	JCI JONES CHEMICALS INC	15,141.17	IRWD Wells Fargo ACH	Reconciled
1004367	12-Sep-24	LAGUNA BEACH COUNTY WATER DISTRICT	5,321.12	IRWD Wells Fargo ACH	Reconciled
1004368	12-Sep-24	LANDCARE HOLDINGS, INC.	35,974.16	IRWD Wells Fargo ACH	Reconciled
1004369	12-Sep-24	MARK KADESH	10,821.00	IRWD Wells Fargo ACH	Reconciled
1004370	12-Sep-24	MCR TECHNOLOGIES INC	38,497.73	IRWD Wells Fargo ACH	Reconciled
1004371	12-Sep-24	MERRIMAC PETROLEUM, INC.	29,308.61	IRWD Wells Fargo ACH	Reconciled
1004372	12-Sep-24	MRO ELECTRIC & SUPPLY CO.	8,219.00	IRWD Wells Fargo ACH	Reconciled
1004373	12-Sep-24	NATHAN KIMMEL COMPANY, LLC	998.61	IRWD Wells Fargo ACH	Reconciled
1004374	12-Sep-24	O.C. SUPERIOR CUSTOM CLEANING	504.00	IRWD Wells Fargo ACH	Reconciled
1004375	12-Sep-24	OLIN CORPORATION	156,060.49	IRWD Wells Fargo ACH	Reconciled
1004376	12-Sep-24	OLSON REMCHO LLP	1,892.00	IRWD Wells Fargo ACH	Reconciled
1004377	12-Sep-24	ORANGE COUNTY AUTO PARTS CO	408.45	IRWD Wells Fargo ACH	Reconciled
1004378	12-Sep-24	ORIGIN CONSULTING LLC	14,025.00	IRWD Wells Fargo ACH	Reconciled
1004379	12-Sep-24	PAPER DEPOT DOCUMENT DESTRUCTION LLC	165.00	IRWD Wells Fargo ACH	Reconciled
1004380	12-Sep-24	PAULUS ENGINEERING, INC.	2,272.54	IRWD Wells Fargo ACH	Reconciled
1004381	12-Sep-24	POWERFLO PRODUCT'S INC	4,658.04	IRWD Wells Fargo ACH	Reconciled
1004382	12-Sep-24	PROBOLSKY RESEARCH LLC	14,375.00	IRWD Wells Fargo ACH	Reconciled
1004383	12-Sep-24	RAM AIR ENGINEERING INC	28,141.34	IRWD Wells Fargo ACH	Reconciled
1004384	12-Sep-24	RED WING SHOE STORE	685.62	IRWD Wells Fargo ACH	Reconciled
1004385	12-Sep-24	RESOLUTE COMPANY	5,800.00	IRWD Wells Fargo ACH	Reconciled
1004386	12-Sep-24	RINCON TRUCK CENTER INC.	18,505.97	IRWD Wells Fargo ACH	Reconciled
1004387	12-Sep-24	ROSEDALE - RIO BRAVO WATER STORAGE DISTRICT	116,430.25	IRWD Wells Fargo ACH	Reconciled
1004388	12-Sep-24	SUKLE ADVERTISING INC.	3,735.00	IRWD Wells Fargo ACH	Reconciled
1004389	12-Sep-24	TETRA TECH, INC	11,832.50	IRWD Wells Fargo ACH	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
1004390	12-Sep-24	VSS SALES INC	10,544.97	IRWD Wells Fargo ACH	Reconciled
1004391	12-Sep-24	WATER TREATMENT CHEMICALS INC	19,494.00	IRWD Wells Fargo ACH	Reconciled
1004392	12-Sep-24	WATERSMART SOFTWARE INC	16,894.88	IRWD Wells Fargo ACH	Reconciled
1004393	12-Sep-24	WEST COAST SAFETY SUPPLY INC	38,813.60	IRWD Wells Fargo ACH	Reconciled
1004394	12-Sep-24	YORKE ENGINEERING, LLC	440.50	IRWD Wells Fargo ACH	Reconciled
1004413	19-Sep-24	AMAZON CAPITAL SERVICES, INC.	5,563.94	IRWD Wells Fargo ACH	Reconciled
1004414	19-Sep-24	CALIFORNIA BARRICADE RENTAL, INC.	33,004.00	IRWD Wells Fargo ACH	Reconciled
1004415	19-Sep-24	CAROLLO ENGINEERS, INC	30,738.25	IRWD Wells Fargo ACH	Reconciled
1004416	19-Sep-24	CDW GOVERNMENT LLC	61,054.51	IRWD Wells Fargo ACH	Reconciled
1004417	19-Sep-24	CENTROID SYSTEMS, INC.	6,205.00	IRWD Wells Fargo ACH	Reconciled
1004418	19-Sep-24	CITY OF IRVINE	6,947.12	IRWD Wells Fargo ACH	Reconciled
1004419	19-Sep-24	DATA CLEAN CORPORATION	690.00	IRWD Wells Fargo ACH	Reconciled
1004420	19-Sep-24	DRAKE TRAFFIC CONTROL SERVICES INC	14,705.00	IRWD Wells Fargo ACH	Reconciled
1004421	19-Sep-24	FIDELITY SECURITY LIFE INSURANCE COMPANY	7,862.17	IRWD Wells Fargo ACH	Reconciled
1004422	19-Sep-24	GM SAGER CONSTRUCTION CO, INC.	213,100.00	IRWD Wells Fargo ACH	Reconciled
1004423	19-Sep-24	HANSON BRIDGETT LLP	5,432.00	IRWD Wells Fargo ACH	Reconciled
1004424	19-Sep-24	HILL BROTHERS CHEMICAL COMPANY	14,467.09	IRWD Wells Fargo ACH	Reconciled
1004425	19-Sep-24	JCI JONES CHEMICALS INC	15,368.26	IRWD Wells Fargo ACH	Reconciled
1004426	19-Sep-24	JIG CONSULTANTS	2,232.50	IRWD Wells Fargo ACH	Reconciled
1004427	19-Sep-24	JOHN MICHAEL COVAS	174.70	IRWD Wells Fargo ACH	Reconciled
1004428	19-Sep-24	LIEBERT CASSIDY WHITMORE	9,642.00	IRWD Wells Fargo ACH	Reconciled
1004429	19-Sep-24	MICHAEL BAKER INTERNATIONAL, INC.	2,750.00	IRWD Wells Fargo ACH	Reconciled
1004430	19-Sep-24	MORGAN COMPANY	367.43	IRWD Wells Fargo ACH	Reconciled
1004431	19-Sep-24	MORRISROE, EDWARD	481.79	IRWD Wells Fargo ACH	Reconciled
1004432	19-Sep-24	O.C. SUPERIOR CUSTOM CLEANING	3,900.00	IRWD Wells Fargo ACH	Reconciled
1004433	19-Sep-24	OLIN CORPORATION	111,550.95	IRWD Wells Fargo ACH	Reconciled
1004434	19-Sep-24	ORANGE COUNTY AUTO PARTS CO	832.24	IRWD Wells Fargo ACH	Reconciled
1004435	19-Sep-24	PACIFIC PARTS & CONTROLS INC	3,133.01	IRWD Wells Fargo ACH	Reconciled
1004436	19-Sep-24	PYRO-COMM SYSTEMS INC	3,831.88	IRWD Wells Fargo ACH	Reconciled
1004437	19-Sep-24	RAM AIR ENGINEERING INC	10,181.04	IRWD Wells Fargo ACH	Reconciled
1004438	19-Sep-24	RED WING SHOE STORE	125.00	IRWD Wells Fargo ACH	Reconciled
1004439	19-Sep-24	RLG ENTERPRISES, INC	542.26	IRWD Wells Fargo ACH	Reconciled
1004440	19-Sep-24	SIEMENS INDUSTRY INC	775.54	IRWD Wells Fargo ACH	Reconciled
1004441	19-Sep-24	SUKLE ADVERTISING INC.	5,092.75	IRWD Wells Fargo ACH	Reconciled
1004442	19-Sep-24	WEST COAST SAFETY SUPPLY INC	1,241.74	IRWD Wells Fargo ACH	Reconciled
1004466	26-Sep-24	ACE INDUSTRIES, INC.	600.00	IRWD Wells Fargo ACH	Reconciled
1004467	26-Sep-24	AECOM TECHNICAL SERVICES, INC.	5,410.00	IRWD Wells Fargo ACH	Reconciled
1004468	26-Sep-24	AMAZON CAPITAL SERVICES, INC.	1,257.19	IRWD Wells Fargo ACH	Reconciled
1004469	26-Sep-24	CALIFORNIA BARRICADE RENTAL, INC.	19,124.00	IRWD Wells Fargo ACH	Reconciled
1004470	26-Sep-24	CDW GOVERNMENT LLC	1,593.38	IRWD Wells Fargo ACH	Reconciled
1004471	26-Sep-24	CONSERV CONSTRUCTION INC.	4,595.00	IRWD Wells Fargo ACH	Reconciled
1004472	26-Sep-24	DEMARIA ELECTRIC MOTOR SERVICES, INC.	65,263.79	IRWD Wells Fargo ACH	Reconciled
1004473	26-Sep-24	DRAKE TRAFFIC CONTROL SERVICES INC	9,100.00	IRWD Wells Fargo ACH	Reconciled
1004474	26-Sep-24	EUROFINS ENVIRONMENT TESTING AMERICA HOLDINGS, INC.	5,343.50	IRWD Wells Fargo ACH	Reconciled
1004475	26-Sep-24	GEOSYNTEC CONSULTANTS, INC.	2,667.08	IRWD Wells Fargo ACH	Reconciled
1004476	26-Sep-24	HAAKER EQUIPMENT COMPANY	948.20	IRWD Wells Fargo ACH	Reconciled
1004477	26-Sep-24	HANSON BRIDGETT LLP	105,585.03	IRWD Wells Fargo ACH	Reconciled
1004478	26-Sep-24	HILL BROTHERS CHEMICAL COMPANY	3,552.72	IRWD Wells Fargo ACH	Reconciled
1004479	26-Sep-24	LANDCARE HOLDINGS, INC.	19,861.48	IRWD Wells Fargo ACH	Reconciled
1004480	26-Sep-24	LGC GEOTECHNICAL, INC.	1,130.00	IRWD Wells Fargo ACH	Reconciled
1004481	26-Sep-24	LIEBERT CASSIDY WHITMORE	5,775.00	IRWD Wells Fargo ACH	Reconciled
1004482	26-Sep-24	N1 CRITICAL TECHNOLOGIES, INC	5,575.91	IRWD Wells Fargo ACH	Reconciled
1004483	26-Sep-24	NATURALWELL, LLC	1,182.50	IRWD Wells Fargo ACH	Reconciled
1004484	26-Sep-24	NEWPORT WINDOW MAINTENANCE INC	1,200.00	IRWD Wells Fargo ACH	Reconciled
1004485	26-Sep-24	OLIN CORPORATION	111,789.25	IRWD Wells Fargo ACH	Reconciled
1004486	26-Sep-24	ORANGE COUNTY AUTO PARTS CO	990.54	IRWD Wells Fargo ACH	Reconciled
1004487	26-Sep-24	ORANGE COUNTY WATER DISTRICT	1,353,836.00	IRWD Wells Fargo ACH	Reconciled
1004488	26-Sep-24	PACIFIC PARTS & CONTROLS INC	716.07	IRWD Wells Fargo ACH	Reconciled
1004489	26-Sep-24	PYRO-COMM SYSTEMS INC	22,241.00	IRWD Wells Fargo ACH	Reconciled
1004490	26-Sep-24	RINCON TRUCK CENTER INC.	843.55	IRWD Wells Fargo ACH	Reconciled
1004491	26-Sep-24	VSS SALES INC	56,767.10	IRWD Wells Fargo ACH	Reconciled
1004492	26-Sep-24	WATER TREATMENT CHEMICALS INC	19,674.00	IRWD Wells Fargo ACH	Reconciled
1004493	26-Sep-24	WEST COAST SAFETY SUPPLY INC	18,327.07	IRWD Wells Fargo ACH	Reconciled
<b>SUB-TOTAL IRWD WELLS FARGO ACH FOR EXPENSE REPORTS</b>			<b>3,920,649.10</b>		
2000801	5-Sep-24	CAPTIVE AUDIENCE MARKETING INC.	79.00	IRWD Wells Fargo PC	Reconciled

IRVINE RANCH WATER DISTRICT  
AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
2000802	5-Sep-24	PARKHOUSE TIRE INC	2,830.82	IRWD Wells Fargo PC	Reconciled
2000803	5-Sep-24	THOMPSON & PHIPPS INC	2,966.06	IRWD Wells Fargo PC	Reconciled
2000804	12-Sep-24	CULLIGAN OF SANTA ANA	23,490.00	IRWD Wells Fargo PC	Reconciled
2000805	12-Sep-24	FERGUSON ENTERPRISES, LLC	13,554.04	IRWD Wells Fargo PC	Reconciled
2000806	12-Sep-24	HARRINGTON INDUSTRIAL PLASTICS LLC	3,986.18	IRWD Wells Fargo PC	Reconciled
2000807	12-Sep-24	INNOVATIVE MACHINE TOOL REPAIR LLC	1,913.63	IRWD Wells Fargo PC	Reconciled
2000808	12-Sep-24	NCL OF WISCONSIN INC	908.78	IRWD Wells Fargo PC	Reconciled
2000809	12-Sep-24	PARKHOUSE TIRE INC	230.00	IRWD Wells Fargo PC	Reconciled
2000810	12-Sep-24	RESTEK CORPORATION	952.26	IRWD Wells Fargo PC	Reconciled
2000811	12-Sep-24	S & J SUPPLY CO INC	9,014.37	IRWD Wells Fargo PC	Reconciled
2000812	12-Sep-24	THERMO ELECTRON NORTH AMERICA LLC	35,890.38	IRWD Wells Fargo PC	Reconciled
2000813	12-Sep-24	THOMPSON & PHIPPS INC	6,673.08	IRWD Wells Fargo PC	Reconciled
2000814	12-Sep-24	UNDERGROUND SERVICE ALERT OF SOUTHERN CALIFORNIA	5,941.18	IRWD Wells Fargo PC	Reconciled
2000815	19-Sep-24	ACCUSOURCE, INC.	934.11	IRWD Wells Fargo PC	Reconciled
2000816	19-Sep-24	FERGUSON ENTERPRISES, LLC	27,951.61	IRWD Wells Fargo PC	Reconciled
2000817	19-Sep-24	INNOVATIVE MACHINE TOOL REPAIR LLC	3,166.64	IRWD Wells Fargo PC	Reconciled
2000818	19-Sep-24	POLYDYNE INC	9,516.48	IRWD Wells Fargo PC	Reconciled
2000819	19-Sep-24	THOMPSON & PHIPPS INC	30,344.98	IRWD Wells Fargo PC	Reconciled
2000820	19-Sep-24	WORKHORSE DIVING AND SALVAGE, LLC	12,335.00	IRWD Wells Fargo PC	Reconciled
2000821	26-Sep-24	FERGUSON ENTERPRISES, LLC	8,335.39	IRWD Wells Fargo PC	Reconciled
2000822	26-Sep-24	INNOVATIVE MACHINE TOOL REPAIR LLC	1,624.59	IRWD Wells Fargo PC	Reconciled
2000823	26-Sep-24	RESTEK CORPORATION	271.85	IRWD Wells Fargo PC	Reconciled
2000824	26-Sep-24	THOMPSON & PHIPPS INC	46,718.56	IRWD Wells Fargo PC	Reconciled
2000825	26-Sep-24	WECK LABORATORIES INC	8,341.00	IRWD Wells Fargo PC	Reconciled
<b>SUB-TOTAL IRWD WELLS FARGO PC</b>			<b>257,969.99</b>		
100197	9-Sep-24	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	483.00	IRWD Wells Fargo Wire	Negotiable
100198	10-Sep-24	BANK OF AMERICA	173,060.93	IRWD Wells Fargo Wire	Negotiable
100199	10-Sep-24	BANK OF AMERICA	112,192.65	IRWD Wells Fargo Wire	Negotiable
100200	10-Sep-24	U.S. BANK NATIONAL ASSOCIATION	112,930.32	IRWD Wells Fargo Wire	Negotiable
100201	10-Sep-24	BANK OF AMERICA	1,385.00	IRWD Wells Fargo Wire	Negotiable
100202	10-Sep-24	U.S. BANK NATIONAL ASSOCIATION	47,580.33	IRWD Wells Fargo Wire	Negotiable
100203	10-Sep-24	SUMITOMO MITSUI BANKING CORPORATION	84,058.74	IRWD Wells Fargo Wire	Negotiable
100204	11-Sep-24	BANK OF AMERICA	1,500.00	IRWD Wells Fargo Wire	Negotiable
100205	18-Sep-24	GROUNDWATER BANKING JOINT POWERS AUTHORITY	1,500,000.00	IRWD Wells Fargo Wire	Negotiable
100206	19-Sep-24	WELLS FARGO BANK, N.A.	1,880.46	IRWD Wells Fargo Wire	Negotiable
100207	19-Sep-24	WELLS FARGO BANK, N.A.	5,357.29	IRWD Wells Fargo Wire	Negotiable
100208	25-Sep-24	CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION	2,182.00	IRWD Wells Fargo Wire	Negotiable
100209	30-Sep-24	CITIGROUP GLOBAL MARKETS INC.	17,179.40	IRWD Wells Fargo Wire	Negotiable
100210	30-Sep-24	MERRILL LYNCH CAPITAL SERVICES, INC	17,186.02	IRWD Wells Fargo Wire	Negotiable
<b>SUB-TOTAL IRWD WELLS FARGO WIRE DISBURSEMENTS</b>			<b>2,076,976.14</b>		
16037	4-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	4,880.60	IRWD Wire	Negotiable
16038	4-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	14,384.69	IRWD Wire	Negotiable
16039	6-Sep-24	YORK RISK SERVICES GROUP, INC.	1,805.21	IRWD Wire	Negotiable
16040	10-Sep-24	CALPERS	4,617.05	IRWD Wire	Negotiable
16041	10-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	36.85	IRWD Wire	Negotiable
16042	10-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	2,199.33	IRWD Wire	Negotiable
16043	17-Sep-24	EMPLOYMENT DEVELOPMENT DEPARTMENT	21,319.91	IRWD Wire	Negotiable
16044	17-Sep-24	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	3,539.83	IRWD Wire	Negotiable
16045	17-Sep-24	FRANCHISE TAX BOARD	92,850.29	IRWD Wire	Negotiable
16046	17-Sep-24	INTERNAL REVENUE SERVICE	280,298.15	IRWD Wire	Negotiable
16047	17-Sep-24	EMPOWER RETIREMENT, LLC	199,117.57	IRWD Wire	Negotiable
16048	17-Sep-24	CALPERS	314,317.67	IRWD Wire	Negotiable
16049	17-Sep-24	CALPERS	1,386.20	IRWD Wire	Negotiable
16050	18-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	1,844.38	IRWD Wire	Negotiable
16051	18-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	3,093.56	IRWD Wire	Negotiable
16052	18-Sep-24	CALPERS	737,322.54	IRWD Wire	Negotiable
16054	24-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	343.88	IRWD Wire	Negotiable
16055	24-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	1,105.56	IRWD Wire	Negotiable
16056	24-Sep-24	EMPLOYMENT DEVELOPMENT DEPARTMENT	21,563.82	IRWD Wire	Negotiable
16057	24-Sep-24	CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES	3,539.83	IRWD Wire	Negotiable
16058	24-Sep-24	EMPOWER RETIREMENT, LLC	195,640.74	IRWD Wire	Negotiable
16059	24-Sep-24	INTERNAL REVENUE SERVICE	303,017.32	IRWD Wire	Negotiable
16060	24-Sep-24	FRANCHISE TAX BOARD	101,793.99	IRWD Wire	Negotiable
16062	25-Sep-24	CALPERS	314,936.93	IRWD Wire	Negotiable

IRVINE RANCH WATER DISTRICT  
 AP DISBURSEMENTS AND VOIDS FOR SEPTEMBER 2024

CHECK OR ELECTRONIC #	PAYMENT DATE	SUPPLIER	PAYMENT AMOUNT	PAYMENT METHOD	STATUS
16063	30-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	8,775.09	IRWD Wire	Negotiable
16064	30-Sep-24	CHARD SNYDER & ASSOCIATES, INC.	5,522.44	IRWD Wire	Negotiable
<b>SUB-TOTAL IRWD BOFA WIRE DISBURSEMENTS</b>			<b>2,639,253.43</b>		
<b>SUB-TOTAL BOFA AND WELLS FARGO CHECK AND ELECTRONIC DISBURSEMENTS</b>			<b>18,548,329.50</b>		
445241	26-Sep-24	20 TESORO, LLC.	131.90	IRWD Wells Fargo Check No Print	Voided
1004402	19-Sep-24	Lorn, Channy	71.42	IRWD Wells Fargo ACH for Expense Reports	Voided
1004458	26-Sep-24	Nguyen, Huan T	72.87	IRWD Wells Fargo ACH for Expense Reports	Voided
16061	25-Sep-24	CALPERS	314,936.93	IRWD Wire	Voided
<b>SUB-TOTAL BOFA AND WELLS FARGO CHECK AND ELECTRONIC ISSUED AND VOIDED IN SEPTEMBER 2024</b>			<b>315,213.12</b>		
<b>TOTAL</b>			<b>18,863,542.62</b>		

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Exhibit "E"

**MONTHLY SUMMARY OF PAYROLL ACH PAYMENTS**

**September  
2024**

	AMOUNT	VENDOR	PURPOSE
9/6/2024	1,271,305.61	BANK OF AMERICA	ACH Payments for Payroll
9/20/2024	1,315,500.80	BANK OF AMERICA	ACH Payments for Payroll
	<u><b>\$2,586,806.41</b></u>		

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Exhibit "F"

**IRWD Gov Code 53065.5 Disclosure Report**

Payment or Reimbursements for Individual charges of \$100 or more per transaction for services or product received.

