

MINUTES OF REGULAR MEETING – NOVEMBER 11, 2024

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President Reinhart at 5:00 p.m. on November 11, 2024 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: LaMar, McLaughlin, Swan, Withers, and President Reinhart.

Directors Absent: None.

Oral and Written Communications: None.

Items too late to be agendized: None.

Also Present: General Manager Cook, Executive Director of Technical Services Burton, Executive Director of Operations Chambers, Executive Director of Water Policy Weghorst, Director of Human Resources Mitcham, Director of Recycling Operations Zepeda, Director of Maintenance Manning, Director of Water Resources Sanchez, Director of Information Technology Kaneshiro, Director of Safety and Security Choi, Director of Water Quality and Regulatory Compliance Colston, Director of Accounting & Treasury Lin, Director of Financial Planning and Data Analytics Smithson, Senior Energy & Water Resources Planner Huang, Senior Executive Assistant Franchville, Director of Strategic Communications and Advocacy / Deputy General Counsel / Assistant Secretary Compton (via teleconference), General Counsel Collins, Patrick O’Dowd, and members of the staff, and public.

CONSENT CALENDAR

On MOTION by LaMar, seconded by McLaughlin and unanimously carried CONSENT CALENDAR ITEMS 5 THROUGH 8 WERE APPROVED AS FOLLOWS:

5. BOARD MEETING MINUTES

Recommendation: That the minutes of the October 28, 2024 Regular Board meeting be approved as presented.

6. REVISIONS TO DISTRICT GUIDELINES FOR ACCESS TO PUBLIC RECORDS

Recommendation: That the Board adopt a resolution rescinding Resolution No. 2014-44 and adopting a revised Guidelines for Access to Public Records.

RESOLUTION NO. 2024 – 14

RESOLUTION OF THE BOARD OF DIRECTORS OF THE IRVINE RANCH WATER DISTRICT RESCINDING RESOLUTION NO. 2014-44 AND ADOPTING GUIDELINES FOR ACCESS TO PUBLIC RECORDS

## CONSENT CALENDAR (CONTINUED)

### 7. ENTERPRISE IT MAINTENANCE AND BUDGET INCREASE

Recommendation: That the Board authorize the General Manager to execute the Microsoft Enterprise Agreement for a three-year period effective December 1, 2024 through November 30, 2027 in the amount of \$386,642.56 annually, or \$1,159,927.68 over the three-year term and that the Board authorize the General Manager to execute a contract with Sirius Computer Solutions, LLC in the amount of \$796,950 for the enterprise server upgrade project, and increase the Fiscal Year 2024-25 Capital Budget by \$250,000, to a total project budget of \$900,000.

### 8. SILVERADO CANYON BRIDGE 177 DOMESTIC WATER RELOCATION BUDGET INCREASE AND CONSTRUCTION AWARD

Recommendation: That the Board authorize a budget increase for Project 11589 in the amount of \$635,100, from \$564,900 to \$1,200,000, and authorize the General Manager to execute a construction contract with Ferreira Construction Co., Inc. in the amount of \$690,960 for the Silverado Canyon Bridge 177 Domestic Water Relocation, Project 11589.

## ACTION CALENDAR

### 9. REVIEW OF 2024 ADVOCACY ACTIVITIES AND 2025 LEGISLATIVE AND REGULATORY ISSUES PLANNING

Director of Strategic Communication and Advocacy / Deputy General Counsel Compton provided a review of the 2024 legislative, regulatory, and advocacy activities, including an overview of expected 2025 legislative and regulatory issues to the Board.

After Ms. Compton's report, Director LaMar reported that this item was reviewed by the Water Resources Policy and Communications Committee on November 6, 2024. Following discussion, THE BOARD RECEIVED AND FILED THE PROPOSED "INITIAL 2025 LEGISLATIVE AND REGULATORY RESOURCE ALLOCATION PLAN" AND THE "LEGISLATIVE / REGULATORY ISSUES AND ACTIVITIES OF HIGH CONCERN TO IRWD IN 2025."

