

MINUTES OF ADJOURNED REGULAR MEETING – MAY 28, 2024

The adjourned regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President Reinhart at 5:00 p.m. on May 28, 2024 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: McLaughlin, Withers, Swan, and President Reinhart.

Directors Absent: LaMar.

Oral and Written Communications: None.

Items too late to be agendized: None.

Also Present: General Manager Cook, Executive Director of Technical Services Burton, Executive Director of Operations Chambers, Executive Director of Finance Adly, Executive Director of Water Policy Weghorst, Director of Water Resources Sanchez, Director of Human Resources Mitcham, Director of Maintenance Manning, Recycling Operations Zepeda, Director of Information Technology Kaneshiro, Director of Water Quality and Regulatory Compliance Colston, Senior Engineer Robinson, General Counsel Collins, Secretary Swan, and members of the staff and public.

CONSENT CALENDAR

On MOTION by McLaughlin, seconded by Withers and unanimously carried, CONSENT CALENDAR ITEMS 4 THROUGH 9 WERE APPROVED AS FOLLOWS:

4. BOARD MEETING MINUTES

Recommendation: That the minutes of the May 13, 2024 Regular Board meeting be approved as presented.

5. APRIL 2024 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary report, the summary of fixed and variable rate debt, and the disclosure report of reimbursements to Board members and staff, approve the April 2024 summary of payroll ACH payments in the total amount of \$2,460,743, and approve the April 2024 accounts payable disbursement summary of warrants 442002 through 442538, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$22,353,113.

6. PLANNING AREA 39 LOS OLIVOS CAPITAL SANITARY SEWER IMPROVEMENTS

Recommendation: That the Board authorize the General Manager to accept ICDC's construction contract with Shoffeitt Pipeline, Inc. in the amount of \$250,500, and authorize the addition of Project No. 12965 in the amount of \$462,000 to the FY 2023-24 Capital Budget for the Planning Area 39 Los Olivos Capital Sanitary Sewer Improvements.

CONSENT CALENDAR (CONTINUED)

7. REHABILITATION OF DYER ROAD WELLFIELD WELL NOS. 10 AND 12 AND WELL ET-1 FINAL ACCEPTANCE

Recommendation: That the Board accept construction of rehabilitation of Dyer Road Wellfield Well Nos. 10 and 12 and Well ET-1, authorize the General Manager to file a notice of completion, and authorize the release of retention 35 days after filing of the notice of completion for Projects 07087, 11845 and 12262.

8. DISTRICT-WIDE LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES ONE-YEAR CONTRACT EXTENSION

Recommendation: That the Board authorize the General Manager to execute a one-year extension of the current contract for district-wide landscape and irrigation maintenance services with Landcare, LLC for \$783,413.

9. TURTLE ROCK ZONE 3 RESERVOIR CHLORAMINE BOOSTER STATION BUDGET INCREASE AND FINAL ACCEPTANCE

Recommendation: That the Board authorize a budget increase in the amount of \$170,000, from \$4,013,000 to \$4,183,000, accept construction of the Turtle Rock Zone 3 Chloramine Booster Station, authorize the General Manager to file a notice of completion, and authorize the payment of the retention 35 days after the date of recording the notice of completion for Project 11840.

ACTION CALENDAR

10. LAKE FOREST ZONE 4 EL TORO TANKS 1 AND 2 REHABILITATION CONSULTANT SELECTION

Following an overview from General Manager Cook, Executive Director of Technical Services Burton provided a summary regarding the consultant selection for the Lake Forest Zone 4 El Toro Tanks 1 and 2 rehabilitation. A conditional assessment in 2023 of the 14 steel tanks in the domestic water and recycled water systems El Toro Tanks 1 and 2 in the Lake Forest Zone 4 was ranked as the top priority. Canon Corporation was the best qualified of the three consulting firms that submitted proposals. Canon was the same firm that successfully provided the design and construction services for the District's Zone 1 Tank Rehabilitation.

Director McLaughlin said that this was reviewed by the Engineering and Operations Committee and supports the staff recommendation. On MOTION by McLaughlin, seconded by Withers and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH CANNON CORPORATION IN THE AMOUNT OF \$269,823 FOR ENGINEERING DESIGN SERVICES FOR THE LAKE FOREST ZONE 4 EL TORO TANKS 1 AND 2 REHABILITATION, PROJECT NO. 12568.

ACTION CALENDAR (CONTINUED)

11. MID-CYCLE CAPITAL BUDGET UPDATE FOR FISCAL YEARS 2023-24 AND 2024-25

After General Manager Cook's introduction, Senior Engineer Robinson presented the Fiscal Years 2023-24 and 2024-25 Mid-Cycle Capital Budget update using a PowerPoint presentation.

Director McLaughlin reported that this item was reviewed by the Engineering and Operations Committee, she applauded them for being within 90% of their forecasted budget, and that the Committee supports the staff recommendation. On MOTION by McLaughlin, seconded by Withers and unanimously carried, THE BOARD RECEIVED AND FILED THE MID-CYCLE CAPITAL BUDGET UPDATE FOR FISCAL YEARS 2023-24 AND 2024-25 AND APPROVED THE FISCAL YEARS 2023-24 AND 2024-25 MID-CYCLE CAPITAL BUDGET PROJECT ADDITIONS.

OTHER BUSINESS

12. General Manager's Report

General Manager Cook reported that he sent a letter to the County regarding the levee erosion of the San Diego Creek adjacent to the San Joaquin Marsh. The County quickly responded and are looking forward to coordinating a solution.

13. Receive oral update(s) from District liaison(s) regarding communities within IRWD's service area and interests.

Consultant Newell was unable to attend, and no report was provided.

14. Directors' Comments and Meeting Reports

Director McLaughlin stated that she had nothing to report.

Director Withers reported on his participation in the ISDOC Executive Committee Meeting and his attendance at the Santa Margarita Water District's Oso Creek Water Reclamation groundbreaking and the Orange County Sanitation District's Headquarters' Ribbon Cutting ceremony.

Director Swan reported on his attendance at the MWDOC Board meeting and the WACO Planning Committee meeting.

President Reinhart reported on his attendance at the MWDOC Board meeting, the OCWD Board meeting, the IRWD Community Tour, and the League of California Cities meeting with Wade Crowfoot.

15. CLOSED SESSION

President Reinhart convened the meeting into Closed Session at 5:41 p.m. with General Legal Counsel Collins announcing the following:

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to Government Code Section 54956.8:

*Property:* Storage Rights and other District Real Property at Santiago Reservoir (Irvine Lake), adjacent to 4621 Santiago Canyon Road, Silverado Canyon, CA 92676.

*Agency negotiator:* Paul Cook, IRWD General Manager

*Negotiating parties:* Jerry Vilander, Serrano Water District General Manager

*Under negotiation:* Price and Terms of Payment

16. OPEN SESSION

Following the Closed Session, the meeting was reconvened in Open Session with Directors Withers, Swan, McLaughlin, and President Reinhart present. General Counsel Collins announced that there was no action to report.

17. Adjournment

There being no further business, President Reinhart adjourned the meeting at 6:35 p.m.

APPROVED and SIGNED this 10<sup>th</sup> day of June 2024.

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President, IRVINE RANCH WATER DISTRICT

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Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

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Claire Hervey Collins, General Counsel  
Hanson Bridgett LLP