01-SEP-24 to 30-SEP-24

NAME	CHECK NO.	CHECK DATE	AMOUNT	ITEM DESCRIPTION	EXPENSE JUSTIFICATION
Balukh, Nadiya	1004443	26-Sep-24	239.00	Membership	CWEA renewal
Chambers, Wendy	1004446	26-Sep-24	688.66	Lodging	ESRI User Conference, San Diego, CA - July 13, 2024
Chambers, Wendy	1004446	26-Sep-24	329.08	Lodging	ESRI User Conference, San Diego, CA - July 14, 2024
Chambers, Wendy	1004446	26-Sep-24	329.08	Lodging	ESRI User Conference, San Diego, CA - July 15, 2024
Chambers, Wendy	1004446	26-Sep-24	329.08	Lodging	ESRI User Conference, San Diego, CA - July 16, 2024
Chambers, Wendy	1004446	26-Sep-24	329.08	Lodging	ESRI User Conference, San Diego, CA - July 17, 2024
Chambers, Wendy	1004446	26-Sep-24	329.08	Lodging	ESRI User Conference, San Diego, CA - July 18, 2024
Karpan, Casey	1004450	26-Sep-24	122.40	Other(Misc)	Team lunch meeting for nine employees
Karpan, Casey	1004450	26-Sep-24	345.00	Certification	CWEA Collection System Maintenance Grade 1
Koenig, Tim	1004284	5-Sep-24	107.74	Other(Misc)	Cell Phone case
Kue, Jimmy	1004285	5-Sep-24	125.00	Other(Misc)	Safety shoe allowance
Manning, Jason	1004289	5-Sep-24	321.62	Lodging	ESRI User Conference, San Diego, CA - July 13, 2024
Manning, Jason	1004289	5-Sep-24	366.72	Lodging	ESRI User Conference, San Diego, CA - July 14, 2024
Manning, Jason	1004289	5-Sep-24	366.72	Lodging	ESRI User Conference, San Diego, CA - July 15, 2024
Munoz, Ruben	1004455	26-Sep-24	320.00	Certification	AWWA Backflow Prevention Assembly Tester
Ng, Herbert	1004457	26-Sep-24	111.88	Other(Misc)	Welcome lunch for Michelle Zarate.
Nguyen, Jeanny	1004459	26-Sep-24	115.28	Other(Misc)	Safety shoe allowance
Shapiro, Matthew	1004296	5-Sep-24	161.29	OT Meal	Overtime meal for six people, repairing 8" mainline break
Sosa, Ives	1004345	12-Sep-24	215.49	Other(Misc)	Safety shoe allowance
Wang, Gabrielle	1004465	26-Sep-24	100.68	Other(Misc)	Welcome lunch for Kyle Lui.
Williams, Randy	1004301	5-Sep-24	129.80	Other(Misc)	Farewell lunch for Alfraz Haquani.
Zanetti, Enrique	1004348	12-Sep-24	107.47	Mileage	Roundtrip to/from San Diego, attending Calif. Water Data Summit Conference, August 14-16, 2024
<b>Total Amount:</b>			<b>\$5,590.15</b>		

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October 28, 2024  
Prepared by: V. Li  
Submitted by: C. Smithson / N. Adly  
Approved by: Paul A. Cook *PAW*

CONSENT CALENDAR

FISCAL YEAR 2024-25 IRWD GUIDING PRINCIPLES SCORECARD

SUMMARY:

The IRWD Guiding Principles Scorecard through the first quarter of Fiscal Year (FY) 2024-25 is provided as Exhibit “A”. This document reflects the critical performance measures that gauge the District’s key business objectives, based on the Board-adopted Guiding Principles.

BACKGROUND:

IRWD’s Guiding Principles Scorecard is based on four Board-adopted Guiding Principles used to achieve its vision. These principles relate to 1) Customer Service, 2) Resource Management, 3) Employee Development, and 4) Community Leadership. The Scorecard includes measures that reflect operating performance, financial, customer and other key measures that provide an overview of the ongoing operations of IRWD. Staff has also included additional detailed information on certain selected key indicators.

FISCAL IMPACTS:

Not applicable.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

Not applicable.

RECOMMENDATION:

RECEIVE AND FILE.

LIST OF EXHIBITS:

Exhibit “A” – IRWD Guiding Principles Scorecard

Note: This page is intentionally left blank.

Exhibit "A"  
**IRVINE RANCH WATER DISTRICT**  
**Guiding Principles Scorecard**  
 Through the First Quarter of Fiscal Year 2024-25

Customer Service		
We are dedicated to delivering superior service to our customers.		
Measure	Last Year	This Year
Customer Satisfaction	95%	92%
Electronic Payments Received	88%	89%
Customer Contacts	22,121	21,116
Delinquent Customers on Payment Arrangements	842	448
Residential Customers within Water Budget	84%	81%
All Customers within Water Budget	84%	80%
Occupancy Certificates	664	353
Verified Odor Complaints	2	6
Verified Water Quality Complaints	18	23

Employee Development		
We are committed to recruiting and retaining top quality employees and to providing a workplace environment, training, and a recognition and reward system that enhances employee performance and satisfaction.		
Measure	Last Year	This Year
Participation in 457 Retirement	83%	90%
Employee Retention	95%	95%
OSHA Days Away, Restricted, or Transferred per 100 employees	4.5	2.3
Cross Training Opportunities	14	27
Interns Employed	17	18
Recognition Awards Given	79	30

Community Leadership		
We will share our resources with the community through education, policy leadership and employee involvement.		
Measure	Last Year	This Year
Water Efficiency Website Page Views <sup>1</sup>	23	25
Billing Website Page Views <sup>1</sup>	27	31
External Media Impressions <sup>1,2</sup>	2,439	3,196
Student Participation in Water Education Programs	170	0
State Legislative & Regulatory Hours Spent	265	359
Outreach Events	8	9
Industry Awards and Honors	3	1



Resource Management		
We are dedicated to providing, conserving, and maximizing the efficient use and reuse of water and renewable resources to the benefit of our customers and to enhance the environment.		
Measure	Last Year	This Year
Planned Maintenance Completed	69%	64%
Potable Water Supply (AF)	15,786	17,017
Non-Potable Water Supply (AF)	11,462	11,561
Irvine Lake Storage (AF) <sup>3</sup>	14,800	9,704
Recycled Water Storage (AF) <sup>4</sup>	1,915	1,103
Sewage Treatment Cost per MG	\$3,510	\$3,162
Capital Spending vs Budget	83%	78%
AQMD Reported Incidents	5	0
Plant Incidents (NPDES)	1	0
Sewer Spills (Non-private)	0	1

<sup>3</sup> Total Water in Lake as of Quarter End

<sup>4</sup> As of Quarter End

<sup>1</sup> In Thousands

<sup>2</sup> Social Media / non-IRWD Websites

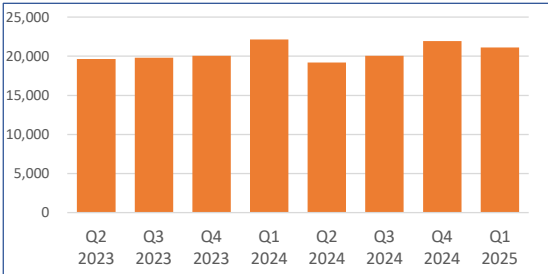
# IRVINE RANCH WATER DISTRICT

## Guiding Principles Closer Perspective

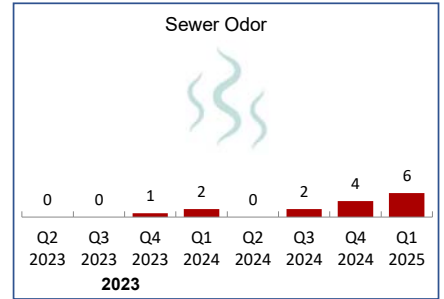
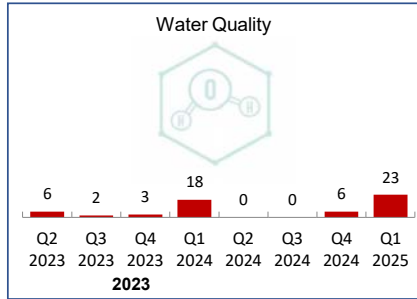
Through the First Quarter of Fiscal Year 2024-25

### Customer Service

#### Customer Contacts



#### Verified Complaints

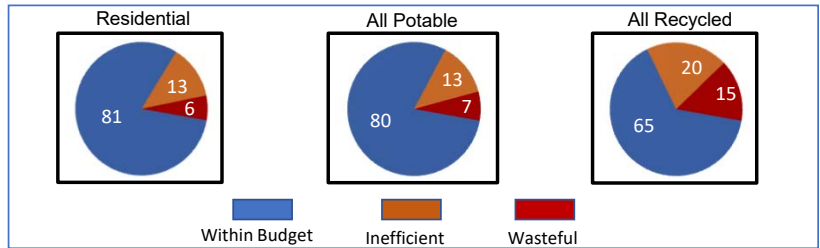


#### Certificates of Occupancy



	Apartment	Condominium	House
FY2023-24	265	253	146
FY2024-25	215	63	75

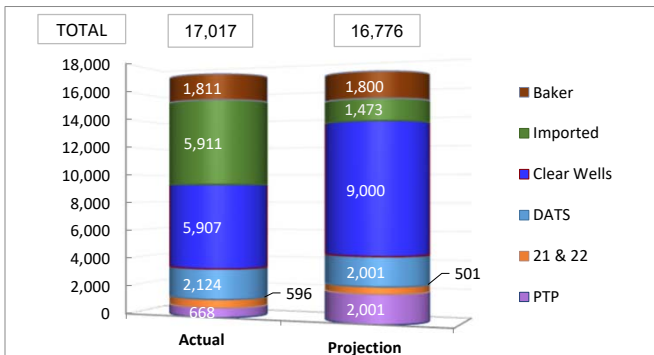
#### Percentage of Customers within Water Budget



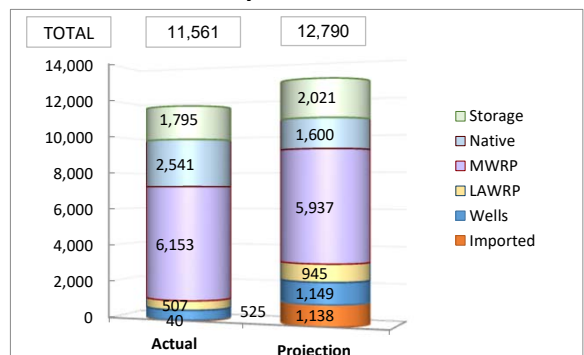
### Resource Management

#### Water Supply (in Acre Feet)\*

##### Potable



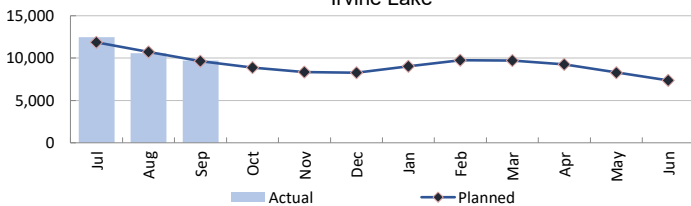
##### Recycled



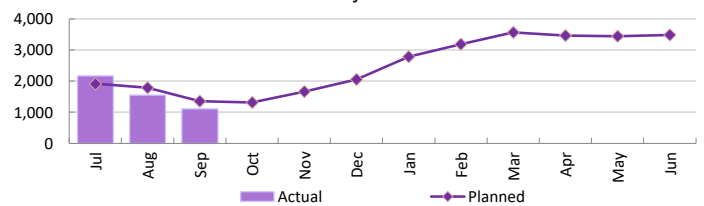
\* Baker was supplied with 288 AF of native water from Irvine Lake for IRWD usage. This is included in both potable and non potable production.

#### Reservoir Storage (in Acre Feet)

##### Irvine Lake



##### Recycled



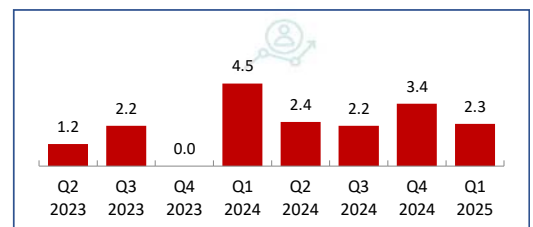
#### Regulatory Compliance




	Q2 2023	Q3 2023	Q4 2023	Q1 2024	Q2 2024	Q3 2024	Q4 2024	Q1 2025
AQMD	0	4	3	5	2	0	0	0
Plants	0	0	0	1	3	0	1	0
Sewer Spills	0	0	0	0	0	3	1	1

#### Safety

#### Days Away, Restricted, and Transferred





October 28, 2024  
Prepared by: K. Swan  
Submitted by: C. Compton  
Approved by: Paul A. Cook 

CONSENT CALENDAR

REVISIONS TO IRWD’S CONFLICT OF INTEREST CODE

SUMMARY:

Staff and legal counsel have reviewed IRWD’s Conflict of Interest Code and identified changes that will appropriately designate those persons who make, or participate in the making of, decisions at IRWD, as defined by the Fair Political Practices Commission (FPPC) and should be filing “Statements of Economic Interests” (i.e., FPPC Form 700) each year. Staff recommends the Board adopt a resolution rescinding Resolution No. 2022-16 and adopt a revised Conflict of Interest Code.

BACKGROUND:

The Political Reform Act requires that every local agency review its Conflict of Interest Code biennially and submit a notice to its code-reviewing body that specifies if the code is accurate or if the code must be amended. The code-reviewing body for California special districts is the board of supervisors for the county in which the special district is located. For IRWD, the code-reviewing body is the Orange County Board of Supervisors.

In compliance with the Political Reform Act, staff has reviewed the District’s Conflict of Interest Code. Staff has identified a need for changes to the Conflict of Interest Code so that the code appropriately designates those persons who make, or participate in the making of, decisions at IRWD, as defined by the FPPC, and should be filing FPPC Form 700. The needed updates to the code include adding new positions, deleting positions, and revising titles of existing positions.

Staff recommends the Board adopt a resolution rescinding Resolution No. 2022-16 and adopting a revised Conflict of Interest Code. The proposed resolution is provided as Exhibit “A”. A redline of the changes proposed to IRWD’s Conflict of Interest Code is provided as Exhibit “B”.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was not reviewed by a Committee.

RECOMMENDATION:

THAT THE BOARD ADOPT THE FOLLOWING RESOLUTION BY TITLE:

RESOLUTION NO. 2024 -

RESOLUTION OF THE BOARD OF DIRECTORS OF  
IRVINE RANCH WATER DISTRICT RESCINDING  
RESOLUTION NO. 2022-16 AND ADOPTING A REVISED  
CONFLICT OF INTEREST CODE FOR THE DISTRICT

LIST OF EXHIBITS:

Exhibit "A" – Proposed Resolution Rescinding Resolution No. 2022-16 and Adopting a Revised  
Conflict of Interest Code

Exhibit "B" – Redline of IRWD's Conflict of Interest Code, as Proposed to be Amended

Exhibit “A”

RESOLUTION NO. 2024 -

RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
IRVINE RANCH WATER DISTRICT RESCINDING RESOLUTION NO. 2022-16 AND  
ADOPTING A REVISED CONFLICT OF INTEREST CODE FOR THE DISTRICT

In accordance with the provisions of Section 18730 of the regulations of the Fair Political Practices Commission (“FPPC”), contained in California Administrative Code Title 2, Section 18109, et seq., the Board of Directors of the Irvine Ranch Water District has adopted and amended from time to time a Conflict of Interest Code; and

The District’s Conflict of Interest Code contains the list of designated persons who must disclose certain categories of economic interests under the code. Additionally, the Conflict of Interest Code defines the types of economic interests that must be reported by designated person in the various reporting categories specified the Conflict of Interest Code; and

The Political Reform Act requires that every local agency review its conflict of interest code biennially and update it, if necessary. The District has reviewed its Conflict of Interest Code biennially to determine if an update is needed; and

By adoption of Resolution No. 2022-16 on November 14, 2022, this Board revised and readopted the District’s current Conflict of Interest Code; and

The District’s Conflict of Interest Code now needs to be updated so that the code appropriately designates those persons that make or participate in the making of decisions at IRWD, as defined by FPPC, and should be filing “Statements of Economic Interests” (i.e., FPPC Form 700). The revisions to the code include adding new positions, deleting positions that do not make or participate in the making of government decisions, and revising titles of existing positions;

NOW, THEREFORE, the Board of Directors of the Irvine Ranch Water District DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. Resolution No. 2022-16 is rescinded in its entirety, effective upon approval of the “Conflict of Interest Code for the Irvine Ranch Water District,” which is included in Appendix “A” of this resolution, by the Orange County Board of Supervisors.

Section 2. The District Secretary is hereby authorized to file Appendix “A” and the other required documentation with the Orange County Board of Supervisors to request approval of the District’s Conflict of Interest Code, as proposed to be amended.

ADOPTED, SIGNED and APPROVED this 28th day of October, 2024.

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President, IRVINE RANCH WATER DISTRICT  
and of the Board of Directors thereof

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Secretary, IRVINE RANCH WATER DISTRICT  
and of the Board of Directors thereof

APPROVED AS TO FORM:  
HANSON BRIDGETT LLP

---

Legal Counsel

## APPENDIX “A”

### CONFLICT OF INTEREST CODE FOR THE IRVINE RANCH WATER DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (“FPPC”) has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and Appendix “A-1” and “A-2”, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Irvine Ranch Water District (“District”).

Individuals holding designated positions shall file their statements of economic interests with the District Secretary, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements for the members of the Board of Directors and the General Manager, the District Secretary shall make and retain copies and forward the originals to the Clerk of the Board for the Orange County Board of Supervisors. All other statements will be retained by the District Secretary.

APPENDIX “A-1”

DESIGNATED PERSONS FOR DISCLOSURE PURPOSES  
PURSUANT TO THE CONFLICT OF INTEREST CODE FOR  
IRVINE RANCH WATER DISTRICT

The persons occupying the following positions are “Designated Persons” because the positions they hold are positions within the District that involve the making of, or participate in the making of, District decisions which may foreseeably have a material financial effect on financial interests pursuant to the Political Reform Act, Government Code Section 87302, et seq.<sup>1</sup>

Pursuant to Government Code Section 87302, an investment, business position, interest in real property, or source of income held by the Designated Person is reportable if he or she by virtue of his or her position with the District makes or participates in the making of any decision that may foreseeably affect the business entity in which the investment or business position is held, the interest in real property, or the income or source of income.

District personnel “make a governmental decision” when he or she, acting within the authority of his or her office or position, authorizes or directs any action, votes, appoints a person, obligates or commits the District to any course of action, or enters into any contractual agreement on behalf of the District.

District personnel “participate in a governmental decision” when he or she, acting within the authority of his or her position, provides information, an opinion, or a recommendation for the purpose of affecting the decision without significant intervening substantive review.

Designated Persons must disclose the economic interests defined in the disclosure categories defined in Appendix “A-2” of this code, using the Form 700 schedules listed in the table below:

<u>Designated Persons</u>	<u>Disclosure Categories</u>	<u>Schedules Associated</u>
<p style="text-align: center;"><u>Group I</u></p> Assistant District Secretary Controller District Secretary Executive Director General Legal Counsel General Manager Deputy General Counsel Director of Accounting & Treasury Members, Board of Directors Treasurer Treasury Analyst Treasury Manager	1-A, 2 and 3	All
<p style="text-align: center;"><u>Group II</u></p> Director of Financial Planning and Data Analytics Engineering Manager Risk Manager	1-B, 6, and 7	All

<sup>1</sup> The persons holding the following positions are “public officials who manage public investments” within the meaning of that term as used in Government Code Section 87200 and are required to make full disclosure of all economic interests as required in Form 700: members of the Board of Directors, General Manager, Executive Director of Finance, Controller, Treasurer, Director of Accounting & Treasury, and Treasury Manager.

<p style="text-align: center;"><u>Group III</u></p> <p>Director <sup>2</sup>  Manager <sup>3</sup></p>	<p>6 and 7</p>	<p>A-1, A-2, C,  D and E</p>
<p style="text-align: center;"><u>Group IV</u></p> <p>Assistant Engineer  Associate Engineer  Automation Supervisor  Data Analyst  Collection Systems Supervisor  Construction Inspection Supervisor  Construction Inspector  Cross Connection Supervisor  Cybersecurity Analyst  Electrical &amp; Instrumentation Supervisor  Engineer  Environmental Compliance Analyst  Executive Assistant  Facilities Services Supervisor  Fleet Supervisor  Landscape Contracts Administrator  Management Analyst  Mechanical Services Supervisor  Operations Supervisor  Recycled Water Project Specialist  Safety &amp; Security Supervisor  Senior Automation System Administrator  Senior Construction Inspector  Senior Data Analyst  Senior Energy &amp; Water Resource Planner  Senior Engineer  Senior Executive Assistant  Senior Financial Analyst  Senior Human Resources Analyst  Senior Water Efficiency Analyst  Senior Water Loss Prevention Specialist  Water Efficiency Analyst  Water Efficiency Supervisor  Water Loss Prevention Specialist  Water Maintenance Supervisor  Water Resources Planner</p>	<p>6</p>	<p>D, E</p>
<p style="text-align: center;"><u>Group V</u></p> <p>Engineering Consultants <sup>4</sup></p>	<p>1-B, 4 and 5</p>	<p>All</p>
<p style="text-align: center;"><u>Group VI</u></p> <p>Financial Consultants <sup>4</sup></p>	<p>4 and 5</p>	<p>A-1, A-2, C,  D and E</p>

<sup>2</sup> District personnel that hold a “director” position should consider themselves in Group III unless their position is specifically listed in Groups I or II.

<sup>3</sup> District personnel that hold a position with “manager” in the title should consider themselves in Group III unless their position is specifically listed in Groups I or II.

<sup>4</sup>Consultants are included in the list of DESIGNATED PERSONS and must disclose pursuant to the disclosure categories specified, subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a “designated person,” is hired to perform a range of duties that is limited in scope and thus that particular consultant is not required to fully comply with the disclosure requirements described in the Code. Such written determination must include a description of the consultant’s duties and based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and must be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## APPENDIX "A-2"

### ECONOMIC INTERESTS THAT MUST BE REPORTED PURSUANT TO CONFLICT OF INTEREST CODE

**Category 1-A:**        **Reportable Interests in real property** within Orange County, California and within 2 miles of District owned property outside of Orange County, California.

**Category 1-B:**        **Reportable Interests in real property** within the District or within 2 miles from the jurisdictional boundaries of the District.

**Category 2:**         **Reportable Interests in Suppliers**

Investments in or income, loans, gifts, or travel payments from sources or business entities that could foreseeably (a) initiate an application, claim, appeal or request for action by IRWD; (b) bid on or enter into a written contract with IRWD; (c) seek a permit, license, variance or other entitlement from IRWD; (d) be subject to any inspection or regulatory action by IRWD; or (e) that manufacture, distribute, lease, retail, or sell items which are, which have been, or foreseeably could be utilized or procured by IRWD, including, but not limited to, any of the following:

1.        Office equipment and supplies
2.        Computer hardware and software
3.        Printing, reproduction, or photographic equipment or supplies
4.        Periodicals, books, newspapers
5.        Chemicals
6.        Petroleum products
7.        Motor vehicles and specialty vehicles, parts, and supplies
8.        Construction and maintenance equipment and supplies
9.        Safety equipment and supplies
10.      Food supplies
11.      Water quality equipment and supplies
12.      Cathodic protection equipment and supplies
13.      Educational equipment and supplies
14.      Medical supplies and informational materials
15.      Landscape supplies
16.      Pipes, valves, fittings, pumps, meters, and similar items

**Category 3:**         **Reportable Interests in Contractors/Consultants**

Investments in or income, loans, gifts, or travel payments from sources or business entities which could foreseeably (a) initiate an application, claim, appeal or request for action by IRWD; (b) seek a permit, license, variance, or other entitlement from IRWD; (c) be subject to any inspection or regulatory action by IRWD; or (d) bid for, contract or subcontract for, or consult in, the performance of work or services which are, which have been or which foreseeably could be utilized or procured by IRWD,



including, but not limited to, work or services related to any of the following:

1. Public utilities
2. Financial audit and accounting services
3. Insurance services
4. Construction and maintenance services
5. Transportation and lodging services
6. Security services
7. Banking, savings and loan services
8. Food services
9. Communication services
10. Water quality testing
11. Cathodic protection services
12. Engineering, architectural and construction inspection services
13. Employment and temporary help services
14. Educational and medical services
15. Landscape and topographical services
16. Equipment rentals or servicing
17. Real estate, appraisal, and investment services
18. Consulting services in: legal, energy and power, soils testing, water treatment, data processing, computers, labor relations, employee training, advertising, design, audio visual, movie production, planning, water pricing and demand, economics, desalting, or environmental analysis
19. Printing and reproduction services

**Category 4: Reportable Consultants/Contractors Interests in Suppliers**

Investments in or income, loans, gifts, or travel payments from sources or business entities that manufacture, distribute, lease, retail, or sell items which are or which foreseeably could be recommended or suggested by you in your capacity as a consultant to IRWD, including, but not limited to, the items listed under Category 2.