### 10. CONSULTANT SELECTION FOR CLIMATE ADAPTATION AND ENERGY MANAGEMENT PLAN

Senior Energy & Water Resources Planner Huang briefed the Board on the District's Climate Adaptation and Energy Management Plan and the Request for Proposals issued to support staff efforts to develop the Plan. Following discussion, Director LaMar reported that this item was reviewed by the Water Resources Policy and Communications Committee on November 6, 2024. On MOTION by LaMar, seconded by McLaughlin, and carried unanimously, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH RINCON CONSULTING, INC. IN THE AMOUNT OF \$449,315 FOR THE PREPARATION OF THE DISTRICT'S CLIMATE ADAPTATION AND ENERGY MANAGEMENT PLAN; AND AUTHORIZED AN INCREASE TO THE FISCAL YEAR 2024-25 CAPITAL BUDGET FOR PROJECT 11800 IN THE AMOUNT OF \$576,747.

## PRESENTATION

### 4. DUDLEY RIDGE WATER DISTRICT PROGRAMS AND REPRESENTATION

Using a PowerPoint presentation, Director of Water Resources Sanchez gave an overview of IRWD programs with Dudley Ridge Water District. After discussion, Mr. O'Dowd thanked the Board for allowing him to serve as Vice President of the Dudley Ridge Board of Directors on IRWD's behalf.

## OTHER BUSINESS

### 11. General Manager's Report

General Manager Cook wished a happy Veteran's Day to all veterans.

### 12. Receive oral update(s) from District liaison(s) regarding communities within IRWD's service area and interests.

General Manager Cook stated that he received a note from Mr. Newell reporting that the canyons are doing well and there are no issues to report.

### 13. Directors' Comments and Meeting Reports

Director McLaughlin stated that she had nothing to report.

Director Withers reported on his participation in the ISDOC Quarterly Luncheon, the WACO Monthly meeting via teleconference, the ISDOC Executive Committee Meeting via teleconference, and the Southern California Water Coalition Annual Dinner.

Director Swan reported on his attendance at the Water Education Foundation's 2024 Summit in Sacramento, the WACO Monthly meeting via teleconference, MWDOC Planning and Operations Committee Meeting via teleconference, the Southern California Water Dialogue Steering Committee meeting via teleconference, and the MWDOC Workshop Board Meeting with the MWD Directors via teleconference.

Director LaMar reported on his participation in the CCEEB Executive Committee meeting via teleconference, the ISDOC Quarterly Luncheon, the WACO Monthly meeting via teleconference, a meeting with ACWA & CW3E Staff regarding a Forecast Informed Reservoir Operations Program for the upcoming ACWA Conference via teleconference, a retirement celebration for EMWD Board Director Randy Record who was also a past chair of the Metropolitan Water District of Southern California and past president of ACWA, a teleconference with the Regional Water Authority's "Coffee and Conversation" with Pablo Garcia, Chief Consultant to the Assembly Water, Parks and Wildlife Committee, and the Southern California Water Coalition Board meeting and Annual Dinner.

President Reinhart reported on his participation in the MWDOC Planning and Operations Committee Meeting via teleconference, the MWDOC Workshop Board meeting with the MWD Directors via teleconference, the OCWD Board meeting via teleconference, and the Southern California Water Coalition Annual Dinner.

OTHER BUSINESS (CONTINUED)

14. Closed Session

President Reinhart convened the meeting into Closed Session at 6:12 p.m. with General Counsel Collins announcing the following:

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE pursuant to Government Code Section 54957

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION and CONFERENCE WITH LABOR NEGOTIATOR pursuant to Government Code Sections 54957(b) and 54957.6, respectively:

Agency Designated Representative: President Reinhart

Position Title / Unrepresented Employee: General Manager

15. Open Session

Following the Closed Session, the meeting was reconvened in Open Session. President Reinhart announced that there was no action to report.

16. Adjournment

There being no further business, President Reinhart adjourned the meeting at 7:50 p.m.

APPROVED and SIGNED this 25<sup>th</sup> day of November 2024.

---

President, IRVINE RANCH WATER DISTRICT

---

Secretary,  
IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

---

Claire Hervey Collins, General Counsel  
Hanson Bridgett LLP