**Category 5: Reportable Consultants/Contractors Interests in Third-Party Consultants/Contractors**

Investments in or income, loans, gifts, or travel payments from sources or business entities or business entities which bid for, contract or subcontract for, or consult in, the performance of work or services which are or which foreseeably could be recommended or suggested by you in your capacity as a consultant to IRWD, including, but not limited to, the items listed under Category 3.

**Category 6: Reportable Loans, Gifts, and Travel Payments**

Loans, gifts, and travel payments from sources or business entities that could foreseeably:

1. Initiate an application, claim, appeal or request for action by the IRWD division the employee works in;
2. Bid on or enter into a written contract with that would be evaluated, processed, or managed by the IRWD division the employee works in;
3. Seek a permit, license, variance, or other entitlement from the IRWD division the employee works in;
4. Be subject to any inspection or regulatory action by the IRWD division the employee works in;
5. Business entities that manufacture, distribute, lease, retail, or sell items which are, which have been, or which foreseeably could be utilized or procured by the IRWD department the employee works in, including, but not limited to, the items listed under Category 2
6. Bid for, contract or subcontract for, or consult in, the performance of work or services which are, which have been or which foreseeably could be utilized or procured by IRWD department the employee works in, including, but not limited to, the items listed under Category 3.

**Category 7: Reportable Investments and Income**

Investments in and income from sources or business entities that could foreseeably:

1. Initiate an application, claim, appeal, or request for action by the IRWD division the employee works in;
2. Bid on or enter into a written contract with that would be evaluated, processed, or managed by the IRWD division the employee works in;
3. Seek a permit, license, variance, or other entitlement from the IRWD division the employee works in;
4. Be subject to any inspection or regulatory action by the IRWD division the employee works in;
5. That manufacture, distribute, lease, retail, or sell items which are, which have been, or which foreseeably could be utilized or procured by the IRWD department the employee works in, including, but not limited to, the items listed under Category 2
6. Bid for, contract or subcontract for, or consult in, the performance of work or services which are, which have been or which foreseeably could be utilized or procured by the IRWD department the employee works in, including, but not limited to, the items listed under Category 3.

Exhibit “B”

REDLINE OF  
CONFLICT OF INTEREST CODE  
FOR  
THE IRVINE RANCH WATER DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (“FPPC”) has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and Appendix “A-1” and “A-2”, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Irvine Ranch Water District (“District”).

Individuals holding designated positions shall file their statements of economic interests with the District Secretary, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements for the members of the Board of Directors and the General Manager, the District Secretary shall make and retain copies and forward the originals to the Clerk of the Board for the Orange County Board of Supervisors. All other statements will be retained by the District Secretary.

APPENDIX “A-1”

DESIGNATED PERSONS FOR DISCLOSURE PURPOSES  
PURSUANT TO THE CONFLICT OF INTEREST CODE FOR  
IRVINE RANCH WATER DISTRICT

The persons occupying the following positions are “Designated Persons” because the positions they hold are positions within the District that involve the making of, or participate in the making of, District decisions which may foreseeably have a material financial effect on financial interests pursuant to the Political Reform Act, Government Code Section 87302, et seq.<sup>1</sup>

Pursuant to Government Code Section 87302, an investment, business position, interest in real property, or source of income held by the Designated Person is reportable if he or she by virtue of his or her position with the District makes or participates in the making of any decision that may foreseeably affect the business entity in which the investment or business position is held, the interest in real property, or the income or source of income.

District personnel “make a governmental decision” when he or she, acting within the authority of his or her office or position, authorizes or directs any action, votes, appoints a person, obligates or commits the District to any course of action, or enters into any contractual agreement on behalf of the District.

District personnel “participate in a governmental decision” when he or she, acting within the authority of his or her position, provides information, an opinion, or a recommendation for the purpose of affecting the decision without significant intervening substantive review.

Designated Persons must disclose the economic interests defined in the disclosure categories defined in Appendix “A-2” of this code, using the Form 700 schedules listed in the table below:

<u>Designated Persons</u>	<u>Disclosure Categories</u>	<u>Schedules Associated</u>
<p style="text-align: center;"><u>Group I</u></p> Assistant District Secretary Controller District Secretary Executive Director General Legal Counsel General Manager Deputy General Counsel <u>Director of Accounting &amp; Treasury</u> Members, Board of Directors Treasurer/ <del>Director of Risk Management</del> Treasury Analyst Treasury Manager	1-A, 2 and 3	All
<p style="text-align: center;"><u>Group II</u></p> <del>Manager of Risk &amp; Contracts Administration</del> <u>Risk Manager</u> <del>Manager of Strategic Planning and Analysis</del> <u>Director of Financial Planning and Data Analytics</u> Engineering Manager	1-B, 6, and 7	All

<sup>1</sup> The persons holding the following positions are “public officials who manage public investments” within the meaning of that term as used in Government Code Section 87200 and are required to make full disclosure of all economic interests as required in Form 700: members of the Board of Directors, General Manager, Executive Director of Finance, Controller, Treasurer, Director of Accounting & Treasury, and Treasury Manager.

Director <sup>2</sup> Manager <sup>3</sup>	<u>Group III</u>	6 and 7	A-1, A-2, C, D, and E
Assistant Engineer Associate Engineer Automation Supervisor <u>Data Analyst</u> Collection Systems Supervisor Construction Inspection Supervisor Construction Inspector Cross Connection Supervisor <u>Cybersecurity Analyst</u> Electrical & Instrumentation Supervisor Engineer Environmental Compliance Analyst Executive Assistant Facilities Services Supervisor Fleet Supervisor Landscape Contracts Administrator Management Analyst Mechanical Services Supervisor Operations Supervisor Recycled Water Project Specialist <u>Safety &amp; Security Supervisor</u> Senior Construction Inspector <u>Senior Data Analyst</u> Senior Energy & Water Resource Planner Senior Engineer <u>Senior Automation System Administrator</u> <u>Senior Executive Assistant</u> <u>Senior Financial Analyst</u> Senior Human Resources Analyst Senior Water Efficiency Analyst <u>Senior Water Loss Prevention Specialist</u> Water Efficiency Analyst Water Efficiency Supervisor <u>Water Loss Prevention Specialist</u> Water Maintenance Supervisor Water Resources Planner	<u>Group IV</u>	6	D, E
Engineering Consultants <sup>4</sup>	<u>Group V</u>	1-B, 4 and 5	All
Financial Consultants <sup>4</sup>	<u>Group VI</u>	4 and 5	A-1, A-2, C, D, and E

<sup>2</sup> District personnel that hold a “director” position should consider themselves in Group III unless their position is specifically listed in Groups I or II.

<sup>3</sup> District personnel that hold a position with “manager” position in the title should consider themselves in Group III unless their position is specifically listed in Groups I or II.

<sup>4</sup> Consultants are included in the list of DESIGNATED PERSONS and must disclose pursuant to the disclosure categories specified, subject to the following limitation: The General Manager may determine in writing that a particular consultant, although a “designated person,” is hired to perform a range of duties that is limited in scope and thus that particular consultant is not required to fully comply with the disclosure requirements described in the Code. Such written determination must include a description of the consultant’s duties and based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and must be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## APPENDIX “A-2”

### ECONOMIC INTERESTS THAT MUST BE REPORTED PURSUANT TO CONFLICT OF INTEREST CODE

**Category 1-A:**        **Reportable Interests in real property** within Orange County, California and within 2 miles of District owned property outside of Orange County, California.

**Category 1-B:**        **Reportable Interests in real property** within the District or within 2 miles from the jurisdictional boundaries of the District.

**Category 2:**         **Reportable Interests in Suppliers**

Investments in or income, loans, gifts, or travel payments from sources or business entities that could foreseeably (a) initiate an application, claim, appeal or request for action by IRWD; (b) bid on or enter into a written contract with IRWD; (c) seek a permit, license, variance or other entitlement from IRWD; (d) be subject to any inspection or regulatory action by IRWD; or (e) that manufacture, distribute, lease, retail, or sell items which are, which have been, or foreseeably could be utilized or procured by IRWD, including, but not limited to, any of the following:

1.        Office equipment and supplies
2.        Computer hardware and software
3.        Printing, reproduction, or photographic equipment or supplies
4.        Periodicals, books, newspapers
5.        Chemicals
6.        Petroleum products
7.        Motor vehicles and specialty vehicles, parts, and supplies
8.        Construction and maintenance equipment and supplies
9.        Safety equipment and supplies
10.       Food supplies
11.       Water quality equipment and supplies
12.       Cathodic protection equipment and supplies
13.       Educational equipment and supplies
14.       Medical supplies and informational materials
15.       Landscape supplies
16.       Pipes, valves, fittings, pumps, meters, and similar items

**Category 3:**         **Reportable Interests in Contractors/Consultants**

Investments in or income, loans, gifts, or travel payments from sources or business entities which could foreseeably (a) initiate an application, claim, appeal or request for action by IRWD; (b) seek a permit, license, variance, or other entitlement from IRWD; (c) be subject to any inspection or regulatory action by IRWD; or (d) bid for, contract or subcontract for, or consult in, the performance of work or services which are, which have been or which foreseeably could be utilized or procured by IRWD,

including, but not limited to, work or services related to any of the following:

1. Public utilities
2. Financial audit and accounting services
3. Insurance services
4. Construction and maintenance services
5. Transportation and lodging services
6. Security services
7. Banking, savings and loan services
8. Food services
9. Communication services
10. Water quality testing
11. Cathodic protection services
12. Engineering, architectural and construction inspection services
13. Employment and temporary help services
14. Educational and medical services
15. Landscape and topographical services
16. Equipment rentals or servicing
17. Real estate, appraisal, and investment services
18. Consulting services in: legal, energy and power, soils testing, water treatment, data processing, computers, labor relations, employee training, advertising, design, audio visual, movie production, planning, water pricing and demand, economics, desalting, or environmental analysis
19. Printing and reproduction services

**Category 4: Reportable Consultants/Contractors Interests in Suppliers**

Investments in or income, loans, gifts, or travel payments from sources or business entities that manufacture, distribute, lease, retail, or sell items which are or which foreseeably could be recommended or suggested by you in your capacity as a consultant to IRWD, including, but not limited to, the items listed under Category 2.

**Category 5: Reportable Consultants/Contractors Interests in Third-Party Consultants/Contractors**

Investments in or income, loans, gifts, or travel payments from sources or business entities or business entities which bid for, contract or subcontract for, or consult in, the performance of work or services which are or which foreseeably could be recommended or suggested by you in your capacity as a consultant to IRWD, including, but not limited to, the items listed under Category 3.

**Category 6: Reportable Loans, Gifts, and Travel Payments**

Loans, gifts, and travel payments from sources or business entities that could foreseeably:


1. Initiate an application, claim, appeal or request for action by the IRWD division the employee works in;
2. Bid on or enter into a written contract with that would be evaluated, processed, or managed by the IRWD division the employee works in;
3. Seek a permit, license, variance, or other entitlement from the IRWD division the employee works in;
4. Be subject to any inspection or regulatory action by the IRWD division the employee works in;
5. Business entities that manufacture, distribute, lease, retail, or sell items which are, which have been, or which foreseeably could be utilized or procured by the IRWD department the employee works in, including, but not limited to, the items listed under Category 2
6. Bid for, contract or subcontract for, or consult in, the performance of work or services which are, which have been or which foreseeably could be utilized or procured by IRWD department the employee works in, including, but not limited to, the items listed under Category 3.

**Category 7: Reportable Investments and Income**

Investments in and income from sources or business entities that could foreseeably:

1. Initiate an application, claim, appeal, or request for action by the IRWD division the employee works in;
2. Bid on or enter into a written contract with that would be evaluated, processed, or managed by the IRWD division the employee works in;
3. Seek a permit, license, variance, or other entitlement from the IRWD division the employee works in;
4. Be subject to any inspection or regulatory action by the IRWD division the employee works in;
5. That manufacture, distribute, lease, retail, or sell items which are, which have been, or which foreseeably could be utilized or procured by the IRWD department the employee works in, including, but not limited to, the items listed under Category 2
6. Bid for, contract or subcontract for, or consult in, the performance of work or services which are, which have been or which foreseeably could be utilized or procured by the IRWD department the employee works in, including, but not limited to, the items listed under Category 3.



October 28, 2024  
Prepared and  
submitted by: C. Compton  
Approved by: Paul A. Cook 

## CONSENT CALENDAR

### 2025-2026 LOBBYING AND ADVOCACY SERVICES

#### SUMMARY:

IRWD has retained Kadesh & Associates for federal lobbying and consulting services, The Oñate Group and Resolute for state legislative lobbying and consulting services, and Cliff Moriyama Consulting for State regulatory agency lobbying and consulting services. Each of these firms has provided a high level of service, knowledge, credibility, and access to the federal and state officials and agencies it engages with on behalf of IRWD. Based on the effectiveness of these consultants, staff recommends that IRWD enter into new 24-month agreements with each of these firms for the 2025-2026 legislative sessions. Specifically:

- Staff recommends the Board authorize the General Manager to execute sole-source, 24-month Professional Services Agreements, from January 1, 2025, to December 31, 2026, with Kadesh & Associates for federal lobbying and advocacy services during the 119<sup>th</sup> Congress.
- Staff recommends the Board authorize the General Manager to execute sole-source, 24-month Professional Services Agreements, from January 1, 2025, to December 31, 2026, with Resolute for State legislative lobbying and advocacy services during the 2025-2026 legislative session.
- The General Manager will also execute a sole-source 24-month Professional Services Agreements, from January 1, 2025, to December 31, 2026, with Cliff Moriyama Consulting for State regulatory lobbying and advocacy services during the 2025-2026 legislative session.

#### BACKGROUND:

IRWD continues to be a leader in water resources public policy and governance. During 2023 and 2024, the District engaged in many federal and state policy discussions regarding water infrastructure, supply reliability, and governance. The District was assisted in these discussions by both its federal and state lobbyists and consultants.

Many of the policy discussions are expected to carry over into the 2025-2026 legislative sessions. Entering into 24-month contracts with Kadesh & Associates, The Oñate Group, Resolute, and Cliff Moriyama Consulting will allow the District to maintain continuity in its Washington, D.C. and Sacramento representation throughout the 2025-2026 session. IRWD's current 24-month contracts with Kadesh & Associates for federal lobbying and consulting services, The Oñate Group and Resolute for state legislative lobbying and consulting services, and Cliff Moriyama Consulting for State regulatory agency lobbying and consulting services, will expire on December 31, 2024.

Federal Lobbyist and Advocate:

Kadesh & Associates provides IRWD with a high level of service, knowledge, credibility and access in Washington, D.C. Additionally, Kadesh & Associates assists the District in ongoing efforts to build and maintain relationships with key policymakers in Congress, the Administration and within federal agencies.

To aid IRWD in its federal advocacy efforts, staff recommends the Board authorize the execution of a new Professional Services Agreement with Kadesh & Associates for a 24-month period, beginning January 1, 2025, through December 31, 2026. The new contract would include a \$11,092 monthly retainer for 2025 and a \$11,639 month retainer for 2026, plus reimbursement of reasonable direct expenses for a total amount not to exceed \$278,250. The proposed new agreement reflects a two and half percent increase per year in the amount of the monthly retainer, and a five percent increase in the total contract amount.

State Legislative Lobbyist and Advocates:

The Oñate Group and Resolute provide IRWD with a high level of service, knowledge, credibility and access in Sacramento. Additionally, The Oñate Group and Resolute assist the District in ongoing efforts to build and maintain relationships with key policymakers in the Governor's Office and the Legislature.

To aid IRWD in its State advocacy efforts, staff recommends the Board authorize the execution of a new Professional Services Agreement with Resolute, to which The Oñate Group would be a subcontractor, for a 24-month period, beginning January 1, 2025, through December 31, 2026. The new contract would be for a combined monthly retainer of up to \$13,500 plus reimbursement of reasonable direct expenses for a total combined amount not to exceed amount of \$334,000. The proposed new agreement reflects an approximate 16% percent increase in the amount of the currently monthly retainer, which was set in October 2022. Of this increase, about half relates to an adjustment for cost of living / inflation that has occurred since the current monthly retainer was set, and the balance is to account for the increased level of services that are expected to be required by IRWD during the 2025-2026 legislative session.

The level of services the District expects to require is significantly higher than the level of services expected to be required when the 2023-2024 contract was entered into. The increase is due to possible legislation the District may sponsor, the issues that are expected to come before the Legislature, and a higher level of direct legislative advocacy being done in partnership with the District's associations.

State Regulatory Lobbyist and Advocate:

Cliff Moriyama Consulting provides IRWD with a high level of service, knowledge, credibility and access in Sacramento. Additionally, Cliff Moriyama Consulting assists the District in ongoing efforts to build and maintain relationships with key policymakers in the Governor's Office and State agencies.

To aid IRWD in its state advocacy efforts, the General Manager will execute a new sole-source Professional Services Agreement with Cliff Moriyama Consulting for a 24-month period, beginning January 1, 2025, through December 31, 2026. The new contract would include a \$5,000 monthly retainer plus reimbursement of reasonable direct expenses for a total contract amount not to exceed \$125,000. The proposed new agreement reflects no increase in the amount of the monthly retainer.

Next Steps:

Once the 2025-2026 agreements are in place, staff will engage with Kadesh & Associates, The Oñate Group, Resolute, and Cliff Moriyama Consulting to plan for the 2025 legislative year and provide to this Committee and the Board an overview of expected 2025 legislative and regulatory issues in Washington, D.C., Sacramento, and regionally, and an initial 2025 staff resource allocation plan for legislative and regulatory issues of importance to IRWD. As has been done in the past, the District's advocates will attend one of those discussions.

FISCAL IMPACTS:

The current contracts with Kadesh & Associates, The Oñate Group, Resolute, and Cliff Moriyama Consulting expire on December 31, 2024. Cumulatively, they are currently \$27,421 per month plus reimbursement of reasonable direct expenses. The current contracts are for a 24-month term and have a not-to-exceed value of \$680,000. The proposed contract with Kadesh & Associates, The Oñate Group, Resolute, and Cliff Moriyama Consulting would be effective from January 1, 2025, through December 31, 2026, and is proposed at a cumulative monthly amount of \$29,592 in 2025 and \$30,139 in 2026 plus reimbursement of reasonable direct expenses. If approved by the Board, the new contract will be charged against the Fiscal Year (FY) 2024-25, FY 2025-26, and FY 2026-27 Operating Budgets. The total requested contract authorization is \$738,250.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was reviewed by the Water Resources Policy and Communication Committee on October 4, 2024

RECOMMENDATION:

THAT THE BOARD AUTHORIZE THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH KADESH & ASSOCIATES FOR FEDERAL ADVOCACY SERVICES FOR THE PERIOD OF JANUARY 1, 2025, THROUGH DECEMBER 31, 2026, AT A RATE OF \$11,092 PER MONTH IN 2025 AND \$11,369 PER MONTH IN 2026 PLUS REASONABLE REIMBURSEMENT OF DIRECT EXPENSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$278,250, AND WITH RESOLUTE FOR STATE LEGISLATIVE LOBBYING AND ADVOCACY SERVICES FOR THE PERIOD OF JANUARY 1, 2025, THROUGH DECEMBER 31, 2026, AT A RATE OF UP TO \$13,500 PER MONTH PLUS REASONABLE REIMBURSEMENT OF DIRECT EXPENSES FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$334,000.


LIST OF EXHIBITS:

None.

October 28, 2024

Prepared by: R. Ancona / J. Fabris

Submitted by: C. Compton

Approved by: Paul A. Cook 

## CONSENT CALENDAR

### WEBSITE REDESIGN CONSULTANT SELECTION

#### SUMMARY:

IRWD increasingly utilizes its websites and social media platforms to educate and reach its customers and others interested in learning more about IRWD. The District's primary website, IRWD.com, was last redesigned in 2010. While the website's design has served the District well for 14 years, it now needs a refresh and redesign to bring the site up to current website standards, which will simplify and expedite how all visitors to the site find the information and resources they are seeking.

In the past, IRWD has retained consultant services to assist the District with its website maintenance and design changes. In July, staff issued a Request for Proposals (RFP) to solicit proposals from qualified firms interested in providing website redesign services for IRWD.com. The District received 28 responses to that RFP, and after evaluating the proposals and interviewing the highest ranked firms, staff recommends that the Board authorize the General Manager to execute a Professional Services Agreement with Idea Hall for website redesign services in an amount of \$248,175.

#### BACKGROUND:

The District's primary external communication tool is its main website, IRWD.com. The current website offers customers and other visitors a multitude of helpful resources, but it does not offer the modern online experience or functionality that users now expect from websites. Since IRWD.com was redesigned in 2010, users now typically view websites from a mobile device. Website users also expect enhanced search capability, updated graphics, and simple, modern, easy to navigate website structures.

A redesign of IRWD.com would provide visitors the modern online experience and improved functionality they expect. A redesign would also allow customers to find information more quickly and seamlessly, as well as pay their water bill on mobile devices and desktop platforms.

The primary goals for the redesign of IRWD.com are to:

- Enhance IRWD.com as a communication tool for IRWD;
- Improve user experience and navigation to make it easier for visitors to find the information they need within website pages;
- Enhance the visual design to create a modern, professional, and visually appealing website that reflects IRWD's brand and engages its visitors;
- Ensure all pages of the website can be translated into multiple languages, using built-in language translation options and browser translation;

- Ensure the website is mobile-friendly and responsive across all devices and web browsers;
- Develop and implement best practices for search engine optimization and implement full integration with Google Analytics;
- Integrate the website with IRWD's third-party payment portal;
- Develop a website that is easy to maintain and update as often as needed, on which new pages can be created and new items can be posted daily; and
- Ensure the website complies with all applicable federal and state laws and regulations governing local government websites, the federal rule of Accessibility of Web Information and Services of State and Local Government Entities, and current security standards.

#### Consultant Selection Process:

IRWD issued a Request for Proposal for Website Redesign Services in July 2024. Staff invited 15 agencies to respond to the RFP and posted the RFP publicly, encouraging interested firms to submit a proposal. In August, the District received 28 proposals, which were reviewed and evaluated. The nine highest ranked firms were invited to interview. After proposal and interview scoring, Idea Hall was the highest ranked firm.

Idea Hall is an integrated communications agency that brings together branding, marketing and public relations. Idea Hall's proposal included a subcontract with 500 Designs, a web development company with which it has a longstanding working relationship. Idea Hall's proposal showed a strong understanding of the redesign's goals, which are summarized above. Idea Hall also outlined its process for accomplishing the redesign, which would include four main elements: 1) audit and research; 2) web design; 3) development; and 4) search engine optimization. Idea Hall's proposed website redesign process incorporates an analysis of the existing site, copy writing for a new site, navigation simplification, and creating a clear website structure. The proposal also recommended switching to a new content management system, Webflow, for a better front- and back-end experience on IRWD.com. A copy of Idea Hall's proposal is included as Exhibit "A".

Staff recommends the Board authorize the General Manager to execute a Professional Services Agreement with Idea Hall for website redesign consulting services for an amount of \$248,175.

#### Next Steps:

If approved, IRWD will contract with Idea Hall in October 2024 and begin the audit and research phase before the end of the calendar year. Staff anticipates the full website redesign would be completed near end of the current fiscal year.

**FISCAL IMPACTS:**

Funds for this effort are included the Fiscal Year 2024-2025 Operating Budget and would mostly be covered by Conservation Fund revenues. The total requested contract authorization is \$248,175.

**ENVIRONMENTAL COMPLIANCE:**

Not applicable.

**COMMITTEE STATUS:**

This item was reviewed by the Water Resources Policy and Communication Committee on October 4, 2024

**RECOMMENDATION:**

THAT THE BOARD AUTHORIZE THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH IDEA HALL FOR WEBSITE REDESIGN CONSULTING SERVICES FOR AN AMOUNT NOT TO EXCEED \$248,175.

**LIST OF EXHIBITS:**

Exhibit "A" – 2024 Website Redesign Services RFP from Idea Hall

Note: This page is intentionally left blank.





August 14, 2024

Irvine Ranch Water District  
15600 Sand Canyon Ave.  
Irvine, CA 92618

Dear Irvine Ranch Water District team,

Idea Hall is thrilled to submit our proposal to support Irvine Ranch Water District's (IRWD) website redesign. As a leading integrated communications agency with significant experience in website design and a deep understanding of IRWD, Idea Hall has **curated the best team for this assignment** and are pairing it with our **proven processes** to partner with IRWD to provide a website that is user friendly, informative and supports all customer needs on desktop and mobile. A few qualities that make us unique:

- **We are Champions of All Things Good.** The talent at Idea Hall is world-class with leadership bringing **global agency experience and deep local knowledge** to work that makes a meaningful impact here in Southern California. We are fueled by doing work that benefits people and our communities.
- **We are optimistic problem solvers.** We create powerful ideas that change perceptions, start conversations and strengthen brand and communications performance. To accomplish this, our team and structure is flexible so we can be an extension of IRWD to provide everything in a seamless and coordinated manner.
- **We understand the challenges and intricacies of website design & development, and are passionate about creating engaging, informative and easy-to-manage sites.** Our significant experience in the arena makes us uniquely equipped to be your best partner in overcoming those challenges with tailored, innovative solutions.

Should we be selected, we would be honored and ready to work with IRWD immediately to begin development of the website. We are grateful to be considered for this effort, and we look forward to discussing our experience and approach with you in greater detail.

Sincerely,

A handwritten signature in black ink that reads "Rebecca Hall".

Rebecca Hall  
President & CEO | Idea Hall  
611 Anton Blvd., Suite 140  
Costa Mesa, CA 92626  
[rebecca@ideahall.com](mailto:rebecca@ideahall.com)  
O: 714-263-8724 | M: 949-466-4487





**FIRM QUALIFICATIONS**

About Idea Hall

Idea Hall was founded in 2003 by Rebecca Hall, APR as an integrated communications agency bringing together branding, marketing and PR. The agency serves clients in healthcare, real estate, banking/finance, non-profit, and government sectors. Idea Hall is a certified woman-owned business and is led today by a remarkable leadership team:

- Rebecca Hall, APR, President & CEO, 21 years – 100% owner of the firm
- Randy Hall, Principal, 15 years – manages banking, finance, real estate
- Sara Sloan, Vice President, 6 years – leads client service excellence and agency integration
- Matthew Everitt, Fractional CFO, 2 years – leads finance department
- Tamara Burke Hlava, Chief People Officer, less than 1 year – leads talent acquisition, retention and culture

Idea Hall currently has 18 employees and is headquartered in Costa Mesa, Calif. The team also has remote employees in Chicago, Houston and Nashville.

Areas of Excellence

Public Agency | Non-Profit | Education | Healthcare & Mental Health | Real Estate | Financial & Banking | Consumer Products | Business Services

Public Agency Clients

Irvine Ranch Water District, County of Orange, Dana Point Harbor, East Valley Water District, San Bernardino Valley Municipal Water District, Orange County Cemetery District, Orange County Health Care Agency

In Their Own Words: Client Testimonials

Link here: <https://www.youtube.com/watch?v=etgvYSzMhyM>

Proposed Idea Hall Team

IRWD Day-to-Day Website Team		
Name	Title	Roles & Responsibilities
Meghan Webb*	Senior Account Director	Senior point of contact for project oversight and strategic guidance
Olivia Dadgar Talebi*	Project Director	Senior point of contact for team/project management
Michelle Lang*	Director of Creative Services & Production	Day-to-day project management, main POC

*\*Names indicated with an asterisk are considered key project managers for the services outlined in the RFP. See Appendix for key team member bios.*

Additional Resources to Call Upon As Needed		
Name	Title	Role & Expertise
Rebecca Hall	President & CEO, Idea Hall	Senior strategic counsel - brand, integrated marketing

Stephen Brett	Co-Founder & CEO, 500 Designs	Senior strategic counsel - website design and development
Sara Sloan	VP, Integrated Communications	Senior strategic counsel & guidance
Paul Schulte	Creative Director	Senior strategic creative guidance
Vivienne Piong	Co-Founder & Chief Creative Officer	Senior creative counsel & guidance
Jenika Mao	Account Director	Senior POC for client engagement and project/team management

Relevant Website Experience

- Goodwill Industries of Orange County: <https://www.ocgoodwill.org/>
- Credit Sesame: <https://www.creditsesame.com/>
- DeAngelis Diamond: <https://www.deangelisdiamond.com/>
- Jobs For Future: <https://www.iff.org/idea/impact-employer-model/>

**PLAN TO IMPLEMENT THE SCOPE OF WORK**

For this project, we plan to transform IRWD.com with a focus on optimizing user navigation, streamlining information access, and ensuring robust compliance with highest accessibility and security standards. Our approach will modernize the website’s design, making it more intuitive and mobile-responsive, supporting IRWD’s mission to provide high-quality services efficiently and effectively. Our primary objectives are as follows:

- Enhance Communication: Our goal is to improve IRWD's website to be the primary communication tool to effectively disseminate information to the community, ensuring clarity, relevance, and accessibility.
- Improve User Experience: We will ensure that the website effectively communicates the benefits of IRWD’s services to the target personas. The messaging will balance simplicity for easy comprehension with sufficient depth for those who prefer a more analytical style. This approach will simplify navigation and make the site intuitive, enabling visitors to easily find information and perform tasks such as paying water bills.
- Engaging & Modernized Design: We will design the site with an emphasis on modernization and engaging visual elements that establish a strong connection with the target personas. This will include visuals that represent the appropriate market positioning, compared to competitors, and visually aligning your brand, with its own unique identity.
- Ensure Accessibility & Compliance: Ensure the website meets ADA standards, includes multilingual support, and complies with federal and state laws, providing an inclusive experience for all users.
- Mobile Optimization: Develop a fully responsive website that performs seamlessly across all mobile devices and web browsers, ensuring accessibility on-the-go.
- Information Architecture Improvement: To provide a more intuitive browsing experience, we will restructure the information architecture and refine the content hierarchy, making it easier for users to access the information they seek.
- Security & Data Protection: Implement advanced security measures to protect personal information collected on the website, ensuring compliance with current security standards and regulations.

Throughout the process and website design and development, we'll also keep the below considerations top of mind:

- **Scalability and Future-Proofing:** Ensure the website is built with scalability in mind, allowing for future expansion of content, features, and third-party integrations without requiring a complete overhaul.
- **SEO Performance & Optimization:** Our team will conduct a detailed SEO audit and implement best practices to enhance SEO performance.
- **Content Migration and Strategy:** Develop a comprehensive content strategy that includes not only the migration of existing content but also the creation of new, relevant content that meets the needs of IRWD's diverse audience.
- **User Testing & Feedback:** Conduct user testing throughout the design and development phases to gather feedback and make iterative improvements, ensuring the final product meets user expectations and needs.
- **Community Engagement:** Include features that facilitate community engagement, such as interactive elements, forums, or social media integration, to strengthen IRWD's connection with its audience.
- **API & Third-Party Integrations:** Ensure seamless integration with essential third-party services and APIs, such as payment gateways, customer service platforms, and other tools used by IRWD.

Our process for redeveloping IRWD.com will include four main elements: 1) Audit & Research; 2) Web Design; 3) Development; and 4) SEO. Details of each phase are included below.

### Audit & Research

The research phase will include a discovery workshop and competitive audit of three competitor websites (visual audit, key messages, unique selling points, trust building elements, customer experience analysis, persona analysis, unique value proposition). During this phase, the team will also develop three consumer personas. This phase will be culminated with an insights and strategy presentation.

The team will also conduct a full website audit, including:

- **Heuristic Evaluation:** We'll evaluate your existing website interface, assessing it against established usability principles to identify usability issues.
- **User Behavior Analysis:** Utilizing analytics and user behavior tracking tools, we'll analyze how users interact with your website, identifying friction points and areas where users drop off.
- **Sitemap and Navigation Analysis:** A critical focus of our audit will be evaluating your current sitemap and navigation structure to identify areas for improvement, ensuring that users can find what they're looking for with minimal effort.
- **Competitive Benchmarking:** We'll conduct a comparative analysis with industry standards and innovative UX practices that could be beneficial for your website.
- **SEO Analysis:** We will examine your website's SEO performance, identifying areas for improvement in terms of keyword optimization, meta descriptions, and other best practices.
- **Accessibility Audit:** Our team will evaluate your website's accessibility compliance, ensuring it meets ADA standards and is usable by individuals with disabilities.
- **Comprehensive Audit Report:** You will receive a detailed audit report summarizing our findings, highlighting key issues, and providing a prioritized list of recommendations for improving the user experience and performance of your website.

### Web Design

Following the Audit & Research phase, the team will move into website design where we will define the storyflow, copy, wireframes, visual direction and user experience for the site. This phase includes the following elements:

- **Visual Direction:** Following a visual exploration workshop, the team will create up to three moodboards for design explorations. Following moodboard selection, the team will move into homepage design explorations (up to three) to determine the design direction for the site.

- Website User Experience Design (100 Total Pages): The team will also define the sitemap and storyflow (with up to one round of revisions). We will also define the website user flows and organize the content/copy within wireframes.
- Website User Interface Design (100 Total Pages): Idea Hall will finalize website experience concepts and then design every web page UI in high fidelity on desktop and mobile. Pages within the site map include (up to 100 pages): homepage, about page, product pages, careers page, contact page, blog page, news page and legal pages. The sitemap will be defined after the research phase and during UX design
- Copywriting: The team will develop the story flows for each of the pages and create copy outlines (including word counts) for the IRWD team. Base copy will be provided by the IRWD team for editing and clarification by the Idea Hall team. The team will also include proofreading of all copy (grammar, punctuation, formatting, consistency).

### Web Development

Following approval of the website design, the team will move into development. The site will utilize the below specifications, integrations and platforms. The site will be self-hosted on Rackspace (including a production and staging environment).

- Built on WordPress including: Elementor Pro, Crocoblock, WP-Rocket, CookieYes | GDPR Cookie Consent, Rank Math SEO, custom post types, minimal use of plugins, and documented build.
- Fully responsive on desktop, tablet and mobile
- Accessibility audit (Level A Compliance from WCAG 2.0)
- Installation and configuration of a Security Plugin (e.g., Solid Security)
- Cookie policies / compliance
- Include the following integrations: Salesforce (existing); Paymentus (existing); MailChimp (existing); WaterInsight (existing); Everbridge (existing); social media channels (Nextdoor, Facebook, Instagram, X, YouTube); language translator (existing - Google Translate): English, Chinese, Korean and Spanish (at a minimum)
- Optimize development
- Content migration through Joomla 5.1.0, GardenSoft, Daily ET and [IRWD's API](#).

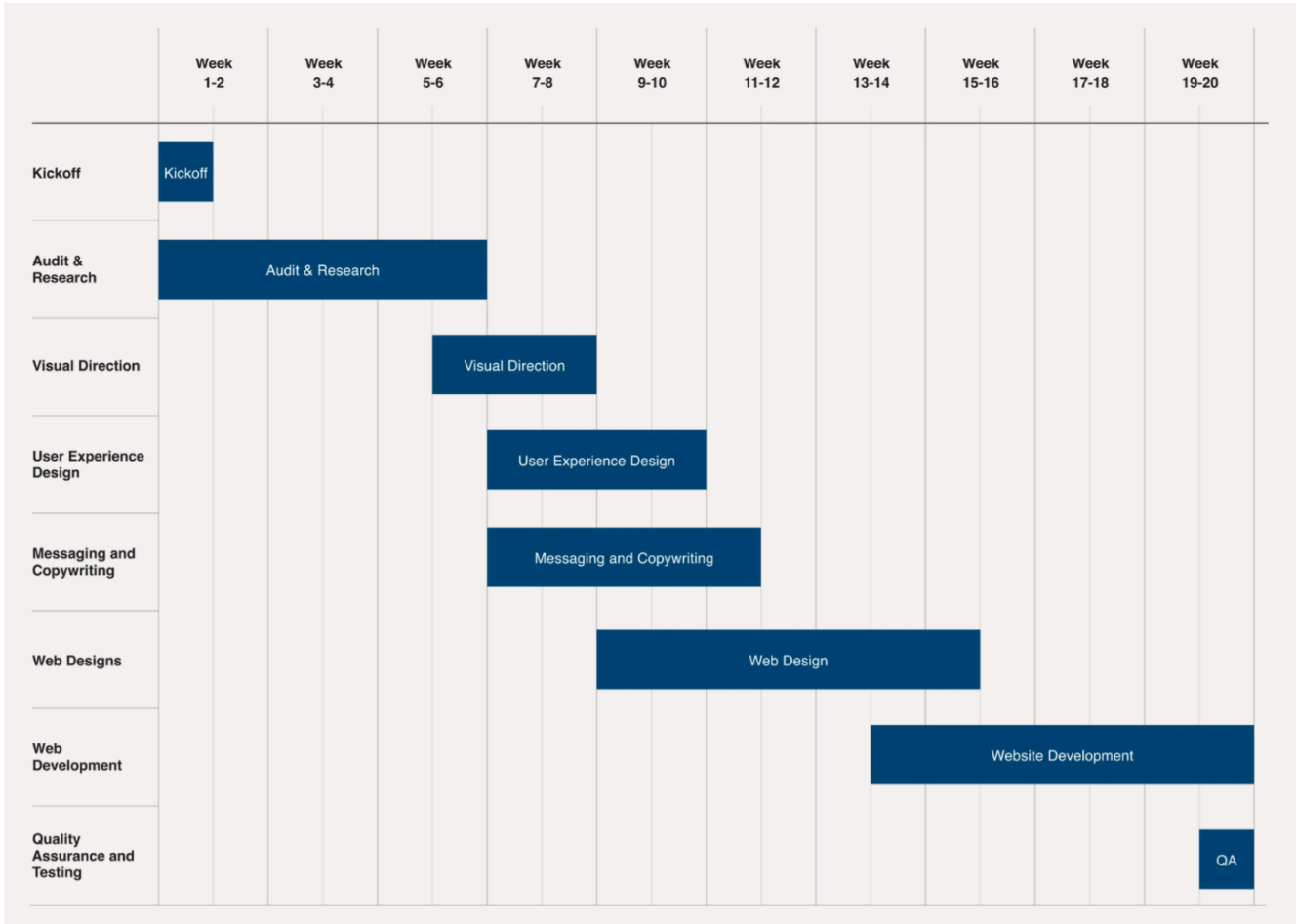
Prior to launch, the team will also conduct a complete QA and testing of the site. Post-launch, the team will provide a post release QA report, tech documentation and an official handoff document. Idea Hall will also provide 20 hours (over 4 weeks) of debug support.

### SEO

The site will also include a full SEO package including:

- SEO Audit: Keyword research and current website analysis; pre-launch technical audit; LLM-Powered Search Optimization (continuously leverage large language models to refine and enhance search performance through advanced AI insights).
- SEO Strategy: Write meta titles and meta descriptions; analysis and recommendations of URL structures; sitemap analysis
- Post-Launch SEO: Implement SEO strategy; connect Google Analytics and Google Tag Manager; set up Google Analytics goals; technical SEO re-audit and adjustments; and on-page SEO audit and adjustments.

Proposed Timeline



**CONFLICTS OF INTEREST**

Joint Venture & Subcontracting

Idea Hall plans to subcontract certain aspects of the website development project to 500 Designs. This partnership is formed to leverage 500 Design’s specialized expertise and capabilities in advanced web design and custom website development, which we believe will enhance the overall quality and efficiency of the project. 500 Designs is a well-established company with extensive experience in web development. We have a strong working relationship with them and are confident in their ability to deliver high-quality work that meets the standards and requirements outlined in the RFP.

Conflicts of Interest

Idea Hall hereby affirms that, to the best of our knowledge, there is no actual or potential conflict of interest that could compromise our ability to provide an unbiased and objective proposal.

**REFERENCES AND PRICING**

References

**CJ Calderon**

Chief of Staff, VP of Marketing & Development  
 Goodwill Industries of Orange County  
[cjc@ocgoodwill.org](mailto:cjc@ocgoodwill.org)  
 O: 714.547.6300 ext. 3400

**Teresa Kuruvilla**

Director, Marketing & Communications  
 Jobs For The Future  
[tkuruvilla@jff.org](mailto:tkuruvilla@jff.org)  
 O: 617.728.4444

Pricing

Activity	Investment
<p><b>IRWD Website Design and Development</b>                      Full website design and development (up to 100 pages) for IRWD.com (as outlined/scoped in above narrative), including:</p> <ul style="list-style-type: none"> <li>● UX audit</li> <li>● Research &amp; strategy</li> <li>● Visual identity</li> <li>● Web design</li> <li>● Copy guidance (IRWD to provide base copy)</li> <li>● Web development &amp; quality assurance</li> <li>● SEO</li> </ul> <p><i>Does not include stock photography, videography, custom photography, font purchases (if needed). These will be billed as separate OOPs.</i></p>	<p>\$248,175</p>
<p><b>Site Maintenance Retainer (35 hours per month; 12 months)</b>                      Maintenance retainer to begin post website launch.</p> <p>Content Management (15 hours)</p> <ul style="list-style-type: none"> <li>● Add, edit, delete website content upon client requests. This includes minor image updates and article updates.</li> </ul> <p>Technical Maintenance (20 hours)</p> <ul style="list-style-type: none"> <li>● Debug support - monthly site updates and maintenance (Wordpress and plugins)</li> <li>● Monthly speed and optimization monitoring</li> <li>● Monthly security check</li> <li>● Monthly quality test</li> <li>● Monthly maintenance report</li> </ul> <p><i>Any new design or development requests outside the maintenance scope of work is excluded and will be quoted separately.</i></p>	<p>\$75,600</p>
<b>TOTAL</b>	<b>\$316,305</b>



**2024 Idea Hall Billing Rates**

<b><u>PR and Account Services</u></b>	<b><u>Rate Per Hour</u></b>
President / Principal	\$400
Vice Presidents	\$350
Group Directors/Account Directors	\$250
Account Managers – Senior Account Managers	\$205 - \$225
Associates	\$195
Account Coordinators	\$175
Administrative	\$150
<b><u>Creative Team</u></b>	
Executive Creative Director / Vice Presidents	\$350
Creative Directors	\$250
Senior Art Directors	\$225
Art Director/Graphic Designers	\$225
Graphic Designers	\$205
Production Managers	\$195
Production Artists	\$150
<b><u>Website Team</u></b>	
Senior Lead Strategist	\$240
Creative Director	\$240
Art Director	\$240
Brand Strategist	\$180
Experience Strategists	\$180
Design Producer / Project Manager	\$215
Lead Designer	\$180
UIUX Designer	\$180
Graphic Designers / Illustrators	\$180
Motion Graphics / Animator	\$180
UIUX Copywriter	\$180
Senior Lead Developer	\$240
Wordpress Developer	\$180
SEO Strategist	\$180
Quality Assurance Tester	\$180
Researchers and Analysts	\$180

**Thank you for considering Idea Hall!**





## APPENDIX

### Key Team Member Bios

#### **\*Michelle Lang, Director of Creative Services & Production (Project Manager)**

*Key Website Experience: Goodwill OC, McDonald Property Group, A10 Capital (in progress)*

Michelle plays the integral role managing all things creative for Idea Hall. She keeps all the wheels on the bus running. Prior to Idea Hall, Michelle most recently worked with an agency as the Creative Manager. Michelle has worked in the entertainment industry at NBC, Viacom, Showtime and Paramount where she produced and cast television, film and commercials.

#### **\*Meghan Webb, Senior Account Director & Project Director**

*Key Website Experience: Goodwill OC, Hager Pacific Properties, R.D. Olson Construction (in progress)*

A public relations and marketing professional with experience across the government, finance, real estate, technology, energy, non-profit, public affairs and corporate fields, Meghan focuses on project management, branding, communications and digital strategy, thought leadership, event planning, media outreach, and research and analysis. At Idea Hall, Meghan serves as the lead for a variety of clients, helping to streamline and ensure the effectiveness of their communications, branding and marketing initiatives. Prior to Idea Hall, Meghan worked at Burson-Marsteller in its Public Affairs and Crisis practice, where she worked on several accounts across industries. A native of New Jersey, Meghan graduated from Davidson College, where she majored in political science.

#### **\*Olivia Dadgar Talebi, Project Director, Development**

*Key Website Experience: BetterHelp, EveryTable, Scoot, Mad Engine, FedEx (in progress)*

Olivia has been with 500 Designs for 4 years and is a native Irvinian. Her role is ensuring the coordination and success of the project from the first conversation to launch. She's an expert problem-solver and works with both clients and internal teams to overcome challenges and hit all goals. She has extensive experience in large-scale initiatives and government-regulated projects from her past experience in working for Blue Cross Blue Shield for 8 states.

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October 28, 2024  
Prepared and  
Submitted by: C. Compton  
Approved by: Paul A. Cook *PA*

CONSENT CALENDAR

ACWA 2024 MEMBERSHIP MEETING

SUMMARY:

The Association of California Water Agencies (ACWA) will be holding a General Session Membership meeting at the ACWA Fall Conference on December 4, 2024. At the meeting, ACWA members will be asked to approve amendments to the Association’s bylaws. To participate in the membership meeting, each ACWA member must designate a voting delegate on the “Voter Designation & Information Form” – a form that ACWA has requested be returned to the Association by November 25, 2024.

Staff recommends the Board designate Steve LaMar as IRWD’s voting delegate and Paul Cook as his alternate, for the December 4 membership meeting, and authorize the General Manager to sign and submit the “Voter Designation & Information Form” to ACWA designating them as its authorized voting representatives for the upcoming meeting.

BACKGROUND:

Every two years, ACWA holds a membership meeting at its Fall Conference so that the Association’s membership can elect the ACWA President and Vice President, who will serve for the next two years. In addition, ACWA periodically holds an additional membership meeting at its Fall Conference in the non-ACWA-election years to asked to address other Association business or to vote on proposed amendments to the Association’s bylaws, if there are any proposed. 2024 is a non-ACWA-election year, but the Association is holding a membership meeting at the Fall Conference on December 4, 2024, for the membership to vote on proposed amendments to the Association’s bylaws.

On October 8, ACWA sent a memorandum to each of its members regarding this year’s membership meeting. The General Session Membership Meeting Memorandum is attached as Exhibit “A”. The memorandum discusses the ACWA member meeting voting process.

*ACWA Voting Process:*

Each ACWA member wishing to participate in a membership meeting must designate a voting representative and submit a designation form identifying that individual as its authorized voting representative prior to the membership meeting. The designated voting representative is then required to check in Desk prior to the membership meeting to pick up a voting keypad. This year designated representatives must check in, which are required for voting, on Wednesday, December 4, between 9:00 a.m. and 12:00 p.m. at the ACWA Membership Meeting Check-in Desk.

To help expedite the sign-in process, ACWA has requested that its members indicate their voting delegate on the proxy designation form enclosed in the General Session Membership Meeting Memorandum. ACWA has requested that the proxy designation form be returned to the Association before November 25, 2024.

Staff recommends that the Board designate Vice President Steve LaMar as IRWD's voting delegate at the December 4 membership meeting and Paul Cook, as his alternate. Following the Board's designation, staff will submit the voter designation form required by ACWA.

*2024 Proposed Bylaw Changes:*

ACWA staff, along with attorneys that represent ACWA members, have proposed a few changes to the Association's bylaws to ensure ACWA's Bylaws are current. The proposed changes would also implement changes related to the role and participation of the ACWA Vice President, closed session, the ACWA Code of Conduct, the role of the Council of Past Presidents. The proposed amendments also clarify certain provisions related to members meetings and write-in nominations for elections. The General Session Membership Meeting Memorandum outlines the changes and includes a summary table and redline version of the proposed amendments. Staff recommends the Board support the proposed amendments.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

COMMITTEE STATUS:

This item was not reviewed by a Committee.

RECOMMENDATION:

THAT THE BOARD DESIGNATE VICE PRESIDENT STEVE LAMAR AS IRWD'S VOTING DELEGATE AND PAUL COOK, IRWD'S GENERAL MANAGER AS HIS ALTERNATE, FOR THE DECEMBER 4, 2024, ASSOCIATION OF CALIFORNIA WATER AGENCIES MEMBERSHIP MEETING; AUTHORIZE THE GENERAL MANAGER TO SIGN AND SUBMIT THE "VOTER DESIGNATION & INFORMATION FORM" TO ASSOCIATION OF CALIFORNIA WATER AGENCIES DESIGNATING VICE PRESIDENT STEVE LAMAR AND PAUL COOK AS ITS INITIAL AUTHORIZED VOTING REPRESENTATIVES FOR THE DISTRICT; AND SUPPORT THE PROPOSED BYLAW AMENDMENTS.

LIST OF EXHIBITS:

Exhibit "A" – ACWA General Session Membership Meeting Memorandum



# MEMORANDUM

Via U.S. Mail and Electronic Mail

**TO:** ACWA Member Agency Board Presidents and General Managers  
**CC:** ACWA Board of Directors  
**FROM:** Dave Eggerton, ACWA Executive Director  
**DATE:** October 8, 2024  
**SUBJECT:** Notice of Membership Meeting — December 4

---

A Membership Meeting will be held at ACWA's 2024 Fall Conference & Expo to conduct a vote by the membership on proposed Amended and Restated Bylaws of the Association of California Water Agencies. The in-person meeting will be held on **Wednesday, December 4 at 1:30 p.m.** at the Main Stage in the Springs Ballroom F & G at the JW Marriott Desert Springs Resort & Spa, Palm Desert.

Each member agency is entitled to one vote that will be cast by its authorized voting representative. Member agencies must designate their voting representative and alternate by submitting the attached Voting Representative Form by **Monday, November 25.**

## Important Next Steps

1. **Designate your voting representative:** Fill out the attached Voting Representative Form by Monday, November 25.
2. **Review the proposed Amended and Restated Bylaws:** These are available online at [www.acwa.com](http://www.acwa.com).
3. **Have your designated voter pick up their keypad:** During ACWA's Fall Conference & Expo, have your designated voter go to the ACWA Membership Meeting Check-in Desk on **Wednesday, December 4, between 9 a.m. and noon** to sign in and pick up their voting keypad. If your voting representative does not get a keypad by noon, they will not be able to vote. ACWA staff will also be available at the desk to answer questions.
4. **Have your designated voter attend the Membership Meeting:** Make sure your designated voter takes their keypad to the Membership Meeting on December 4 at 1:30 p.m. The voting representative must be present to vote.

More information on the proposed Amended & Restated Bylaws, voting process and next steps is available at [www.acwa.com](http://www.acwa.com). If you have any questions regarding the proposed Amended and Restated Bylaws or the voting process, please contact Senior Clerk of the Board Donna Pangborn at 916-669-2425 or [donnap@acwa.com](mailto:donnap@acwa.com).



Attachments (Also see website [link](#) for these materials.):

1. Authorized Voting Representative Form
2. Proposed Amendments to ACWA's Bylaws Table
3. Proposed Amended and Restated Bylaws (redline version)
4. Proposed Amended and Restated Bylaws (clean version)

There will be a Membership Meeting at ACWA’s 2024 Fall Conference & Expo.

**Date & Time:** December 4, 2024, 1:30 p.m.

**Location:** JW Marriott Desert Springs Resort & Spa, Palm Desert  
Main Stage in the Springs Ballroom F & G

The purpose of the meeting is to conduct a vote by the membership on proposed Amended and Restated Bylaws of the Association of California Water Agencies as recommended by the Board of Directors at its meeting on September 20, 2024.

As set forth in Board Policy 2.8.1.5, each authorized voting representative has the responsibility to do the following in order to vote:

- Pick up handheld keypad or other designated voting mechanism prior to the start time of the membership meeting as specified in the meeting notice.
- Be physically present and inside the meeting room at the start of the membership meeting as specified on the meeting agenda.

**Pick up Voting Keypad and Ask Questions**

ACWA staff will be at the **Membership Meeting Check-In Desk** on **Wednesday, December 4, from 9:00 a.m. to noon.** to answer questions about the membership meeting and voting process. Voters must sign in during this time to pick up their voting keypads. *Note: If you do not have your keypad by noon., you will not be able to vote, consistent with established Board Policy 2.8.1.5.*

**The person designated below will attend the Membership Meeting on December 4 as our voting representative. An alternate has also been identified as a backup voter in the event one is needed.**

Member Agency’s Name		Agency’s Phone No.
Authorized Voting Representative’s <b>Name</b>	Authorized Voting Representative’s <b>Email</b>	Authorized Voting Representative’s <b>Phone No.</b>
Alternate Authorized Voting Representative’s <b>Name</b>	Alternate Authorized Voting Representative’s <b>Email</b>	Alternate Authorized Voting Representative’s <b>Phone No.</b>

Member acknowledges that this information has been communicated to their authorized voting representative.

Print Name of Member Agency’s Authorized Signatory

Date

Authorized Signatory Signature

**SUBMIT YOUR FORM**

**To:** Donna Pangborn, Senior Clerk of the Board  
**Email:** donnap@acwa.com  
**Fax:** 916-669-2425

**SUBMISSION DEADLINE  
NOVEMBER 25, 2024**

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 1: ARTICLE 3, Officers

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 3.01. (c) Vice President.</b> The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president.</p>	<p>Section 3.01. (c) Vice President. The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. <u>The vice president shall be a non-voting, ex officio member of each committee, but shall not be an ex officio member of the Election Committee or the region boards.</u></p> <p><u>The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.</u></p>	<p>Amendment to add these provisions to the Vice President position, similar to Section 3.01(b) to provide procedural consistency to the two Board Officer positions.</p>

Note: Green text throughout this document reflects edits recommended by the Legal Affairs Committee (LAC) Workgroup in response to its review and analysis of the proposed amendments to the Bylaws, consistent with Section 9.09 of ACWA’s Bylaws. The ACWA Board included the LAC Workgroup’s recommended edits as part of its recommendation to the members.



# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 2: ARTICLE 4, Board of Directors

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 4.07. Quorum.</b> At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters or enforcement of violations of the code of conduct.</p>	<p><b>Section 4.07. Quorum.</b> At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; <del>or</del> enforcement of violations of the code of conduct; <u>pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law.</u> (See Board Policy 2.1.8.3.)</p>	<p>Amendment to clarify the scope of issues that can be addressed by the Board in closed session.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 3, ARTICLE 3, Board of Directors

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 4.12. Code of Conduct of Board Members.</b></p> <p>(a) <b>Code of Conduct Purpose and Adoption.</b> The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association’s commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. The code shall be consistent with the procedural processes contained in this section. The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.</p>	<p><b>Section 4.12. Code of Conduct of Board Members.</b></p> <p>(a) <b>Code of Conduct Purpose and Adoption.</b> The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association’s commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. <del>The code shall be consistent with the procedural processes contained in this section.</del> <u>(See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A).</u> The code shall be consistent with the procedural processes contained in <u>the Code of Conduct Policy (See sections 2.1.3A and 2.1.4A of Policy No. GO-2.1A of the Board Policy Manual.)</u> The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.</p>	<p>Amendment to reflect consistency with recently adopted Board Policy GO-2.1A Code of Code and to delete reference to the Legal Affairs Committee Chair in Section 4.12(b). Amendment reflects deletion to this text to be less prescriptive due to the details in Board Policy GO-2.1A.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 3 (cont'd), ARTICLE 3, Board of Directors

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 4.12. Code of Conduct of Board Members.</b></p> <p>(b) <b>Violations and Enforcement Process.</b> A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publicly censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a</p>	<p><b>Section 4.12. Code of Conduct of Board Members.</b></p> <p>(b) <del><b>Violation and Enforcement Process.</b> A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publicly censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a</del></p>	<p>Amendment to reflect consistency with recently adopted Board Policy GO-2.1A Code of Code and to delete reference to the Legal Affairs Committee Chair in Section 4.12(b). Amendment reflects deletion to this text to be less prescriptive due to the details in Board Policy GO-2.1A.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 4, Article 6, Executive Committee

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 6.02 Powers.</b></p> <p><b>Personnel.</b></p> <p>(a) Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review and approve the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors;</p> <p>...</p>	<p><b>Section 6.02 Powers.</b></p> <p><b>Personnel.</b></p> <p>(a) Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review <del>and approve</del> the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be <del>reviewable</del> <u>approved</u> by the Board of Directors, <del>in closed session, upon request of the Board of</del> <u>Directors</u>;</p> <p>...</p>	<p>Amendment to clarify that the ACWA Board is the approving authority for the public salary schedule, as required by CalPERS. The Executive Committee will review and make a recommendation to the Board.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 5, ARTICLE 8, Special Council, Committees, and Task Forces

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 8.01 Council of Past Presidents.</b></p> <p>There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association’s Board meetings.</p>	<p><b>Section 8.01 Council of Past Presidents.</b></p> <p>There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association’s Board <u>and Executive Committee meetings, including attending closed sessions. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.</u></p>	<p>Amendment to clarify that Past Presidents are non-voting representatives on ACWA’s Board and Executive Committee with the ability to participate in the full range of activities, including closed session.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 6, ARTICLE 8, Special Council, Committees, and Task Forces

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 8.02 Election Committee.</b></p> <p><b>(b) Qualification.</b> In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.</p>	<p><b>Section 8.02 Election Committee.</b></p> <p><b>Qualification.</b> In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. <u>Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified.</u> Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.</p>	<p>Amendment to allow unaffiliated Past Presidents to serve on the Election Committee without meeting the stated criteria since they are Honorary Life Members of the Association.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 7, ARTICLE 9, Meetings of Members

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 9.06 Voting.</b> Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member’s responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identify of that member’s authorized representative for the purpose of casting ballots in any election of president and vice president. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.</p>	<p><b>Section 9.06 Voting.</b> Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member’s responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member’s authorized representative for the purpose of casting ballots in any election of president and vice president, <a href="#">amendments to these Bylaws, or other Association business that requires a vote.</a> All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.</p>	<p>Amendment to expand this language to cover additional actions where an authorized representative will need to be confirmed for the purposes of casting a ballot (see newly added Section 9.15).</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 8, ARTICLE 9, Meetings of Members

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 9.08 Quorums.</b> The presence of the authorized representative of 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Written ballots timely received from the authorized representative of 50 members shall constitute a quorum for elections of president and vice president.</p>	<p><b>Section 9.08 Quorums.</b> The presence of the authorized representatives of <b>at least</b> 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. <del>Written ballots timely received from the authorized representative of 50 members shall constitute a quorum for elections of president and vice president.</del> <u>Actions taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of <b>at least</b> 50 members to constitute a quorum.</u></p>	<p>Amendment to clarify the written ballot quorum language to cover other actions besides the elections of president and vice president (see newly added Section 9.15)</p>



# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 9, ARTICLE 9, Meetings of Members

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 9.11. Election of President and Vice President.</b> Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election.</p>	<p><b>Section 9.11. Election of President and Vice President.</b> Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. <a href="#"><u>Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.</u></a></p>	<p>Amendment to clarify that write-in candidates for president or vice presidents must submit a nominating resolution by the election deadline since they did not go through the Election Committee review process.</p>

# Proposed Amendments to the Bylaws of the Association of California Water Agencies

## Amendment 10, ARTICLE 9, Meeting of Members

Current Bylaw	Proposed Bylaw	Rationale
	<p><b>Newly Added Section.</b>  <u>Section 9.15. Action by Written Ballot.</u> <u>To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. Ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.</u></p>	<p>Amendment to allow the flexibility to take action by written ballot beyond the currently approved process of electing the president and vice president by written ballot.</p>

## Proposed Amendments to the Bylaws of the Association of California Water Agencies

### Amendment 11, Article 11, Definitions

Current Bylaw	Proposed Bylaw	Rationale
<p><b>Section 11.04. Definitions.</b> As used in these bylaws, the term “notice provided by electronic means” shall refer to notice given by fax or e-mail.</p>	<p><b>Section 11.04. Definitions.</b> As used in the <del>b</del>Bylaws, the terms <u>“electronic transmission” and</u> “notice provided by electronic means” shall refer to notice and <u>other communications</u> given by fax or email.</p>	<p>Amendment to add “electronic transmission,” to clarify the meaning of this term in Section 9.15 and to harmonize this term with currently accepted means of providing notice.</p>
	<p><b>Newly Added Section.</b>  <u>Section 11.05. Conflicts Between Bylaws and Other Association Policies. To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.</u></p>	<p>Amendment to clarify that ACWA’s Bylaws govern in the event there is a conflict with another Association policy, rule, or procedure.</p>

## Proposed Amendments to the Bylaws of the Association of California Water Agencies

### Amendment 12, VARIOUS, References to ACWA

Current Bylaw	Proposed Bylaw	Rationale
Cleanup amendments:	Change the reference to ACWA to Association in the following Bylaws: Section 5.02 Officers (a) Section 7.01 Qualification. Section 7.05 Agriculture Committee  Section 5.02 Officers (a): Delete reference to ACWA before Board of Directors.	Amendment to change references to ACWA to Association to provide consistency throughout the document.



**PROPOSED AMENDED AND  
RESTATED BYLAWS of the  
Association of California  
Water Agencies**

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*Amended and restated by the ACWA Members: November 30, 2022*

## TABLE OF CONTENTS

ARTICLE 1 – General.....	1
ARTICLE 2 – Membership and Dues.....	2
ARTICLE 3 – Officers.....	3
ARTICLE 4 – Board of Directors.....	4
ARTICLE 5 – Regions.....	8
ARTICLE 6 – Executive Committee.....	9
ARTICLE 7 – Standing Committees.....	11
ARTICLE 8 – Special Councils, Committees, and Task Forces.....	13
ARTICLE 9 – Meetings of Members.....	15
ARTICLE 10 – Indemnification of Directors, Officers, and Other Agents.....	18
ARTICLE 11 – Miscellaneous.....	18

*(As amended and restated by the Members on November 30, 2022)*

## **ARTICLE 1 - General**

**Section 1.01. Name.** The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

**Section 1.02. Principal Office.** The principal office for the transaction of business of the Association shall be located in Sacramento, California.

**Section 1.03. Purposes.** The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

## ARTICLE 2 – Membership and Dues

### Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association’s principal office. The Board of Directors may terminate the membership of any member upon 30 days’ written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member’s interest in the Association’s assets.

**Section 2.02. Dues.** The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

**Section 2.03. Liability of Members.** No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;



and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

### ARTICLE 3 - Officers

#### Section 3.01. President and Vice President.

- (a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.
- (b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

- ~~(c)~~ **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

**Section 3.02. Executive Director/Secretary and Controller/Treasurer.**

- (a) **General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) **Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) **Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

## **ARTICLE 4 – Board of Directors**

**Section 4.01. Membership.** The Board of Directors shall consist of:

- (a) The Association president and vice president.
- (b) The chair and vice chair of each region.
- (c) The chair of each standing committee.
- (d) The most immediate active past president.
- (e) The vice president of the ACWA/Joint Powers Insurance Authority.

**Section 4.02. Term of Office.** The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

**Section 4.03. Attendance Requirement.** Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

**Section 4.04. Regular Meetings.** Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

**Section 4.05. Special Meetings.** Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

**Section 4.06. Meetings by Electronic Communication.** Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

- (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.
- (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

**Section 4.07. Quorum.** At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall

constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; ~~or~~ enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

**Section 4.08. Alternates.** Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

**Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs.** Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

**Section 4.10. Duties, Authorities, and Delegation.** Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

**Section 4.11. Immediate Past President.** The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most

immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

**Section 4.12. Code of Conduct of Board Members.**

~~(a) **Code of Conduct: Purpose and Adoption.** The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association's commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. The code shall be consistent with the procedural processes contained in this section. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.~~

~~(b) **Violations and Enforcement Process.** A violation of the code of conduct may result in removal, public censure, or private reprimand of a Director, or such other action as contained in the code of conduct. However, removal and public censure shall be reserved only for serious violations. A Director may not be removed or publically censured absent an affirmative vote of two-thirds of the voting members of the Board of Directors. A Director may be privately reprimanded for a violation of the code of conduct upon the majority vote of the quorum. Complaints of violation of the code of conduct may be filed with the president, or the vice-president if the allegations are made against the president. The president may refer a complaint of violation to the executive director/secretary for investigation. The executive director/secretary may retain a special investigator or special counsel to conduct or assist the investigation. A Director accused of a violation shall be provided a copy of the complaint. A Director that takes any hostile or retaliatory action, directly or indirectly, against a complainant is subject to removal from the Board in conformance with the process identified above. Prior to scheduling a Board action on a complaint, the president shall consult with the Executive Committee and the chair of the Legal Affairs Committee. A Director accused of a violation of the code of conduct shall be provided at least 15 days' written notice of any meeting of the Board at which a determination of enforcement will be considered. A determination of enforcement may be made only at a regular meeting of the Board and shall be made in closed session. The determinations of the Board under this section shall not be admissible in any criminal or civil proceeding brought against the Director for conduct that violates any other law.~~

## ARTICLE 5-- Regions

### Section 5.01. Boundaries of Each Region.

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

### Section 5.02. Officers.

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region's rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. [ACWA-Association](#) staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the [ACWA](#)-Board of Directors.
- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board

member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

**Section 5.03. Nominating Committees.** There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

**Section 5.04. Meetings.** The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

**Section 5.05. Workgroups.** Workgroups may be appointed by the region chair as needed.

**Section 5.06. Rules.** Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

## ARTICLE 6 – Executive Committee

**Section 6.01. Membership.** There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

**Section 6.02. Powers.** The Executive Committee shall have the following authority:

- (a) **Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review ~~and approve~~ the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be ~~reviewable-approved~~ reviewable-approved by the Board of Directors, ~~in~~



~~closed session, upon request of the Board of Directors;~~ (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.

- (b) **Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) **Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

**Section 6.03. Reporting.** The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

**Section 6.04. Meetings.** The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.

**Section 6.05. Minutes.** The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall



be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

## ARTICLE 7 – Standing Committees

**Section 7.01. Qualification.** In order to serve on any ~~ACWA~~Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

**Section 7.02. Term of Office.** The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

**Section 7.03. Meetings.** Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

**Section 7.04. Committee Composition.** Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

**Section 7.05. Agriculture Committee.** There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of ~~ACWA~~the Association and its members. The committee shall consist of at least one member from each region.

**Section 7.06. Business Development Committee.** There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be

provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

**Section 7.07. Communications Committee.** There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

**Section 7.08. Energy Committee.** There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

**Section 7.09. Federal Affairs Committee.** There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

**Section 7.10. Finance Committee.** There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members, either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

**Section 7.11. Groundwater Committee.** There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

**Section 7.12. Legal Affairs Committee.** There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors

the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

**Section 7.13. Local Government Committee.** There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

**Section 7.14. Membership Committee.** There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

**Section 7.15. State Legislative Committee.** There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

**Section 7.16. Water Management Committee.** There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in water management. The committee shall consist of at least one, but no more than four members from each region.

**Section 7.17. Water Quality Committee.** There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

## **ARTICLE 8 – Special Councils, Committees, and Task Forces**

**Section 8.01. Council of Past Presidents.** There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable

contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association's Board and Executive Committee meetings, including attending closed sessions. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

**Section 8.02. Election Committee.** There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

(a) **Selection.** The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

(b) **Qualification.** In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents, who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

**Section 8.03. Other Committees and Task Forces.** Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

## ARTICLE 9 – Meetings of Members

**Section 9.01. Meetings.** Meetings of the members of the Association shall be held at the Association's conferences to provide a report to the members on the Association's activities during the past year, provide an overview of the Association's finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

**Section 9.02. Special Meetings.** Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

**Section 9.03. Meetings by Remote Communication.** Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.
- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

**Section 9.04. Notice Requirements for Membership Meetings.** Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each

member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

**Section 9.05. Notice Requirements for Special Meetings.** The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

**Section 9.06. Voting.** Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, [amendments to these Bylaws, or other Association business that requires a vote](#). All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

**Section 9.07. Amendment of Bylaws.** These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

**Section 9.08. Quorums.** The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. ~~Written ballots timely received from the authorized representative of 50 members shall constitute a quorum for elections of president and vice president. Actions taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.~~

**Section 9.09. Amendments, Revisions, and Resolutions.** Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment, revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association

by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

**Section 9.10. Nomination of President and Vice President.**

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

**Section 9.11. Election of President and Vice President.** Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

**Section 9.12. Write-In Candidates.** If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

**Section 9.13. Run-off Election for President and Vice President.** In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

**Section 9.14. Additional Procedures for Election of President and Vice President.** The Board shall have the authority to adopt policies for elections ("Election Policy") of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

**Section 9.14-Section 9.15. Action by Written Ballot.** To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission



as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

## **ARTICLE 10 –Indemnification of Directors, Officers, and Other Agents**

**Section 10.01. Right of Indemnity.** To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. "Expenses," as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

**Section 10.02. Approval of Indemnity.** On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

**Section 10.03. Advancement of Expenses.** To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

**Section 10.04. Insurance.** The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer’s, director’s, employee’s or agent’s status as such.

## **ARTICLE 11 - Miscellaneous**

**Section 11.01. Conduct of Meetings.** All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert’s Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

**Section 11.02. Funds.** The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate



by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

**Section 11.03. Disposition of Assets upon Dissolution.** The Association’s properties and assets are irrevocably dedicated to the fulfillment of the Association’s purposes as described in Article 2 of the Articles of Incorporation. No part of the Association’s net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association’s member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

**Section 11.04. Definitions.** As used in these ~~b~~Bylaws, the terms “electronic transmission” and “notice provided by electronic means” shall refer to notice and other communications given by fax or e-mail.

~~Section 11.04.~~**Section 11.05. Conflicts Between Bylaws and Other Association Policies.** To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

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Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated November 30, 2022



AMENDED AND RESTATED  
BYLAWS of the Association of  
California Water Agencies

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*Amended and restated by the ACWA Members: November 30, 2022*

TABLE OF CONTENTS

ARTICLE 1 – General..... 1

ARTICLE 2 – Membership and Dues..... 2

ARTICLE 3 – Officers..... 3

ARTICLE 4 – Board of Directors..... 4

ARTICLE 5 – Regions..... 7

ARTICLE 6 – Executive Committee ..... 8

ARTICLE 7 – Standing Committees..... 10

ARTICLE 8 – Special Councils, Committees, and Task Forces..... 13

ARTICLE 9 – Meetings of Members..... 14

ARTICLE 10 –Indemnification of Directors, Officers, and Other Agents ..... 17

ARTICLE 11 – Miscellaneous ..... 18

*(As amended and restated by the Members on November 30, 2022)*

## **ARTICLE 1 - General**

**Section 1.01. Name.** The name of this California nonprofit corporation shall be the Association of California Water Agencies (hereinafter referred to as the Association).

**Section 1.02. Principal Office.** The principal office for the transaction of business of the Association shall be located in Sacramento, California.

**Section 1.03. Purposes.** The purposes of the Association shall be to work together with its members and others for the best interests of California and its citizens and landowners who use, need and depend upon water; to encourage the orderly development of the waters of the state; to seek means of obtaining and making available to all of California a dependable water supply of the best possible quality at the lowest possible cost, giving due consideration to environmental factors involved therein; to provide inspiration and leadership in meeting and solving the water supply problems of this state; to propose and advocate such policies and measures—local, state and federal—that serve the best interests of the Association, opposing those of contrary nature; to assist in promoting the health, safety and welfare of the employees of its members; and to do all other things that are in the best interests of its members.

## ARTICLE 2 – Membership and Dues

### Section 2.01. Membership.

- (a) **Members.** Only a public district, public agency, or public organization created and operated for the purpose of controlling, treating, developing, acquiring, using or supplying water for any purpose for inhabitants or lands within the state of California, or for the protection, drainage or reclamation of lands within the state of California, may become a member of the Association. Such an entity will become a member upon written application, approval by the Board of Directors, and the payment of the required dues. Acceptance to membership shall authorize full participation in Association activities. Except as otherwise provided in Section 2.01(b) below, in no case may an organization other than a state, a political subdivision (as defined in § 1.103-1(b) of the Income Tax Regulations) of a state or an entity the income of which is excluded from gross income under § 115 of the Internal Revenue Code be a member of the Association. A member of the Association shall be in good standing if in compliance with all bylaws and requirements of membership, including timely payment of annual dues and emergency assessments.
- (b) **Honorary Life Members.** Any person who has rendered conspicuous service in furthering the purposes of the Association may, by vote of the Board of Directors, be granted an honorary life membership in the Association without payment of dues or assessments. All past presidents of the Association shall automatically be honorary life members without vote of the Board of Directors. Honorary life members shall not be entitled to a vote or to hold office automatically because of their status as honorary life members.
- (c) **Termination of Members.** Membership shall cease upon the failure of any member to pay the dues provided for in Section 2.02 of this Article. The membership of any member may be terminated at any time by such member sending written notification of its intention to withdraw to the Association’s principal office. The Board of Directors may terminate the membership of any member upon 30 days’ written notice by first-class mail when it is determined at any regular Board meeting or at any special Board meeting called for that purpose that continuance of such membership would not be in the best interests of the Association. Withdrawal or termination of membership ends any participation in Association activities and shall terminate a member’s interest in the Association’s assets.

**Section 2.02. Dues.** The annual dues of each member of the Association shall be established by the Board of Directors; provided, however, that any member may apply for a change in its dues because of conditions that differentiate such applicant from other members.

**Section 2.03. Liability of Members.** No member shall be liable for any obligation incurred by the Association with the following exception: (1) the payment of the annual dues while it remains a member;

and (2) the payment of emergency assessments, which shall not exceed 10 percent of current annual dues for each member in any calendar year while it remains a member. No emergency assessment may be levied against any member during its first two years of membership in the Association.

### ARTICLE 3 - Officers

#### Section 3.01. President and Vice President.

(a) **General.** The president and vice president of the Association shall be the elected officers of the Association. At the time of their election the president and vice president shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association. The president and vice president shall be elected by the members of the Association by written ballot in each odd-numbered year before the Association's annual meeting, shall be announced at the Association's annual meeting, shall take office on January 1 of the calendar year following election, and shall hold office until such time as their successors take office or are appointed. An elected president shall not be permitted to succeed himself/herself to that office. Except as provided in this Article, should vacancies occur in either office of the president or vice president, the Board of Directors shall appoint persons to fill such offices for the unexpired terms thereof.

(b) **President.** The president shall preside at all meetings of the Board of Directors, the Executive Committee, and the general membership; shall appoint members of all committees, including the chair and vice chair of each, upon recommendation from members and regions (as communicated by the region chairs), with each such committee chair and vice chair ratified by the Board of Directors; and shall perform all other duties necessary to carry out the functions of the office. The president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

(c) **Vice President.** The vice president shall, in the absence of the president, assume all of the duties of that office and, if a vacancy occurs, succeed thereto for the unexpired term. The vice president shall sit as a member of the Executive Committee of the ACWA Joint Powers Insurance Authority and shall perform such other duties as assigned by the president. The vice president shall be a non-voting, *ex officio* member of each committee, but shall not be an *ex officio* member of the Election Committee or the region boards.

The vice president may be expelled from office with or without cause, upon the satisfaction of the following two events: (1) a two-thirds vote of the Board of Directors; and (2) a subsequent simple majority vote of the members of the Association during a meeting of the membership.

**Section 3.02. Executive Director/Secretary and Controller/Treasurer.**

- (a) General.** The executive director/secretary and controller/treasurer of the Association shall also be officers of the Association. The executive director/secretary shall be appointed by and hold office at the pleasure of the Board of Directors of the Association.
- (b) Executive Director/Secretary.** The executive director/secretary shall: (1) advise and assist the Board of Directors, all committees, the boards of each region, and the workgroups of each region; (2) be responsible for administering the total operations of the Association; (3) employ, direct, and release all employed staff in accordance with the policies adopted by the Board of Directors and consistent with the budget adopted by the Board of Directors; (4) provide relevant information to the Board of Directors needed by the Board to take actions; (5) give members notice and record minutes of all meetings of the membership, Board of Directors, and Executive Committee; and (6) have such other powers and perform such other duties as may be provided and assigned by the Board of Directors directly or through the president of the Board or the Executive Committee. The executive director/secretary, with the assistance of the controller/treasurer, shall render a report to the Board of Directors at the first meeting following the close of each calendar year showing the membership of the Association, the receipts and expenditures during the year, and the work accomplished during the previous year.
- (c) Controller/Treasurer.** The controller/treasurer shall report to and act under the direction of the executive director/secretary. The controller/treasurer shall be a signatory on all accounts held by the Association and shall act as a fiduciary for all assets of the Association.

**ARTICLE 4 – Board of Directors**

**Section 4.01. Membership.** The Board of Directors shall consist of:

- (a)** The Association president and vice president.
- (b)** The chair and vice chair of each region.
- (c)** The chair of each standing committee.
- (d)** The most immediate active past president.
- (e)** The vice president of the ACWA/Joint Powers Insurance Authority.

**Section 4.02. Term of Office.** The term of office of all members of the Board of Directors shall commence on January 1 of the calendar year following election of the president and vice president, except for those persons who serve on the Board of Directors by nature of their position as chairs of standing committees, whose terms shall instead commence upon their ratification by the Board of Directors. Except as provided in Article 4, Section 4.11, the term of office for all members of the Board of Directors shall terminate on December 31 of the following odd-numbered year two years later, or until their successors take office.

**Section 4.03. Attendance Requirement.** Any member of the Board of Directors who misses two consecutive regular Board meetings without being excused by the Board will no longer be a member of the Board of Directors.

**Section 4.04. Regular Meetings.** Regular meetings of the Board of Directors shall be held bimonthly at such times and places as the Board may determine.

**Section 4.05. Special Meetings.** Special meetings may be called by the president upon the president's own volition or shall be called by the president when requested in writing by five directors. Prior to conducting such a special meeting, the president shall consult with the Executive Committee to ensure that adequate information is available to the Board of Directors for any necessary decisions; and where such meeting is called upon the president's own volition, the president shall also consult with the Executive Committee as to the necessity of the special meeting. Notice for special meetings shall be provided in the following manner: (1) upon 10 days' written notice sent by mail to each director and addressed to each at the address as shown upon the records of the Association; or (2) upon 48 hours' notice with notice provided by electronic means. When the meeting is called upon the president's own volition, the president shall choose the form of notice; when the meeting is called by a request of five directors, the five directors shall choose the form of notice and the president shall promptly call the meeting. No business except those items described in the notice shall be transacted at any special meeting, except by consent of three-fourths of the members of the Board of Directors present.

**Section 4.06. Meetings by Electronic Communication.** Any meeting of the Board of Directors, region boards, or any committee may be conducted, in whole or in part, by telephone, electronic transmission, or by electronic video screen communication. A member of the Board of Directors, a region board, or any committee shall be deemed present in person at the meeting if the following apply:

- (a) Each director, region board, or committee member participating in the meeting can communicate concurrently with all other directors, region board, or committee members.
- (b) Each director, region board or, committee member is provided the means of participating in all matters before the board, region board, or committee, including the capacity to propose, or to interpose an objection to, a specific action to be taken by the Association.

**Section 4.07. Quorum.** At any meeting of the Board of Directors, the attendance of 50 percent of the voting members of the Board of Directors, or their permitted alternates as specified in these bylaws, shall



constitute a quorum for the transaction of any business. The Board may hold a closed session for discussion of personnel matters; enforcement of violations of the code of conduct; pending or anticipated litigation or other legal matters, including, but not limited to, considering whether to file or join in an amicus brief; real property negotiations and discussions; and other confidential matters as determined by the Board to the extent permitted by applicable law. (See Board Policy 2.1.8.3.)

**Section 4.08. Alternates.** Each region shall designate an alternate for each chair and vice chair, who shall meet the qualification requirements for chair and vice chair, to act at meetings of the Board of Directors when the chair or vice chair is unable to attend. The vice chair of each standing committee will be the alternate to act at meetings of the Board of Directors when the standing committee chair is unable to attend. An alternate may not act or vote on behalf of more than one member of the Board of Directors. A member of the Board of Directors may not act as an alternate for any other member.

**Section 4.09. Vacancies for Standing Committee Chairs and Vice Chairs.** Should a vacancy occur in the office of any standing committee chair or vice chair before the end of the term, the president shall appoint a new committee chair or vice chair to fulfill the unexpired term of such committee chair or vice chair subject to ratification by the Board of Directors. A vacancy in the office of any such standing committee chair or vice chair as described in the previous sentence shall be deemed to exist when the chair or vice chair: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

**Section 4.10. Duties, Authorities, and Delegation.** Subject to the provisions and limitations of California Nonprofit Corporation Law, other applicable laws, and the provisions of these bylaws, the Association's activities and affairs are to be exercised by or under the direction of the Association's Board of Directors. The Board of Directors is responsible for the overall supervision, control, and direction of the Association. The Board of Directors shall: (1) employ and release the executive director/secretary; (2) set performance expectations for the executive director/secretary; (3) receive, review, and consider approval of executive director/secretary recommended compensation, other terms and conditions of employment, and annual evaluations as prepared by the Executive Committee; (4) annually adopt a budget; and (5) set the level of dues for the Association. Except as to the duties listed in the previous sentence, and subject to Article 3, Section 2, the Board of Directors may delegate the supervision, control, and direction of the Association's affairs to any person or group, including a committee, provided the Association Board retains ultimate responsibility for the actions of such person or group. Where such powers are delegated, the delegation shall be documented in writing.

**Section 4.11. Immediate Past President.** The immediate past president automatically assumes this position after serving as the Association's elected president and is a voting member of the Board of Directors and Executive Committee. The term of office for the immediate past president shall commence on January 1 of the calendar year following election of the president and vice president and shall terminate on December 31 of the following odd-numbered year two years later. In the event the most

immediate active past president is unavailable to serve, the most recent and available active past president in succession shall serve in this capacity.

**Section 4.12. Code of Conduct of Board Members.**

- (a) The Board of Directors shall establish, and update as appropriate, a code of conduct for its Directors that recognizes the Association’s commitment of integrity, respect, and fair representation to its members and the public they serve and establishes minimum ethical standards for the performance of the duties of office. (See Code of Conduct Policy, Board Policy Manual, Policy No. GO-2.1A.) The code shall be consistent with the procedural processes contained in the Code of Conduct Policy. (See sections 2.1.3A and 2.1.4A of Policy GO-2.1A of the Board Policy Manual.) The code shall be distributed to all new Directors and shall be distributed annually to all members of the Association.

**ARTICLE 5– Regions**

**Section 5.01. Boundaries of Each Region.**

- (a) There shall be a maximum of 10 regions within the state. The Board of Directors shall determine the regional boundaries. Insofar as is practicable, the regions shall have a numerical balance in members of the Association; make geographic sense; and promote regional problem solving.
- (b) A member of the Association may file a written petition to the Board of Directors requesting a change in regions. Such petition shall set forth the reasons for such requested change. The Board shall, within a reasonable time, act upon such petition and set forth the reasons for its action. Such action by the Board shall be based on factors in Section 5.01(a) above, as well as others deemed by the Board of Directors to be relevant to the decision.

**Section 5.02. Officers.**

- (a) The officers of each region shall be a chair and vice chair and three to five region board members who shall be elected by the region in each odd-numbered year. A region may maintain a board of fewer than five but not less than three members as provided in the region’s rules and regulations. The officers of the region board shall take office on January 1 of the calendar year following election and shall hold office for two years, or until their successors take office. Regions shall hold elections by electronic ballot. Association staff shall verify the legitimacy of the ballots.
- (b) The officers of each region shall: (1) exercise the powers and perform duties of the region during the interim between region meetings; and (2) make recommendations to the

president regarding appointments to committees. The chair and vice chair shall be the region's representatives to the Board of Directors.

- (c) Each officer of a region shall be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the office, the individual may not serve during the remaining term of that office unless that individual can again meet the criteria for the office and is appointed to complete the term. The region board may adopt more stringent criteria for board member qualifications as part of the region's rules and regulations.
- (d) Should a vacancy occur in any of the region board positions before the end of the term, the remaining members of the region board shall appoint a new member. A vacancy in the office of any region board position shall be deemed to exist when a region board member: (1) resigns the office; (2) no longer is an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member of the Association to represent that member; or (3) is otherwise removed by a member agency of the Association.

**Section 5.03. Nominating Committees.** There shall be a nominating committee for each region consisting of three or more designees, each representing a member of the Association located within the region, appointed by the chair of the region and approved by the region board. Nominating committees shall be formed by February 28 of each odd-numbered year.

**Section 5.04. Meetings.** The meetings of each region shall be held at both the spring and fall conferences and at such other times and places as may be determined by the region chair. Representatives of five or more members of the Association from the region present at any region meeting shall constitute a quorum for purposes of conducting the business of the region. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06.

**Section 5.05. Workgroups.** Workgroups may be appointed by the region chair as needed.

**Section 5.06. Rules.** Each region shall organize and adopt rules and regulations for the conduct of its meetings and affairs not inconsistent with the Articles of Incorporation or bylaws of the Association. Each region shall abide by the code of conduct adopted by the Board of Directors of the Association.

## ARTICLE 6 – Executive Committee

**Section 6.01. Membership.** There shall be an Executive Committee consisting of the following: the president of the Association, who shall be the chair thereof; the vice president; the most immediate active past president; the chair of the Finance Committee; and three at-large representatives selected from and

by the members of the Board of Directors. The election of the three at-large representatives to the Executive Committee shall occur at the first Board of Directors meeting held in each even-numbered year and the elected representatives shall serve immediately following their election and until such time as their successors take office. To the extent practical, the Executive Committee should be constituted so as to reflect the geographic extent of the Association and the functions of the members of the Association.

**Section 6.02. Powers.** The Executive Committee shall have the following authority:

- (a) Personnel.** Subject to the budget adopted by the Board of Directors, the Executive Committee shall perform the following personnel actions: (1) recommend compensation for the executive director/secretary to the Board of Directors for approval; (2) perform annual reviews of the executive director/secretary and submit that review to the Board of Directors; (3) review the classification and compensation plan and publicly posted salary schedule for Association employees submitted by the executive director/secretary, which shall be approved by the Board of Directors; (4) establish personnel policies for the conduct and behavior of employees, which shall be reviewable by the Board of Directors; and (5) undertake such other personnel actions as may be requested by the executive director/secretary in support of his or her oversight of all other personnel matters, which shall be reviewable by the Board of Directors, in closed session, upon request of the Board of Directors.
- (b) Delegation.** The Executive Committee may act pursuant to any authority specifically delegated to it by the Board of Directors. The delegation shall indicate whether the authority is still subject to the ultimate authority of the Board.
- (c) Authority to Act Between Meetings.** The Executive Committee may act for the Board of Directors between Board meetings when calling a special meeting of the Board of Directors is impracticable, provided that no such action of the Executive Committee shall be binding on the Board of Directors until authorized or approved by the Board. The Executive Committee has the authority to authorize actions recommended by the Legal Affairs Committee (such as the filing of letter briefs and amicus curiae briefs) by electronic means without the need for an in-person or telephonic meeting, but such actions shall be ratified by the Board of Directors at its next meeting.

**Section 6.03. Reporting.** The president, or any person designated by the president, shall report to the Board of Directors, at each regular Board meeting, any action taken by the Executive Committee since the last preceding regular Board meeting. The minutes of Executive Committee meetings, which at that time may still be in draft form, shall be mailed (using the U.S. Postal Service, express delivery, electronic means, or otherwise) to each member of the Board of Directors at least five days prior to Board meetings, except in cases in which the Executive Committee meets during or immediately prior to a conference of the Association or immediately prior to a Board meeting, in which case the minutes, which may still be in draft form, shall be mailed to each director promptly thereafter.

**Section 6.04. Meetings.** The Executive Committee shall hold regularly scheduled meetings as set by the president. Special meetings of the Executive Committee may be called by the president upon notice to the members of that committee or upon written request of three Executive Committee members. Notice for special Executive Committee meetings shall be provided to the entire Board: (1) upon five days' written notice sent by mail, or (2) upon 24 hours' notice with notice provided by electronic means; and all such meetings shall be open to the Board of Directors. Any meeting, regular or special, may be held in person or by telephone conference, web video conference, or other electronic video screen communication or electronic transmission, as set forth in Section 4.06. All members of the Board of Directors may attend any meeting of the Executive Committee. Meetings of the Executive Committee may be closed to others at the discretion of the president or committee. Only members of the Executive Committee are allowed to vote on matters at a meeting of the committee.

**Section 6.05. Minutes.** The minutes of the Executive Committee meetings shall be kept by the executive director/secretary at the Association's principal office. Actions of the Executive Committee shall be reported to the Board of Directors as provided in Section 3 of this Article and shall be available to any member of the Board of Directors upon request to the executive director/secretary.

## ARTICLE 7 – Standing Committees

**Section 7.01. Qualification.** In order to serve on any Association standing committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Where an individual ceases to meet these criteria during the term of the appointment, the individual may not serve during the remaining term of that appointment unless that individual can again meet the criteria for appointment and is appointed to complete the term.

**Section 7.02. Term of Office.** The term of office of standing committee members shall be two years commencing on January 1 of each even-numbered year. The term of office of standing committee chairs and vice chairs shall be approximately two years and shall commence as soon after January 1 of the even-numbered year as they may be appointed by the president and ratified by the then-seated Board of Directors, and shall terminate on December 31 of the odd-numbered year approximately two years later or until their successors are appointed and ratified.

**Section 7.03. Meetings.** Meetings of standing committees may be called at such times and places designated by the respective chair thereof except where provided otherwise by these bylaws. Any meetings of standing committees may be conducted, in whole or in part, by electronic transmission or by electronic video screen communication, as set forth in Section 4.06. Subject to the provisions of these bylaws and any actions that may be taken by the Board of Directors, the chairs of each standing committee may establish their own rules for the efficient operation of the committee they each chair. The chairs of each standing committee are authorized to create subcommittees and workgroups in order to complete the work of the committee.

**Section 7.04. Committee Composition.** Each limited standing committee shall have a membership composition that is comprised of members in the quantity and with qualifications as defined by the provisions of these bylaws. The committee chair position shall not be included in the maximum count for determining the committee composition total of any given limited committee. The committee chair shall, however, be a voting member of their respective committees subject to the rules and procedures of each committee. If the chair is absent, the vice chair shall fill the role of the chair during such absence.

**Section 7.05. Agriculture Committee.** There shall be an Agriculture Committee whose duty it shall be to recommend Association policy, positions and programs to the Board of Directors, State Legislative Committee, Federal Affairs Committee or other committees, as appropriate, regarding agricultural issues affecting the interests of the Association and its members. The committee shall consist of at least one member from each region.

**Section 7.06. Business Development Committee.** There shall be a Business Development Committee whose duty it is to develop and recommend to the Board of Directors programs and activities to be provided or administered by the Association that generate non-dues revenue and provide a service or benefit to member agencies. The committee shall consist of at least one member from each region and may include members from any of the other standing committees.

**Section 7.07. Communications Committee.** There shall be a Communications Committee whose duty it shall be to develop and make recommendations to the Board of Directors regarding a comprehensive internal and external communications program for the Association and to promote development of sound public information and education programs and practices among member agencies. The committee shall consist of no more than 40 members. The committee shall consist of at least one member from each region.

**Section 7.08. Energy Committee.** There shall be an Energy Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

**Section 7.09. Federal Affairs Committee.** There shall be a Federal Affairs Committee whose duty it shall be to review all federal legislative proposals and regulatory proposals affecting member agencies, after consulting with other appropriate committees, and to develop Association positions consistent with existing policy, where it has been established; recommend sponsorship of bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's federal legislative program. The committee shall consist of at least one, but no more than five members from each region.

**Section 7.10. Finance Committee.** There shall be a Finance Committee whose duty it shall be to make recommendations to the Board of Directors regarding annual budgets, dues formula and schedules and other revenue-producing income, annual audit and selection of an auditor, and investment strategies. The committee shall consist of the president and vice president of the Association as *ex officio* members,

either the chair or vice chair from each of the Association's 10 region boards, and one additional member from each region with experience in financial matters.

**Section 7.11. Groundwater Committee.** There shall be a Groundwater Committee whose duty it shall be to recommend policies and programs to the Board of Directors and to the State Legislative Committee and/or Federal Affairs Committee as appropriate. The committee shall consist of at least one member from each region.

**Section 7.12. Legal Affairs Committee.** There shall be a Legal Affairs Committee whose duty it shall be to support the mission of the Association, and more particularly to deal with requests for assistance involving legal matters of significance to member agencies, including but not limited to state and federal court litigation, water rights matters, selected regulatory and resources agency matters, proposed bylaw revisions, review of legislation as requested by the State Legislative Committee, etc. The committee shall consider matters and issues submitted to it in order to determine which ones are of major significance to the member agencies and, assuming a finding of major significance, recommend to the Board of Directors the position(s) which the committee believes the Association should take with respect thereto. The committee shall be composed of between 34 and 44 attorneys, each of whom shall be a member of the California Bar and shall be, or act as, counsel for a member agency, representing diverse interests within the Association, including but not limited to, different geographical areas throughout the state, large and small agencies, agricultural and urban agencies, agencies created under the various enabling statutes, etc. The committee shall consist of at least one member from each region.

**Section 7.13. Local Government Committee.** There shall be a Local Government Committee whose duty it shall be to recommend policies to the State Legislative Committee, as appropriate, and Board of Directors on matters affecting water agencies as a segment of local government in California. The committee shall consist of at least one, but no more than three members from each region.

**Section 7.14. Membership Committee.** There shall be a Membership Committee whose duty it shall be to assist staff in developing membership recruitment and retention programs, make recommendations to the Board of Directors regarding membership policies, eligibility, and applications for membership and review and make recommendations to the Finance Committee regarding an equitable dues structure. The committee shall consist of at least one member from each region.

**Section 7.15. State Legislative Committee.** There shall be a State Legislative Committee whose duty it shall be to review all state legislative proposals affecting member agencies and to establish Association positions, consistent with existing policy, where it has been established; sponsor bills that will resolve problems or improve conditions for member agencies; and assist in the establishment of the Association's legislative program. The committee shall consist of members representing a variety of types of member agencies and at least one, but no more than four members from each region.

**Section 7.16. Water Management Committee.** There shall be a Water Management Committee whose duty it shall be to recommend policy and programs to the Board of Directors on any area of concern in



water management. The committee shall consist of at least one, but no more than four members from each region.

**Section 7.17. Water Quality Committee.** There shall be a Water Quality Committee whose duty it shall be to develop and recommend Association policy, positions, and programs to the Board of Directors, to promote cost-effective state and federal water quality regulations that protect the public health, to enable interested member agencies to join together to develop and coordinate with other organizations, and to present unified comments regarding agricultural and domestic water quality regulations. The committee shall consist of at least one member from each region.

## **ARTICLE 8 – Special Councils, Committees, and Task Forces**

**Section 8.01. Council of Past Presidents.** There shall be a Council of Past Presidents composed of all past presidents of the Association who serve on the council until each is no longer able to or wishes to serve. The council shall provide a mechanism for past presidents to continue to make valuable contributions to the Association. With approval of the Board of Directors, the president and/or executive director/secretary may assign specific responsibilities to the council from time to time. Members of the Council of Past Presidents are invited to attend and participate in the Association’s Board and Executive Committee meetings, including attending closed sessions. With the exception of the immediate past president, members of the Council of Past Presidents are non-voting.

**Section 8.02. Election Committee.** There shall be an Election Committee consisting of eleven representatives established by February 28 of each odd-numbered year, whose purpose shall be to present qualified individuals for the offices of president and vice president of the Association. The Election Committee shall vet all candidates to determine if the eligibility criteria have been met. The Election Committee will endorse a preferred candidate for president and vice president before presenting an open ballot with all qualifying candidates to the members for a vote in the manner set forth in Section 9.10 and Section 9.11.

**(a) Selection.** The Election Committee shall be selected in the following manner:

(1) Each of the 10 currently seated Region Boards in the odd-numbered year shall appoint a representative from their respective regions to serve on the Election Committee.

(2) One representative appointed by the president in the odd-numbered year shall also serve on the Election Committee. Neither the president nor the vice president qualifies to be appointed to this position.

**(b) Qualification.** In order to serve on the Election Committee, an individual must be an officer, employee, or member of the governing body of a member agency of the Association, or other representative duly designated by a member agency of the Association to represent that member at the time of the appointment. Past presidents,



who are Honorary Life Members of the Association, may also serve on the Election Committee without meeting stated qualifications unless otherwise disqualified. Where an individual ceases to meet these criteria during the election cycle, the individual may not continue to serve. When the disqualified member represented a Region Board, the affected Region Board shall select a replacement representative. When the disqualified member represented the President, the President shall select an alternate representative.

**Section 8.03. Other Committees and Task Forces.** Other committees and task forces may be appointed by the president from time to time as needed, consistent with and supportive of the mission of the Association.

## ARTICLE 9 – Meetings of Members

**Section 9.01. Meetings.** Meetings of the members of the Association shall be held at the Association’s conferences to provide a report to the members on the Association’s activities during the past year, provide an overview of the Association’s finances, announce the newly elected president and vice president of the Association in each odd-numbered year, and to transact such other proper business as may come before the meeting.

**Section 9.02. Special Meetings.** Special meetings of the members of the Association may be called by the Board of Directors, the president of the Board of Directors, or by 5 percent or more of the members of the Association. Except when called by the Board, a request for a special meeting must be in writing and must be delivered in person or mailed by first-class mail addressed to the president of the Board at the principal office of the Association, with a copy to the executive director/secretary. The request must state the general nature of the business proposed to be transacted at the meeting.

A special meeting that has been called by written request of 5 percent of the member agencies of the Association to the Board of Directors shall be set by the Board of Directors on a date that is not less than 35 or more than 90 days after receipt of the request.

**Section 9.03. Meetings by Remote Communication.** Any meeting of the members may be conducted, in whole or in part, by electronic transmission by and to the Association or by electronic video screen communication. The member shall be deemed present in person at the meeting if the following apply:

- (a) The Association implements reasonable measures to provide the member a reasonable opportunity to participate in the meeting and to vote on matters submitted to the members, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with those proceedings.
- (b) If any member votes or takes other action at the meeting by means of electronic transmission to the Association or electronic video screen communication, a record of that vote or action is maintained by the Association.

- (c) The Association verifies that each person participating remotely is an authorized representative of a voting member.

**Section 9.04. Notice Requirements for Membership Meetings.** Written notice of any membership meeting shall be given to each voting member of the Association. The notice shall state the date, time, and place of the meeting; the means by which members may participate; and the general nature of the business to be transacted. The member notification information shall also be posted on the Association's website.

Except as otherwise provided in these bylaws or California law, a written notice of regular membership meetings shall be given not less than 10 or more than 90 days before the date of the meeting to each member who, on the record date for notice of the meeting, is entitled to vote; provided, however, that if notice is given by mail, and the notice is not mailed by first-class, registered, or certified mail, that notice shall be given not less than 20 days before the meeting.

**Section 9.05. Notice Requirements for Special Meetings.** The executive director/secretary shall cause notice to be given to all members of the Association of the date, time, and place of the meeting and the general nature of the business to be transacted at the meeting. No business except that specified in the request and notice may be transacted at said special meeting. If notice of the requested special meeting is not given within 20 days after receipt of the request, the person or persons requesting the meeting may give the notice.

**Section 9.06. Voting.** Each member of the Association in good standing at the time of the annual or special meeting shall be entitled to one vote that shall be cast by its authorized representative. Each member must designate its authorized representative prior to the annual or special meeting. It is the member's responsibility to designate or update its authorized representative as needed. The Association may confirm with any member the identity of that member's authorized representative for the purpose of casting ballots in any election of president and vice president, amendments to these Bylaws, or other Association business that requires a vote. All questions, except amendments or revisions of these bylaws, shall be determined by a majority of the members present and voting. A roll call may be requested by any authorized representative.

**Section 9.07. Amendment of Bylaws.** These bylaws may be amended or revised by two-thirds of the member agencies of the Association present and voting at any meeting.

**Section 9.08. Quorum.** The presence of the authorized representatives of at least 50 members of the Association at any meeting of the members shall constitute a quorum for transacting business. Actions taken by written ballot shall require the timely receipt of the written ballot from the authorized representatives of at least 50 members to constitute a quorum.

**Section 9.09. Amendments, Revisions, and Resolutions.** Before any amendments or revisions to the bylaws, or resolutions, may be considered at any meeting of the Association, any such amendment,

revision, or resolution shall be submitted to the executive director/secretary at least 90 days prior to the first day of such meeting. The executive director/secretary shall promptly distribute any proposed amendments or revisions to the Legal Affairs Committee for the Legal Affairs Committee to develop an unbiased analysis of the amendments or revisions. Following development of an analysis for the proposed amendments or revisions, the executive director/secretary shall distribute copies of any resolutions, amendments or revisions, including any applicable analyses, to all members of the Association not less than 10 days or more than 90 days prior to presentation at such meeting. The written notice of the membership meeting shall be given to each voting member of the Association consistent with the provisions defined in Section 9.04. The 90-day rule may be suspended at any meeting of the Association by consent of three-fourths of the members present. Voting on resolutions, amendments, or revisions shall proceed as provided by Sections 9.06 and 9.07.

**Section 9.10. Nomination of President and Vice President.**

- (a) **Qualification.** At the time of their election, the president and vice president of the Association shall each be an elected or appointed member of the governing body or commission (as appropriate) of a member agency of the Association.
- (b) **Nominating Resolutions.** All nominations for the positions of president and vice president shall be accompanied by an official resolution from the Association member agency on whose board the nominee serves. Said resolution shall be signed by an authorized signatory of the member agency's Board of Directors.

**Section 9.11. Election of President and Vice President.** Each member of the Association in good standing at the time a vote is cast is entitled to one vote for election of the president and vice president that shall be cast by its authorized representative by written ballot. The ballot and any related material may be sent by first class, registered, or certified mail or electronic transmission by the Corporation that meets the requirements of Corporations Code section 20, and responses may be returned to the Corporation by mail or electronic transmission. On any written ballot for the election of president or vice president, an authorized representative acting on behalf of the member may write in a qualified candidate for election. Nominating resolutions for write-in candidates must be received by the deadline for the return of ballots.

**Section 9.12. Write-In Candidates.** If a write-in candidate prevails in any election for president or vice president, such individual shall not be officially elected into such position until the Election Committee confirms that the individual meets the eligibility criteria and qualifications requirements.

**Section 9.13. Run-off Election for President and Vice President.** In the event a nominee does not receive a majority of the votes for president or vice president, a run-off election shall be held for the office or offices for which a majority of the votes have not been received. The run-off election shall only involve the nominees who received the two highest amounts of votes. The run-off election shall be conducted in the same manner as the initial election.

**Section 9.14. Additional Procedures for Election of President and Vice President.** The Board shall have the authority to adopt policies for elections (“Election Policy”) of president and vice president setting forth the details for the election of such positions when not otherwise contrary to or covered by these bylaws.

**Section 9.15. Action by Written Ballot.** To the extent permitted by applicable law and subject to all applicable requirements, any action that may be taken at a regular or special member meeting of the members may be approved by written ballot if a ballot is sent to each member entitled to vote on the matter. If approved by the Board, ballots may be sent and returned by electronic transmission as permitted in the Corporations Code. Ballot format, solicitation and voting thresholds shall meet the requirements of the Corporations Code and be consistent with applicable provisions of these Bylaws.

## **ARTICLE 10 –Indemnification of Directors, Officers, and Other Agents**

**Section 10.01. Right of Indemnity.** To the fullest extent permitted by law, this Corporation shall indemnify its Directors, Officers, employees, and other persons described in Section 7237(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that section. “Expenses,” as used in this bylaw, shall have the same meaning as in Section 7237(a) of the California Corporations Code.

**Section 10.02. Approval of Indemnity.** On written request to the Board by any person seeking indemnification under Section 7237(b) or Section 7237(c) of the California Corporations Code, the Board shall promptly determine under Section 7237(e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 7237(b) or Section 7237(c) has been met and, if so, the Board shall authorize indemnification.

**Section 10.03. Advancement of Expenses.** To the fullest extent permitted by law and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under these bylaws in defending any proceeding covered by those Sections shall be advanced by the Corporation before final disposition of the proceeding, on receipt by the Corporation of an undertaking by or on behalf of that person that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Corporation for those expenses.

**Section 10.04. Insurance.** The Corporation shall have the right to purchase and maintain insurance to the full extent permitted by law on behalf of its Officers, Directors, employees, and other agents, against any liability asserted against or incurred by any officer, director, employee, or agent in such capacity or arising out of the officer’s, director’s, employee’s or agent’s status as such.

## ARTICLE 11 - Miscellaneous

**Section 11.01. Conduct of Meetings.** All meetings of the Association shall be conducted in accord with the code of conduct and in substantial accordance with the latest edition of Robert’s Rules of Order Newly Revised unless the Board adopts alternate rules of conduct for itself and/or its committees, region boards, and region workgroups.

**Section 11.02. Funds.** The funds of the Association shall be used to further the aims and purposes of this Association. They shall be kept by the controller/treasurer and paid out by checks or other electronic means, which shall only be valid with two authorized signatures. The Board of Directors shall designate by resolution which persons, other than the controller/treasurer, may sign for expenditures. The Finance Committee shall implement procedures to ensure necessary internal controls over the receipt and expenditures of Association funds and arrange for an external audit. Audit reports shall be presented to the Board of Directors.

**Section 11.03. Disposition of Assets upon Dissolution.** The Association’s properties and assets are irrevocably dedicated to the fulfillment of the Association’s purposes as described in Article 2 of the Articles of Incorporation. No part of the Association’s net earnings, properties and assets, on dissolution or otherwise, may inure to the benefit of any private person. Upon the dissolution of the Association, all debts thereof shall be paid and its affairs settled, and all remaining assets shall be distributed to the Association’s member political subdivisions for a public purpose, consistent with the provisions of the California Nonprofit Corporation Law relating to mutual benefit corporations then in effect and with the Articles of Incorporation.

**Section 11.04. Definitions.** As used in these Bylaws, the terms “electronic transmission” and “notice provided by electronic means” shall refer to notice and other communications given by fax or e-mail.

**Section 11.05. Conflicts Between Bylaws and Other Association Policies.** To the extent permitted by applicable law, these Bylaws shall govern in the event there is a conflict between these Bylaws and another Association policy, rule, or procedure.

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Amended comprehensively December 1, 2010

Amended May 9, 2012

Amended May 7, 2014

Amended December 2, 2015

Amended November 29, 2017

Amended & Restated November 30, 2022

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October 28, 2024  
Prepared by: N. Mwe / J. Moeder  
Submitted by: K. Burton  
Approved by: Paul A. Cook *PAW*

CONSENT CALENDAR

DOMESTIC WATER METER VAULT REPLACEMENT  
ON EAST PELTASON DRIVE CONSTRUCTION AWARD

SUMMARY:

The Domestic Water Meter Vault Replacement on East Peltason Drive project includes construction of mechanical improvements in the existing vault and replacing the concrete vault cover. Staff recommends that the Board authorize the General Manager to execute a construction contract with GCI Construction, Inc. in the amount of \$346,500 for the Domestic Water Meter Vault Replacement on East Peltason Drive project.

BACKGROUND:

IRWD serves domestic water to the University of California, Irvine campus (UCI) through nine domestic water meters ranging in size from 2-inch to 8-inch. One of the domestic water meters is located on the southwest corner of the East Peltason Drive and Campus Drive intersection in the City of Irvine. This particular meter vault includes piping, valving, and a 6-inch meter, which has significant deterioration and requires complete replacement of the internal mechanical piping and the concrete vault cover. Staff has coordinated the project with UCI and the work will commence in the coming months. The project location is shown in Exhibit “A”.

Construction Award:

In 2023, IRWD contracted with JIG Consultants to provide engineering design services for the project. JIG completed the design and in August of this year staff advertised the project for construction to a select list of 36 pipeline and mechanical contractors. The bid opening occurred on October 1, 2024, with bids received from GCI Construction, Ferreira Construction Co., and T.E. Roberts. GCI Construction was the apparent low bidder with a bid amount of \$346,500. The engineer’s estimate was \$370,094. GCI Construction’s bid information is attached as Exhibit “B”, and a summary of the three bids received is provided below.

<b>Bidder</b>	<b>Bid Amount</b>
GCI Construction	\$346,500
Ferreira Construction Co.	\$380,000
T.E. Roberts	\$382,271
<i>Engineer’s Estimate</i>	<i>\$370,094</i>

Staff reviewed the bid from GCI Construction and determined that it is responsive. Staff recommends that the Board authorize the General Manager to award a construction contract to GCI Construction in the amount of \$346,500.

FISCAL IMPACTS:

The Domestic Water Meter Vault Replacement on East Peltason Drive project is utilizing the General System Replacements and Modifications, Project 11850, which is included in the Fiscal Year 2024-25 Capital Budget and is funded through 100% potable water replacement funds. The existing budget is sufficient to fund the recommendation presented herein.

ENVIRONMENTAL COMPLIANCE:

This project is exempt from the California Environmental Quality Act (CEQA) as authorized under the California Code of Regulations, Title 14, Chapter 3, Section 15303, which provides categorical exemption for minor alterations of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. A Notice of Exemption for the project will be filed with the Orange County Clerk Recorder.

COMMITTEE STATUS:

Construction awards are not routinely taken to Committee prior to submittal to the Board.

RECOMMENDATION:

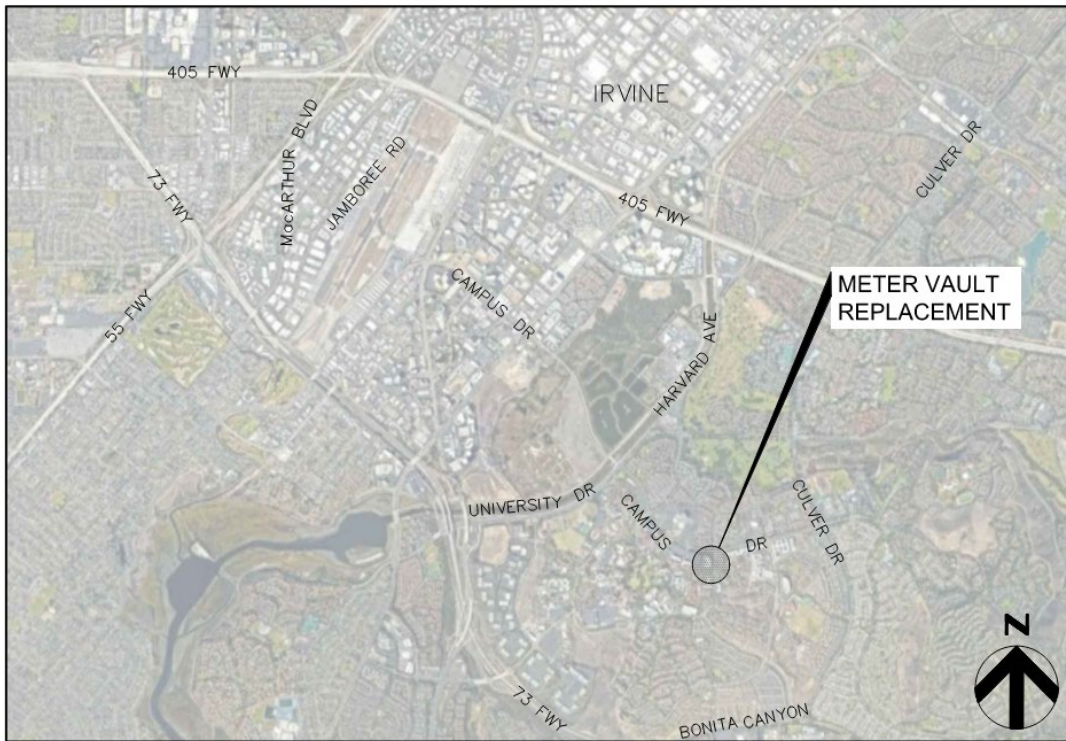
THAT THE BOARD AUTHORIZE THE GENERAL MANAGER TO EXECUTE A CONSTRUCTION CONTRACT WITH GCI CONSTRUCTION, INC. IN THE AMOUNT OF \$346,500 FOR THE DOMESTIC WATER VAULT REPLACEMENT ON EAST PELTASON DRIVE, PROJECT 11850.

LIST OF EXHIBITS:

Exhibit "A" – Location Map  
Exhibit "B" – Bid Results



Exhibit "A"



VICINITY MAP



LOCATION MAP

Note: This page is intentionally left blank.

## Exhibit "B"

### Bid Results

#### Bidder Details

**Vendor Name** GCI Construction, Inc.  
**Address** 1031 Calle Recodo Suite D  
 San Clemente, California 92673  
 United States  
**Respondee** Alan Aristondo  
**Respondee Title** CEO  
**Phone** 714-949-4345  
**Email** alan@gciconstruction.com  
**Vendor Type** CADIR  
**License #** 755356  
**CADIR** 1000001150

#### Bid Detail

**Bid Format** Electronic  
**Submitted** 10/01/2024 1:32 PM (PDT)  
**Delivery Method**  
**Bid Responsive**  
**Bid Status** Submitted  
**Confirmation #** 396886

#### Respondee Comment

#### Buyer Comment

#### Attachments

File Title	File Name	File Type
Bid Package 11850 Domestic Water Meter Vault Replacement.pdf	Bid Package 11850 Domestic Water Meter Vault Replacement.pdf	Bid Form

#### Subcontractors

Showing 2 Subcontractors

Name & Address	Desc	License Num	CADIR	Amount	Type
CMB Structures Inc. 7211 Haven Avenue, E-287 Alta Loma, California 91701	concrete	613977	1000001531	\$31,026.00	CADIR
Pure Effect, Inc. 601 W Valencia Dr. Fullerton, California 92832	Dewatering	825682	1000004972	\$50,000.00	CADIR

## Line Items

Discount Terms No Discount

Item #	Item Code	Type	Item Description	UOM	QTY	Unit Price	Line Total	Response	Comment
<b>BASE BID ITEMS</b>							<b>\$346,500.00</b>		
1			Mobilization and Demobilization	LS	1	\$22,000.00	\$22,000.00	Yes	
2			Traffic Control	LS	1	\$25,000.00	\$25,000.00	Yes	
3			Miscellaneous Mechanical and Structural Demolition	LS	1	\$56,000.00	\$56,000.00	Yes	
4			Meter Vault Mechanical and Structural Improvements	LS	1	\$235,000.00	\$235,000.00	Yes	
5			Miscellaneous Site Work and Precise Grading	LS	1	\$7,000.00	\$7,000.00	Yes	
6			Final Record Drawings	LS	1	\$1,500.00	\$1,500.00	Yes	
<b>ADDITIVE AND DEDUCTIVE BID ITEMS</b>							<b>\$0.00</b>		
7			ADDITION (+) OR DEDUCTION (-)	LS	1	\$0.00	\$0.00	Yes	

## Line Item Subtotals

Section Title	Line Total
<b>BASE BID ITEMS</b>	<b>\$346,500.00</b>
<b>ADDITIVE AND DEDUCTIVE BID ITEMS</b>	<b>\$0.00</b>
<b>Grand Total</b>	<b>\$346,500.00</b>

October 28, 2024  
Prepared by: N. Mwe / J. Moeder  
Submitted by: K. Burton  
Approved by: Paul A. Cook *Paw*

CONSENT CALENDAR

LAKE FOREST ZONE B TO C RECYCLED WATER PUMP STATION PROJECT  
FINAL ACCEPTANCE

SUMMARY:

The Lake Forest Zone B to C Recycled Water Pump Station project is complete. The contractor, Pacific Hydrotech Corporation (PHC), completed the required work and all punch list items. The project has received final inspection and acceptance of construction is recommended.

BACKGROUND:

Staff completed an evaluation to identify ways of increasing operational flexibility and improving water quality in the Lake Forest Zone C recycled water system, which at the time of the evaluation received its water supply from the Los Alisos Water Recycling Plant (LAWRP) and Santa Margarita Water District's (SMWD) Upper Oso Reservoir. The evaluation resulted in a recommendation to cover the existing Zone B East Reservoir, establish a closed-loop Zone C distribution system with water supplied primarily from LAWRP, and construct a metered interconnection with SMWD that can be used to transfer recycled water from IRWD to SMWD as needed. The installation of the cover, the construction of a new interconnection with SMWD, and the new pump station are now complete. The new closed-loop Zone C distribution system is now hydraulically isolated from the SMWD Upper Oso Reservoir and receives its water supply from IRWD's recycled water system. The old Lake Forest Zone B to C recycled water pump station, which was located adjacent to the Zone B East Reservoir is now demolished.

Staff completed the design in July 2021, and PHC was awarded the construction contract in September 2021. PHC completed construction of all improvements on October 14, 2024. The project extended beyond the original construction duration largely due to supply chain issues as a result of the pandemic. Seven change orders, as shown on Exhibit "A", were issued during construction and are mainly attributed to modifying the generator fuel storage tank size to meet the current IRWD standard for fuel storage, adding anti-graffiti coating on the concrete masonry block walls, modifications to the motor control center wiring, and modifications to the SMWD interconnection vault.

Project Title:	Lake Forest Zone B to C Recycled Water Pump Station Project
Project No.:	11168
Design Engineer:	Stantec
Construction Management by:	IRWD Staff
Contractor:	Pacific Hydrotech Corporation
Original Contract Cost:	\$6,148,600.00

Final Contract Cost:	\$6,163,757.99
Original Contract Days:	420
Final Contract Days:	682
Final Change Order Approved On:	July 9, 2024

FISCAL IMPACTS:

Project 11168 is included in the Fiscal Year 2024-25 Capital Budget. The existing budget is sufficient to fund the final payment for the project.

ENVIRONMENTAL COMPLIANCE:

This project is exempt from the California Environmental Quality Act (CEQA) as authorized under the California Code of Regulations, Title 14, Chapter 3, Section 15301, which provides exemption for minor alterations of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. A Notice of Exemption for the project was filed with the County of Orange on February 28, 2020.

COMMITTEE STATUS:

This item was not reviewed by a Committee.

RECOMMENDATION:

THAT THE BOARD ACCEPT CONSTRUCTION OF THE LAKE FOREST ZONE B TO C RECYCLED WATER PUMP STATION, AUTHORIZE THE GENERAL MANAGER TO FILE A NOTICE OF COMPLETION, AND AUTHORIZE THE PAYMENT OF THE RETENTION 35 DAYS AFTER THE DATE OF RECORDING THE NOTICE OF COMPLETION FOR PROJECT 11168.

LIST OF EXHIBITS:

Exhibit "A" – Construction Change Order Summary



**Lake Forest Zone B to C Recycled Water Pump Station  
PR 11168  
Construction Change Order Summary**

Contractor: Pacific Hydrotech Corporation  
 Design Engineer: Stantec  
 Award Date: 9/14/2021

			Contract Amount						Contract Days				Original Completion Date:
			Original Contract Amount: \$6,148,600.00						Original Days: 420				11/8/2022
Change Order No.	Description	Category	Change Order Line Item Amount	Change Order Amount	Previous Change Orders	Cumulative Total of Change Orders	% of Original Contract Amount	Revised Contract Amount	Change Order Days	Previous Change Orders	Cum. Total C.O. days	Revised Total Contract Days	Revised Completion Date
1	Approved by Executive Director Approved on 4/22/22 CR No. 2 - Piping	D	\$ 6,806.27	\$6,806.27	\$0.00	\$6,806.27	0.11%	\$6,155,406.27	0	0	0	420	11/8/2022
2	Approved by Executive Director Approved on 7/20/22 CR No. 3 - Removal of additional Eucalyptus Trees	B	\$ 7,741.65	\$7,741.65	\$6,806.27	\$14,547.92	0.24%	\$6,163,147.92	0	0	0	420	11/8/2022
3	Approved by Executive Director Approved on 8/17/22 CR No. 4 - Generator Fuel Tank Change	A	\$ 26,497.07	\$26,497.07	\$14,547.92	\$41,044.99	0.67%	\$6,189,644.99	0	0	0	420	11/8/2022
4	Approved by Executive Director Approved on 3/30/23 CR No. 5 - Gate Operator Conduits CR No. 6 - Roof Framing CR No. 7 - Anti-graffiti Coating CR No. 8 - MCC Wiring Changes CR No. 9 - Concrete Driveway Non-compensable time extension	B D A D B B	2,177.21 13,967.61 16,525.78 13,175.97 14,751.68 0.00	\$60,598.25	\$41,044.99	\$101,643.24	1.65%	\$6,250,243.24	262 0 0 0 0 262	0	262	682	7/28/2023
5	Approved by Executive Director Approved on 9/8/23 CR No. 10 - Concrete Pad for Electrical Equipment CR No. 11 - Access Gate Door Handle Security Cover CR No. 12 - Irrigation Controller Installation	A A A	\$ 5,408.76 \$ 1,829.36 \$ 2,654.21	\$9,892.33	\$101,643.24	\$111,535.57	1.81%	\$6,260,135.57	0	262	262	682	7/28/2023
6	Approved by Executive Director Approved on 9/21/23 CR No. 1 - Interconnection Modifications	A	(188,466.15)	-\$188,466.15	\$111,535.57	-\$76,930.58	-1.25%	\$6,071,669.42	0	262	262	682	7/28/2023
7	Approved by Executive Director Approved on 7/9/24 CR No. 13 - SMWD Interconnect Changes	B	\$ 92,088.57	\$92,088.57	-\$76,930.58	\$15,157.99	0.25%	\$6,163,757.99	0	262	262	682	7/28/2023

Category	Total Amount	% of Original Contract
A - Owner Directed Change	\$ (135,550.97)	-2.20%
B - Differing/Unknown Condition	\$ 116,759.11	1.90%
C - External Agency, Regulatory, and/or Permit Required Change	\$ -	0.00%
D - Design Oversight	\$ 33,949.85	0.55%
<b>Total Change Order Amount (A + B + C + D)</b>	<b>\$ 15,157.99</b>	<b>0.25%</b>

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October 28, 2024  
Prepared by: F. Sanchez  
Submitted by: F. Sanchez / P. Weghorst  
Approved by: Paul A. Cook *PAW*

## ACTION CALENDAR

### AMENDMENT NO. 2 TO THE SHORT-TERM WATER EXCHANGE PROGRAM WITH CENTRAL COAST WATER AUTHORITY

#### SUMMARY:

Since 2008, IRWD has implemented five unbalanced exchange programs with Carpinteria Valley Water District (CVWD) through the Central Coast Water Authority (CCWA). Staff has received a request to implement another short-term program with CVWD. To accommodate this request, staff recommends that the Board authorize the General Manager to execute Amendment No. 2 to the 2019 Short-Term Water Exchange Program with CCWA, subject to substantive changes approved by the Supply Reliability Programs Committee and legal counsel.

#### BACKGROUND:

In 2008, 2011, 2017, and 2019, the Board approved agreements for short-term unbalanced exchanges of State Water Project (SWP) Table A water with CVWD, which is a member agency of CCWA. In 2023, the Board approved a short-term unbalanced exchange of SWP Article 56 water (carryover water) with CVWD through CCWA. Metropolitan Water District of Southern California (MWD) consented to these programs consistent with the Coordinated Operating, Water Storage, Exchange and Delivery Agreement between IRWD, MWD, and Municipal Water District of Orange County.

Subsequent to receiving MWD's consent, the California Department of Water Resources (DWR) prepared formal Exchange and Point of Delivery Agreements that facilitated the unbalanced exchanges of SWP water at IRWD's Water Bank. These DWR agreements were subsequently executed by the Santa Barbara County Flood Control and Conservation District on behalf of CCWA, MWD, Kern County Water Agency, and DWR. The exchanges of water associated with the programs were completed and deemed to be successful by all the parties to the DWR agreements.

#### Request for 2024 Exchange:

In anticipation of possible spills from San Luis Reservoir in 2024, staff received a request from CCWA to facilitate an amendment to the 2019 Short-Term Water Exchange Program agreement. The proposed amended terms, which are provided as Exhibit "A", would extend the term of the agreement to allow CCWA to deliver SWP water for recharge at the IRWD Water Bank on a 2-for-1 basis by the end of 2025. IRWD would return one-half of the water, less a proportional share of losses to CCWA, by the end of the sixth year after execution of the amendment. The amendment would modify the delivery amount from 5,000 acre-feet (AF) to 2,000 AF based on historical deliveries to the IRWD Water Bank by CCWA. It would also modify CCWA's access to first priority use of the IRWD Water Bank facilities to second priority use. Second priority

use would be based on the allocation of storage, recharge and recovery, shown in Attachment 1 to the draft terms provided as “Exhibit A”.

In order to expedite the implementation of the program before the end of 2024, staff recommends that the Board authorize the General Manager to execute Amendment No. 2 to the 2019 Short-Term Water Exchange Program based on the draft terms presented, subject to substantive changes approved by the Supply Reliability Programs Committee and special legal counsel.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Final Environmental Impact Reports for the Strand Ranch and Stockdale Integrated Banking Project were prepared, certified, and approved in compliance with the California Environmental Quality Act (CEQA) of 1970 as amended, codified at California Public Resources Code Sections 21000 et. seq., and the State CEQA Guidelines in the Code of Regulations, Title 14, Division 6, Chapter 3. Rosedale, as lead agency, filed Notices of Determination for both the Strand Ranch and Stockdale Integrated Banking Projects with the County of Kern. IRWD, as a responsible agency, filed Notices of Determination with the County of Orange and with the County of Kern.

COMMITTEE STATUS

This item was reviewed at the October 17, 2024 Supply Reliability Programs Committee. Following the Committee meeting, the annual quantity of Return Water stated in “Exhibit A” was modified from 667 AF to 333 AF to reflect that return of water from the IRWD Water Bank to CCWD may not exceed one-third of CCWD’s share of the water per year. The draft terms provide for total delivery of up to 2,000 AF, so CCWD’s share would be a maximum of 1,000 AF.

RECOMMENDATION:

That the Board authorize the General Manager to execute an Amendment No. 2 to the 2019 Short-Term Water Exchange Program with Central Coast Water Authority based on the draft terms presented at the meeting, subject to substantive changes approved by the Supply Reliability Programs Committee and special legal counsel.

LIST OF EXHIBITS:

Exhibit “A” – Redline of Draft Terms for Amendment No. 2 to the 2019 Short-Term Water Exchange Program with Central Coast Water Authority

Exhibit "A"

**DRAFT** Terms for a Amendment No. 2 to 2019 Short-Term Exchange Program  
Between Irvine Ranch Water District and Central Coast Water Authority  
October 17, 2024

<b>Parties</b>	The Irvine Ranch Water District (IRWD) and Central Coast Water Authority (CCWA)
<b>State Contractors</b>	<p>Santa Barbara County Flood Control and Water Conservation District (Santa Barbara) has a long-term water supply contract with the Department of Water Resources (DWR) that permits Santa Barbara to receive water supply, storage and conveyance services from the State Water Project (SWP). CCWA is a joint powers agency, members of which are individual water purveyors located in the County of Santa Barbara. In 1991, Santa Barbara and CCWA entered into a Transfer of Financial Responsibility Agreement, which, among other things, obligates CCWA to pay for all Water Supply Contract related costs.</p> <p>Metropolitan Water District of Southern California (Metropolitan) has a long-term water supply contract with the DWR. IRWD receives SWP supplies from Municipal Water District of Orange County, a member unit of Metropolitan.</p> <p><u>Kern County Water Agency (KCWA) also has a long-term Water Supply Contract with DWR. Consent from KCWA is required to deliver CCWA’s water into storage in Kern County.</u></p> <p><u>IRWD and CCWA would cooperate with DWR, KCWA, and Metropolitan in preparing all necessary agreements to facilitate the Exchange Program. IRWD and KCWA shall each be responsible for their own costs associated with coordination.</u></p>
<b>Description</b>	<p>IRWD and CCWA would implement a Short Term Exchange Program (Exchange Program) that would allow CCWA to schedule unused SWP water to Metropolitan on IRWD's behalf on a 2-for-1 exchange ratio basis. As part of the exchange, the water may be temporarily managed in IRWD's Strand and Stockdale Integrated Banking Projects (IRWD Water Bank). The Exchange Program would manage unused SWP supplies for CCWA and would provide increased water supply for both CCWA and Metropolitan including IRWD as a sub-agency of Metropolitan.</p> <p><u>All <del>Recharge</del> and recovery facilities at both the Strand Ranch and Stockdale Integrated Banking Projects and any facilities operated in conjunction with the IRWD Water Bank could be used to deliver water into and out of storage at the IRWD Water Bank.</u></p>
<b>Term</b>	<p><b>Six</b> years from the effective date of the Exchange Program Agreement <u>Amendment No. 2</u>. Delivery of the water into storage would be accomplished prior to the end of calendar year <del>2019</del><u>2025</u>. Upon mutual agreement the term may be extended as described under Return Water below.</p>
<b>IRWD’s Water Bank</b>	<p>The IRWD Water Bank, located in Kern County, is owned by IRWD and operated by Rosedale-Rio Bravo Water Storage District (Rosedale). IRWD holds first priority rights to the use of the recharge and recovery</p>

	<p>facilities except for when the Kern River Watermaster offers water to all takers willing to sign a notice/order or the Kern River Watermaster offers Kern River water to the California Aqueduct/Kern River Intertie. Under such conditions, Rosedale has first priority right to the use of the recharge facilities.</p> <p><u>Attachment 1 hereto specifies storage and second-priority recharge and recovery capacity available after annual scheduling of dedicated first-priority recharge and recovery allocated to IRWD and existing programs. CCWA shall have a pro rata share of such second-priority capacity based on its proportion of the total second-priority capacity allocated through fully executed agreements with IRWD. IRWD annually may reallocate any unused second-priority capacity not scheduled for use by such approved programs.</u></p>
<b>Quantity</b>	<p>Up to <del>5,000</del> <u>2,000</u> acre-feet (AF) of CCWA 's SWP water supplies may be delivered to Metropolitan at the IRWD Water Bank for storage in <del>2019</del> <u>2025</u>. One-half of the water delivered into storage would be available to Metropolitan and IRWD at the time the water has been recharged at the IRWD Water Bank.</p>
<b>Exchange Water</b>	<p>CCWA expects to supply <u>up to</u> the specified Quantity of its SWP water supplies to the IRWD Water Bank by the end of <del>2019</del> <u>2025</u> (Exchange Water). The Parties would cooperate in scheduling the Exchange Water deliveries with deliveries associated with other IRWD exchange programs. The recharge of Exchange Water would be subject to available recharge capacity, as well as provisions of IRWD's Coordinated Operating, Water Storage, Exchange and Delivery Agreement with Metropolitan and the Municipal Water District of Orange County (Coordinated Agreement).</p>
<b>Return Water</b>	<p>Water shall be returned, when requested by CCWA by the end of the sixth calendar year after the delivery of Exchange Water. Returns from the IRWD Water Bank would be at an annual rate of no more than one-third of the amount delivered into storage allocated to CCWA, after losses and not to exceed <del>825</del> <u>333</u> AF per year. <u>The return of CCWA's share of the water would be subject to scheduling, actual well pumping rates, and would occur after the recovery needs of IRWD and its other exchange partners are met in accordance with Attachment 1 are met in accordance with Attachment 1.</u> IRWD may allow CCWA to recover more water in a year, should IRWD determine that the use of additional recovery capacity by CCWA would not infringe on IRWD's ability to recover water for itself and/or IRWD's other partners.</p> <p>The Return Water delivered to CCWA shall be from Metropolitan's future approved SWP Table A water or by recovery and exchange of water from the IRWD Water Bank with subsequent delivery through the Cross Valley Canal (CVC) to the California Aqueduct.</p> <p><del>IRWD shall use its first priority recovery well capacity in the IRWD Water Bank to recover Return Water for CCWA after meeting IRWD's own water supply needs.</del> Upon mutual agreement, the Term of this</p>

	Exchange Program may be extended for an additional 5 years and as approved by the DWR.
<b>Quality</b>	The quality of Exchange Water and Return Water will be limited as follows: If and to the extent that either party delivers water to and into the California Aqueduct, the quality of water shall meet the water quality standards established by DWR for pump-in to the California Aqueduct.
<b>Delivery Points</b>	CCWA will deliver Exchange Water to the IRWD point of delivery (IRWD POD) which will be the Strand Ranch and/or Stockdale West Turnouts on the CVC, other Rosedale diversion locations as specified by Rosedale, or as directed by Metropolitan. IRWD will use IRWD Water Bank wells to extract Return Water for delivery to the pump-in location at Reach 12E of the California Aqueduct. CCWA shall coordinate with DWR for delivery of Return Water to the CCWA point of delivery (CCWA POD) which will be Check 28 of the California Aqueduct or to another delivery point as determined by CCWA.
<b>Losses</b>	Water banking losses shall be shared equally between IRWD and <del>CVWD</del> <u>CCWA</u> (estimated to be between 11 and 15%). <del>CCWA CVWD</del> and IRWD each may incur additional conveyance losses of 1% to 2% in the CVC for conveyance of each agency's share of the water, as measured and assessed by Kern County Water Agency.
<b>Recharge Costs</b>	IRWD shall pay all costs assessed to IRWD by Rosedale for recharging water at the IRWD Water Bank. CCWA would reimburse IRWD for 50 percent of these costs paid by IRWD upon delivery of Return Water to CCWA. Costs are assessed by Rosedale consistent with that certain Water Banking and Exchange Program Agreement between Rosedale and IRWD dated January 13, 2009. These estimated costs may include Rosedale's administrative charge of about <u>\$34</u> per acre-foot (AF), <u>third party wheeling</u> charges assessed by the KCWA of \$5 per AF (a minimum of \$7,500), CVC Standby, applicable CVC pumping and O&M costs of about <u>\$1215</u> per AF, and applicable fixed and variable O&M water bank costs of about \$3 per AF. <u>CCWA would also be responsible for paying one-half of the KCWA transaction request fee, estimated at \$3,000.</u>
<b>Recovery Costs</b>	IRWD and CCWA would each be responsible for actual costs of recovery for each agency's respective share of the water either through well pumping or by exchange as assessed by Rosedale, Recovery costs associated with extraction are estimated at \$79 per AF and are comprised of average groundwater pumping costs of \$68 per AF, Rosedale's administrative charge of about <u>\$34</u> per AF, CVC Standby, O&M, and applicable CVC pumping costs of about \$4 per AF, and applicable fixed and variable O&M water bank costs of about \$4 per AF. CCWA would reimburse IRWD for its share of these costs upon delivery of Return Water to CCWA. <u>CCWA would also be responsible for paying a KCWA transaction request fee, estimated at \$3,000, associated with delivery of its Return Water.</u>

	<p>IRWD and CCWA would each share any costs assessed by Rosedale under its Long Term Operations Plan for implementing provisions of the MOUs to prevent impacts from operations. It is expected that banking projects, such as the IRWD Water Bank, will be required to contribute \$2.00 per AF for recovered water to a fund, which may be used to meet mitigation obligations.</p>
<p><b>SWP Variable OMP &amp; R Costs</b></p>	<p>Metropolitan will pay the DWR Variable Operation, Maintenance, Power, and Replacement (OMP&amp;R) charges estimated at \$30 per AF associated with the delivery of the Exchange Water from the Delta to IRWD POD consistent with the Coordinated Agreement.</p> <p>For delivery of Return Water to CCWA POD, CCWA will pay the DWR Variable OMP&amp;R charges from the Delta to CCWA's turnout at Check 28 of the California Aqueduct.</p>
<p><b>Agency Coordination</b></p>	<p>IRWD and CCWA would cooperate with DWR, KCWA and Metropolitan in preparing all necessary agreements to facilitate the Exchange Program. IRWD and CCWA shall each be responsible for their own costs associated with such coordination.</p>
<p><b>Environmental Compliance</b></p>	<p>Both parties shall comply with California Environmental Quality Act (CEQA) and cooperate with one another with respect to CEQA compliance that may be required by the DWR for the proposed Exchange Program. IRWD has already conducted environmental review under CEQA for the Strand and Stockdale Integrated Banking Projects that takes into consideration the delivery, storage and recovery of SWP water. Rosedale certified and IRWD and approved the CEQA documents for the Strand and Stockdale Integrated Banking Projects. IRWD and <del>CVWD</del> <u>CCWA</u> will share equally any additional costs associated with environmental review or permitting deemed necessary for delivering <del>CVWD</del> <u>CCWA</u> water into storage (however, none are expected). Both IRWD and <del>CVWD</del> <u>CCWA</u> shall each be responsible for any other environmental review or permitting necessary to implement the Exchange Program within their own respective service areas.</p>
<p><b>Water Rights</b></p>	<p>It is expressly agreed by IRWD and <del>CVWD</del> <u>CCWA</u> that any existing or future delivery of Exchange Water to the IRWD Water Bank by <del>CVWD</del> <u>CCWA</u> will not result in or be considered a sale or transfer of <del>CVWD</del> <u>CCWA's</u> contractual rights to SWP Table A water.</p>
<p><b>General Expenses</b></p>	<p>Each Party would be responsible for its own fees and expenses arising out of the negotiation and execution of the Exchange Program Agreement, obtaining necessary approvals and the like.</p>

Irvine Ranch Water District Allocated Capacities for Existing and Proposed Banking Programs				
STORAGE CAPACITY				
Program Partner	Dedicated Storage Capacity Strand Ranch (AF)	Dedicated Storage Capacity Stockdale West (AF)	Dedicated Storage Capacity Leased Storage Account (AF)	Minimum Proposed Program Storage Share % <sup>1</sup>
<b>Existing Programs</b>				
Buena Vista Water Storage Dist	40,000	-	-	
Dudley Ridge Water District	10,000	-	-	
Antelope Valley-East Kern	-	20,000	-	
Santa Clara Valley Water District	-	-	20,000	40%
<b>Proposed Programs</b>				
Central Coast Water Authority	-	-	2,000	4%
Homer LLC	-	-	8,000	16%
<b>Total Dedicated</b>	<b>50,000</b>	<b>20,000</b>	<b>30,000</b>	
1 Minimum Proposed Program Storage Share % is based on 50,000 AF of IRWD leased capacity.				
RECHARGE CAPACITY				
Program Partner	Dedicated Recharge Capacity Strand Ranch (AF/year)	Dedicated Recharge Capacity Stockdale West (AF/year)	Available Minimum Recharge Capacity if not used by Existing Programs (AF/year) <sup>2</sup>	Total Program Recharge Capacity (AF/year)
<b>Existing Programs</b>				
Buena Vista Water Storage Dist	17,500	-	-	17,500
Dudley Ridge Water District	-	-	-	-
Antelope Valley-East Kern	-	20,000	-	20,000
IRWD/DRWD	-	7,100	-	-
Santa Clara Valley Water District	-	-	17,840	20,000
<b>Proposed Programs</b>				
Central Coast Water Authority	-	-	1,784	2,000
Homer LLC	-	-	7,136	8,000
<b>Total Dedicated</b>	<b>17,500</b>	<b>27,100</b>	<b>26,760</b>	
2 Minimum Recharge calculation based on percentage minimum storage				
RECOVERY CAPACITY				
Program Partner	Dedicated Recovery Capacity Strand Ranch (AF/year)	Dedicated Recovery Capacity Stockdale West (AF/year)	Minimum Available Recovery Capacity if not used by Existing Programs (AF/year) <sup>3</sup>	Total Program Recovery Capacity (AF/year)
<b>Existing Programs</b>				
Buena Vista Water Storage Dist	6,667	-	-	6,667
Dudley Ridge Water District	-	-	-	-
Antelope Valley-East Kern	-	3,333	-	3,333
IRWD	10,833	7,917	-	18,750
Santa Clara Valley Water District	-	-	3,333	3,333
<b>Proposed Programs</b>				
Central Coast Water Authority	-	-	333	333
Homer LLC	-	-	2,667	2,667
<b>Total Dedicated</b>	<b>17,500</b>	<b>11,250</b>	<b>6,333</b>	
3 Minimum annual recovery calculation is based on one-third of program partners' share of maximum storage				

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